

Public Document Pack



EXECUTIVE 15 JUNE 2023

SUPPLEMENTARY REPORTS PACK

PART I – Press and Public Present

11. Write off of Irrecoverable Debt EXE23-007 (Pages 3 - 6)
Reporting Person – Brendan Arnold

Agenda Ends

Date Published - 14 June 2023

EXECUTIVE – 15 JUNE 2023

WRITE OFF OF IRRECOVERABLE DEBT

Executive Summary

Financial Regulation 12.14 requires the Executive to authorise the write off of any debt over £10,000.

A small number of Housing Benefit, Business Rates and Sundry debts are identified as irrecoverable.

All avenues have been pursued to collect these debts, following the Council's debt recovery procedures and the statutory recovery policy for Business Rates. This includes the use of tracing agents, enforcement agents and legal action where appropriate. Debts are only recommended for write off when there is no possibility that the income can be recovered.

In March 2023 a list of Business Rates debt, to be considered for write off, was circulated to the Executive leading up to the Executive Meeting dated 23 March 2023. However, the list was subsequently withdrawn and none of the debt was considered for write off at the March Executive.

There are 6 accounts which were listed in March 2023 but which, following review, will not be included for consideration on this occasion.

Appendix 1 sets out those debts over £10,000 recommended for write off by Officers.

Please be advised that private individuals' names have been redacted due to this report forming part of the public record.

Recommendations

The Executive is requested to:

RESOLVE That

the debts listed in Appendix 1 to the report be written off.

Reasons for Decision

Reason: To write off debts over £10,000.

The Executive has the authority to determine the recommendation(s) set out above.

Write off of Irrecoverable Debt

Background Papers: None.

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Business Rates Write Offs >£10,000:

Account No	Name	Amount £	Date recommended for write off	Reason
30658943X	[Personal names redacted]	£18,911.45	28.01.2023	Irrecoverable (IVA)
30665808X	Bowland Snails	£18,364.54	07.02.2023	Irrecoverable (Dissolved)
306599787	[Personal names redacted]	£16,345.17	28.01.2023	Bankrupt
306619068	Epos Trading Ltd	£21,871.70	28.01.2023	Irrecoverable (Dissolved)
306621956	[Personal names redacted]	£36,010.21	28.01.2023	Bankrupt
306639661	Woking Interiors Ltd	£16,689.24	20.02.2023	Irrecoverable (Liquidation - Final Notice issued prior to dissolution)
306646297	T&G Fast Foods Development Ltd	£18,686.29	15.02.2023	Irrecoverable (Dissolved)
306657128	Bowland Snails	£18,440.99	07.02.2023	Irrecoverable (Dissolved)
306663820	A&B Menswear (Woking) Ltd	£68,574.87	18.02.2023	Absconded
306667626	Lonmos Bridge Ltd	£10,706.91	18.02.2023	Irrecoverable (Dissolved)
306640982	[Personal names redacted]	£40,112.66	17.06.2022	Absconded

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Council Tax Write Offs > £10,000

Account No	Name	Amount £	Date recommended for write off	Reason
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None this period

Housing Benefit Overpayment Write Offs > £10,000

Account No	Name	Amount £	Date recommended for write off	Reason
500095243	[Personal names redacted]	£13,264.67	23.11.2022	Appeal Board Decision
102350419	[Personal names redacted]	£12,190.73	06.03.2023	Deceased

Sundry Debtors invoices to be Written Off > £10,000

Debtors Ref	Invoice Ref	Company name	Address	Org inv Date	Amount	Reason / Department
None this period						

Debts with Managing Agents to be Written Off > £10,000

Company name	Address	Amount	Reason	Department
None this period				

Estate Management (Managing Agents) Write Offs > £10,000

Company name	Address	Amount	Date recommended for write off	Reason	Agent
None this period					