



## **COUNCIL**

**15 October 2020**

To: The Mayor and Members of  
WOKING BOROUGH COUNCIL

### **SUMMONS TO A MEETING**

You are hereby summoned to attend an ORDINARY MEETING of the COUNCIL to be held on THURSDAY, THE FIFTEENTH DAY OF OCTOBER 2020 at 7.00 pm to transact the business specified in the agenda overleaf

The meeting will be held virtually and webcast publically through the Council's website in accordance with the Coronavirus Act 2020 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (S.I.2020 No. 392).

RAY MORGAN  
Chief Executive

Civic Offices,  
Woking

NOTE: Filming Council Meetings

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website ([www.woking.gov.uk](http://www.woking.gov.uk)). The images and sound recording will also be used for training purposes within the Council.



# AGENDA

Prior to the commencement of business, Mr Steve Petch, Pastor of the Welcome Church, Woking will say prayers.

**1. MINUTES.**

To approve the minutes of the Meeting of the Council held on 30 July 2020, as published.

**2. APOLOGIES FOR ABSENCE.**

**3. MAYOR'S COMMUNICATIONS.**

**4. URGENT BUSINESS.**

To consider any business which the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

**5. DECLARATIONS OF INTEREST. (Pages 7 - 10)**

- (i) To receive declarations of interest from Members and Officers in respect of any item to be considered at the meeting.
- (ii) In accordance with the Members' Code of Conduct, Councillor D J Bittleston declares a non-pecuniary interest in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that speaking and voting are permissible.
- (iii) In accordance with the Members' Code of Conduct, Councillor A Azad declares a non-pecuniary interest in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that speaking and voting are permissible.
- (iv) In accordance with the Members' Code of Conduct, Councillor C S Kemp declares a non-pecuniary interest in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that speaking and voting are permissible.
- (v) In accordance with the Members' Code of Conduct, Councillor D Harlow declares a non-pecuniary interest in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that speaking and voting are permissible.
- (vi) In accordance with the Members' Code of Conduct, Councillor G S Cundy declares a non-pecuniary interest in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that speaking and voting are permissible.
- (vii) In accordance with the Officer Employment Procedure Rules, the Chief Executive, Ray Morgan, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Morgan may advise the Council on those items.
- (viii) In accordance with the Officer Employment Procedure Rules, the Deputy Chief Executive, Douglas Spinks, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The

companies are listed in the attached schedule. The interests are such that Mr Spinks may advise the Council on those items.

- (ix) In accordance with the Officer Employment Procedure Rules, the Director of Legal and Democratic Services, Peter Bryant, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Bryant may advise the Council on those items.
- (x) In accordance with the Officer Employment Procedure Rules, the Director of Finance, Leigh Clarke, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Clarke may advise the Council on those items.
- (xi) In accordance with the Officer Employment Procedure Rules, the Director of Housing, Louise Strongitharm, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Strongitharm may advise the Council on those items.
- (xii) In accordance with the Officer Employment Procedure Rules, the Director of Community Services, Julie Fisher, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Fisher may advise the Council on those items.
- (xiii) In accordance with the Officer Employment Procedure Rules, the Director of Finance, Leigh Clarke, declares a disclosable personal interest (non-pecuniary) in any items concerning Woking Football Club and/or the GolDev Woking Limited development. The interest arises from (i) her husband having a small shareholding in Woking Football Club and (ii) being a Council-appointed director of Kingfield Community Sports Centre Limited. The interest is such that Mrs Clarke may advise the Council on those items.
- (xiv) In accordance with the Officer Employment Procedure Rules, the Director of Legal and Democratic Services, Peter Bryant, declares a disclosable personal interest (non-pecuniary) in any items concerning Woking Football Club and/or the GolDev Woking Limited development. The interest arises from (i) him being a member of the Cards Trust (the supporters' club for Woking Football Club), (ii) providing occasional unpaid assistance to Woking Football Club, e.g. acting as returning officer at the election of directors and (iii) being a Council-appointed director of Kingfield Community Sports Centre Limited. The interest is such that Mr Bryant may advise the Council on those items.

## **6. QUESTIONS.**

To deal with written questions submitted by Members under Standing Order 8.1. Copies of the questions and of the draft replies (which are subject to amendment by the Leader of the Council) will be laid upon the table.

## **7. RECOMMENDATIONS OF THE EXECUTIVE, COMMITTEES AND THE HOUSING INFRASTRUCTURE FUND OVERSIGHT PANEL WBC20-024 (Pages 11 - 34)**

To receive and consider recommendations from the Executive, Committees and the Housing Infrastructure Fund Oversight Panel.

7a. Heads of Terms.

- 7b. Notice of Motion - Cllr M Ali - Expenses paid by Woking Council owned bodies EXE20-051
- 7c. Protocols for Confidentiality and Officer Conflict of Interests STA20-012
- 7d. Vehicle Specification Policy LIC20-008
- 7e. Delegated Authority in Respect of Taxi and Private Hire Licensing LIC20-007
- 7f. Housing Management and Maintenance Service EXE20-050
- 7g. Woking Borough Council Social Media Policy EXE20-057

**8. COMMUNITY GOVERNANCE REVIEW WBC20-025 (Pages 35 - 44)**

**9. NOTICES OF MOTION.**

To deal with any motions received in accordance with Standing Order 5.0. Any motions received before the deadline has passed for the receipt of motions will be published and a copy of the list will be tabled at the meeting.

**10. STATEMENT BY THE LEADER OF THE COUNCIL.**

**11. EXCLUSION OF PRESS AND PUBLIC.**

The Mayor will move, and the Deputy Mayor will second:-

"That the press and public be excluded from the meeting during consideration of items 12 and 13 in view of the nature of the proceedings that, if members of the press and public were present during these items, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972."

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

**PART II – PRESS AND PUBLIC EXCLUDED**

**12. RECOMMENDATIONS OF THE EXECUTIVE WBC20-026 (Pages 45 - 46)**

To receive and consider Part II recommendations from the Executive.

12a. Local Authority Company EXE20-114

12b. Property Management - Woking and Sam Beare Hospice EXE20-119

**13. CONFIDENTIAL TRANSACTION 2020/1 WBC20-027 (Pages 47 - 74)**

AGENDA ENDS

Date Published - 7 October 2020