

MINUTES  
OF A MEETING OF THE  
**BOROUGH COUNCIL OF WOKING**

held on 23 May 2022

Present:

Cllr L S Lyons (Chair)  
Cllr S Hussain (Vice-Chair)

Cllr H Akberali	Cllr C S Kemp
Cllr M Ali	Cllr A Kirby
Cllr A Azad	Cllr R N Leach
Cllr A-M Barker	Cllr L M N Morales
Cllr J Brown	Cllr J P Morley
Cllr A Caulfield	Cllr E Nicholson
Cllr G T Cosnahan	Cllr S M Oades
Cllr K M Davis	Cllr M I Raja
Cllr S Dorsett	Cllr D Roberts
Cllr W P Forster	Cllr J R Sanderson
Cllr P J T Graves	Cllr T G Spenser
Cllr I Johnson	Cllr M A Whitehand
Cllr D M C Jordan	

Also Present: Claire Storey, Independent Co-Opted Person

Absent: Councillors T Aziz, A J Boote and G W Elson

**1. APOLOGIES FOR ABSENCE.**

Apologies for absence had been received from Councillors T Aziz, A Boote and G Elson.

**2. MAYOR'S COMMUNICATIONS.**

The Mayor reported on the events he had attended following his election as Mayor on 19 May 2022. These had included a passing out parade at the Army Training Centre in Pirbright, an event attended by nearly 4,000 Beavers, Scouts and Guides at Merrist Wood College, a multi faith football match organised through Woking People of Faith and an event hosted by Woking Gymnastics Club.

**3. URGENT BUSINESS.**

No items of Urgent Business were considered.

**4. DECLARATIONS OF INTEREST.**

In accordance with the Members' Code of Conduct, Councillor A Azad declared a non-pecuniary interest in any items concerning the companies of which she was a Council appointed director. The companies were listed in an attached schedule. The interests were such that speaking and voting were permissible.

In accordance with the Members' Code of Conduct, Councillor K M Davis declared a non-pecuniary interest in any items concerning the companies of which he was a Council appointed director. The companies were listed in an attached schedule. The interests were such that speaking and voting were permissible.

In accordance with the Members' Code of Conduct, Councillor C S Kemp declared a non-pecuniary interest in any items concerning the companies of which he was a Council appointed director. The companies were listed in an attached schedule. The interests were such that speaking and voting were permissible.

In accordance with the Officer Employment Procedure Rules, the Chief Executive, Julie Fisher, declared a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she was a Council-appointed director. The companies were listed in an attached schedule. The interests were such that Mrs Fisher could advise the Council on those items.

In accordance with the Officer Employment Procedure Rules, the Director of Legal and Democratic Services, Joanne McIntosh, declared a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she was a Council-appointed director. The companies were listed in an attached schedule. The interests were such that Mrs McIntosh could advise the Council on those items.

In accordance with the Officer Employment Procedure Rules, the Strategic Director - Place, Giorgio Framalitto, declared a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he was a Council-appointed director. The companies were listed in an attached schedule. The interests were such that Mr Framalitto could advise the Council on those items.

In accordance with the Officer Employment Procedure Rules, the Strategic Director – Communities, Louise Strongitharm, declared a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she was a Council-appointed director. The companies were listed in an attached schedule. The interests were such that Mrs Strongitharm could advise the Council on those items.

**5. ELECTION OF THE LEADER OF THE EXECUTIVE ("LEADER OF THE COUNCIL").**

Councillor Forster moved and Councillor Morales seconded the election of Councillor Barker as Leader of the Executive ("Leader of the Council").

RESOLVED

That Councillor Ann-Marie Barker be elected Leader of the Executive ("Leader of the Council").

**6. LEADER OF THE COUNCIL'S STATEMENT.**

The Leader, Councillor Barker, made a statement on her approach for the forthcoming year and advised that the Executive for 2022/23 would comprise Councillor Forster as Deputy Leader, and Councillors Johnson, Leach, Lyons, Nicholson and Roberts.

Councillor Azad, Leader of the Conservative Group, Councillor Ali, Deputy Leader of the Labour Group, and Councillor Jordan, Deputy Leader of the Independent Group, were given the opportunity to respond to Councillor Barker's statement.

**7. QUESTIONS.**

No questions had been received.

**8. POLITICAL BALANCE OF THE COUNCIL 2022-23 WBC22-016.**

Formal notices had been received which had the effect of dividing the Council into political groups. The composition of the Council was as follows:

Liberal Democrat	16
Conservative	8
Labour	3
Independent	3

In addition, notification had been received of the Members to act as Group Leader and Deputy Group Leader of each political group as follows:-

	<b>Group Leader</b>	<b>Deputy Group Leader</b>
Liberal Democrat	Councillor A-M Barker	Councillor W Forster
Conservative	Councillor Azad	Councillor C Kemp
Labour	Councillor T Aziz	Councillor M I Raja
Independent	Councillor A Boote	Councillor D Jordan

RESOLVED

That the report be received.

**9. SELECTION PANEL WBC22-019.**

The Leader of the Council moved and Councillor Forster seconded the receipt of the recommendations from Selection Panel which had met on 17 May 2022.

Appointment of Members to Committees and Sub-Committees 2022-23.

RESOLVED

That (i) the Memberships of the Planning Committee and the Overview and Scrutiny Committee be increased by 1 to 10 Members, and the Membership of the Standards and Audit Committee be increased by 1 to 6 Members; and

(ii) the proportions for each Committee be settled as follows:

Committee	Lib Dem	Con	Lab	Ind	Other
Appeals (3)	2	-	-	1	-
Licensing (10)	5	3	1	1	-
Overview and Scrutiny (10)	5	3	1	1	-
Planning (10)	5	3	1	1	-
Standards and Audit (6)	3	1	1	1	1*
Licensing Sub A (3)	2	1	-	-	-
Licensing Sub B (3)	2	1	-	-	-
Taxi & Private Hire Sub (6)	3	2	1	-	-
Standards Panel (4)	2	1	-	1	1*
Working Joint Committee (8)	4	2	1	1	-

\*Independent Co-Opted Member

Appointment of Members to Working Groups and Task Groups 2022-23.

RESOLVED

That (i) the Aggregates Site Working Group be disbanded;

(ii) the HIF Oversight Panel be disbanded;

(iii) a HIF Task Group of 7 Members be established under the remit of the Overview and Scrutiny Committee, taking on the responsibilities of the Aggregates Site Working Group and the HIF Oversight Panel;

(iv) the Elections and Electoral Registration Review Panel be renamed the Elections Panel and its membership to comprise the Group Leaders and Deputy Group Leaders (8);

- (v) terms of reference for the Elections Panel be drawn up and presented at the next meeting of the Panel;
- (vi) the Governance Review Task Group be disbanded;
- (vii) membership on the Military Covenant Advisory Panel be increased from 5 to 6;
- (viii) the Victoria Square Oversight Panel be renamed the Victoria Square and Town Centre Oversight Panel;
- (ix) the Climate Change Working Group be renamed the Greener Woking Working Group;
- (x) the membership of the Housing Task Group be reduced from 8 to 7 Members; and
- (xi) the proportions for each Group be settled as follows:

<b>Working Groups under the remit of Council</b>					
<b>Working Group</b>	<b>Lib Dem</b>	<b>Con</b>	<b>Lab</b>	<b>Ind</b>	<b>Other</b>
Elections Panel (8)	2	2	2	2	1*
Freedom of the Borough Working Group (7)	3	2	1	1	-
Military Covenant Advisory Panel (6)	2	2	1	1	-
Selection Panel (8)	2	2	2	2	-
Sheerwater Regeneration Delivery & Oversight Panel (7)	3	2	1	1	-
Victoria Square and Town Centre Oversight Panel (9)	5	2	1	1	-

\*Independent Co-Opted Member

<b>Working Groups under the remit of the Executive</b>					
<b>Working Group</b>	<b>Lib Dem</b>	<b>Con</b>	<b>Lab</b>	<b>Ind</b>	<b>Other</b>
Greener Woking Working Group (8)	4	2	1	1	-
Leisure Partnership Board (5)	3	1	1	-	-
LDF Working Group (7)	3	2	1	1	-

<b>Task Groups under the remit of the Overview and Scrutiny Committee</b>					
<b>Task Group</b>	<b>Lib Dem</b>	<b>Con</b>	<b>Lab</b>	<b>Ind</b>	<b>Other</b>
Economic Development Task Group (7)	3	2	1	1	-
Finance Task Group (7)	3	2	1	1	-
HIF Housing Outputs Task Group (7)	3	2	1	1	-
HIF Task Group (7)	3	2	1	1	-
Housing Task Group (7)	3	2	1	1	-

Appointment of Members to Ad Hoc Bodies 2022-23

RESOLVED

That the proportions for each appointment be settled as follows:

<b>Ad Hoc Body</b>	<b>Appointments (substitutes indicated in brackets)</b>				
	<b>Lib Dem</b>	<b>Con</b>	<b>Lab</b>	<b>Ind</b>	<b>Other</b>
Ashford & St Peters Hospital NHS Trust (1 rep, 3 years to 2022)	1				
Basingstoke Canal Joint Management Cttee (2 reps, 1 year plus 2 subs, 1 year)	1 (1)	1 (1)			
Corporate Trustee – Friends of Woking Palace (1 rep, 1 year)	1				
Countryside Partnership Board (1 rep, 1 year plus 1 sub, 1 year). Substitute to be appointed to the Local Liaison Group.	1	(1)			
Fairoaks Airport Consultative Cttee (1 rep., 1 year plus 1 sub, 1 year).	1	(1)			
Farnborough Airport Consultative Cttee (1 rep., 1 year plus 1 sub, 1 year).	1	(1)			
Maybury Centre Trust (2 reps, four years to 2022 and 2023 respectively)	1 (2026)		1 (2023)		
Nat. Parking Adjudication Service Jt Cttee (1 rep, 2 years plus 1 sub, 2 years	(1)	1			

to 2023)					
Police and Crime Panel (1 rep., 1 year)	1				
ShopMobility (1 rep., 1 year plus 1 sub, 1 year)	1	(1)			
South East Employers (1 rep., 1 year plus 1 sub, 1 year)	1	(1)			
Sport Woking (2 reps, 1 year)	1		1		
Surrey County Playing Fields Association (1 rep., 1 year)	1				
Sutton Green Village Hall Management Cttee (2 reps, 1 year, 1 to be local Ward Cllr)	2				
Woking Access Group (2 reps., 1 year)	1		1		
Woking Community Transport (2 observers, 1 year)	1	1			
Woking People of Faith (1 rep., 5 years to 2026)		1			
Woking Youth Council (2 reps, 1 year plus 1 substitute, 1 year)	1 (1)	1			

Ex-Officio Appointments 2022-23.

RESOLVED

That the Goldsworth Park Lake and Recreation Ground Users Group and the Lakeview Working Group be disbanded.

Armed Forces Champion

RESOLVED

That (i) Councillor Forster be appointed the Council's Armed Forces Champion for 2022/23; and

(ii) Councillor Boote be appointed the substitute member for the Armed Forces Champion for 2022/23.

**10. CONSTITUTION OF COMMITTEES 2022-23 WBC22-017.**

The Council had before it a document setting out the proposed memberships of the Committees for the coming year.

RESOLVED

That Membership of the Committees for 2022-23, as set out below, be agreed.

Committee	Nominations				
	Lib Dem	Conservative	Labour	Independent	Co-Optees
Appeals Committee (3)	<b>Councillors</b> Morley Oades	<b>Councillor</b> –	<b>Councillor</b> –	<b>Councillor</b> Akberali	–
Licensing Committee (10)	<b>Councillors</b> Caulfield Sanderson Morales Morley Spenser	<b>Councillors</b> Dorsett Elson Kemp	<b>Councillor</b> Ali	<b>Councillor</b> Jordan	–
Overview and Scrutiny Committee (10)	<b>Councillors</b> Caulfield Graves Kirby Morley Sanderson	<b>Councillors</b> Azad Davis Kemp	<b>Councillor</b> Raja	<b>Councillor</b> Akberali	–
Planning Committee (10)	<b>Councillors</b> Cosnahan Graves Morales Oades Spenser	<b>Councillors</b> Brown Dorsett Whitehand	<b>Councillor</b> Aziz	<b>Councillor</b> Boote	–
Standards and Audit Committee (7)	<b>Councillors</b> Caulfield Cosnahan Graves	<b>Councillors</b> Elson	<b>Councillor</b> Raja	<b>Councillor</b> Akberali	Mrs C Storey Independent Co-Opted Member
Working Joint Committee (8)	<b>Councillors</b> Barker Caulfield Nicholson Morales	<b>Councillors</b> Brown Kemp	<b>Councillor</b> Ali	<b>Councillor</b> Jordan	–

**11. APPOINTMENTS TO WORKING GROUPS 2022-23 WBC22-018.**

The Council had before it a document setting out the proposed memberships of the Working Groups under the remit of Council for the coming year.

RESOLVED



That membership of the Working Groups for 2022/23, as set out below, be agreed.

Working Groups/Task Groups	Nominations				
	Lib Dem	Conservative	Labour	Independent	Co-Optees
Elections Panel (8 plus 1 Co-Opted Member)	<b>Councillors</b> Barker Forster	<b>Councillors</b> Azad Kemp	<b>Councillor</b> Aziz Raja	<b>Councillor</b> Boote Jordan	Mrs C Storey Independent Co-Opted Member
Freedom of the Borough Working Group (7)	<b>Councillors</b> Forster Johnson Lyons	<b>Councillors</b> Brown Dorsett	<b>Councillor</b> –	<b>Councillor</b> Jordan	–
Military Covenant Advisory Panel (6)	<b>Councillors</b> Forster Sanderson	<b>Councillors</b> Brown Dorsett	<b>Councillor</b> Raja	<b>Councillor</b> Boote	–
Selection Panel (8)	<b>Councillors</b> Barker Forster	<b>Councillors</b> Azad Kemp	<b>Councillors</b> Aziz Raja	<b>Councillors</b> Boote Jordan	–
Sheerwater Regeneration Delivery and Oversight Panel (7)	<b>Councillors</b> Forster Lyons Johnson	<b>Councillors</b> Dorsett Whitehand	<b>Councillors</b> Ali	<b>Councillor</b> Boote	–
Victoria Square & Town Centre Oversight Panel (9)	<b>Councillors</b> Barker Forster Johnson Lyons Roberts	<b>Councillors</b> Azad Kemp	<b>Councillor</b> Ali	<b>Councillor</b> Jordan	–

**12. APPOINTMENTS TO AD HOC BODIES AND EX OFFICIO POSITIONS 2022-23 WBC22-020.**

The Council was asked to agree the appointments to Ad Hoc Bodies and to receive the list of Ex Officio appointments. In respect of the appointments available through the Surrey Leaders' Group, the Council noted that no nominations had been received.

RESOLVED

That (i) appointments to Ad Hoc Bodies as set out below be agreed;  
and

Ad Hoc Body	Nominations			
	Lib. Dem.	Conservative	Labour	Independent
Ashford & St Peters Hospital NHS Trust (1 rep, 3 years to 2025)	<b>Councillor</b> Nicholson (2025)	<b>Councillor</b> -	<b>Councillor</b> -	<b>Councillor</b> -
Basingstoke Canal Joint Management Cttee (2 reps, 1 year plus 2 subs, 1 year)	<b>Councillor</b> Leach (Spenser)	<b>Councillor</b> Davis (Kemp)	<b>Councillor</b> -	<b>Councillor</b> -
Corporate Trustee – Woking Palace (1 rep, 1 year)	<b>Councillor</b> Barker	<b>Councillor</b> -	<b>Councillor</b> -	<b>Councillor</b> -
Countryside Partnership Board (1 rep, 1 year plus 1 sub, 1 year). Substitute appointed to the Local Liaison Group.	<b>Councillor</b> Leach	<b>Councillor</b> (Brown)	<b>Councillor</b> -	<b>Councillor</b> -
Fairoaks Airport Consultative Cttee (1 rep., 1 year plus 1 sub, 1 year).	<b>Councillor</b> Morley	<b>Councillor</b> (Dorsett)	<b>Councillor</b> -	<b>Councillor</b> -
Farnborough Airport Consultative Cttee (1 rep., 1 year plus 1 sub, 1 year)	<b>Councillor</b> Barker	<b>Councillor</b> (Kemp)	<b>Councillor</b> -	<b>Councillor</b> -
Maybury Centre (2 reps, four years to 2026 and 2023 respectively)	<b>Councillor</b> Graves (2026)	<b>Councillor</b> -	<b>Councillor</b> Aziz (2023)	<b>Councillor</b> -
National Parking Adjudications Service Jt Cttee (1 rep, 2 years, plus 1 sub, 2 years to 2023)	<b>Councillor</b> (Barker) (2023)	<b>Councillor</b> Dorsett (2023)	<b>Councillor</b> -	<b>Councillor</b> -
Police and Crime Panel (1 rep., 1 year)	<b>Councillor</b> Nicholson	<b>Councillor</b> -	<b>Councillor</b> -	<b>Councillor</b> -
ShopMobility (1 rep., 1 year plus 1 sub, 1 year)	<b>Councillor</b> Barker	<b>Councillor</b> (Whitehand)	<b>Councillor</b> -	<b>Councillor</b> -
South East Employers (1 rep., 1 year plus 1 sub, 1 year)	<b>Councillor</b> Barker	<b>Councillor</b> (Azad)	<b>Councillor</b> -	<b>Councillor</b> -
Sport Woking (formerly Woking Sports Council) (2 reps, 1 year)	<b>Councillor</b> Johnson	<b>Councillor</b> -	<b>Councillor</b> Aziz	<b>Councillor</b> -

Surrey County Playing Fields Association (1 rep., 1 year)	<b>Councillor</b> Johnson	<b>Councillor</b> -	<b>Councillor</b> -	<b>Councillor</b> -
Sutton Green Village Hall Management Cttee (2 rep.s, 1 year, 1 to be local Ward Cllr, 1 to be a Member of WBC)	<b>Councillor</b> Cosnahan Forster	<b>Councillor</b> -	<b>Councillor</b> -	<b>Councillor</b> -
Woking Access Group (2 rep.s, 1 year)	<b>Councillor</b> Barker	<b>Councillor</b> -	<b>Councillor</b> Raja	<b>Councillor</b> -
Woking Community Transport (2 observers, 1 year)	<b>Councillor</b> Forster	<b>Councillor</b> Kemp	<b>Councillor</b> -	<b>Councillor</b> -
Woking People of Faith (1 rep, 5 years to 2026)	<b>Councillor</b> Morales (2026)	<b>Councillor</b> -	<b>Councillor</b> -	<b>Councillor</b> -
Woking Youth Council (2 reps, 1 year plus 1 substitute, 1 year)	<b>Councillor</b> Spenser (Leach)	<b>Councillor</b> Brown	<b>Councillor</b> -	<b>Councillor</b> -

(ii) the schedule of Ex Officio appointments as set out below be noted:

<b>Allotments Consultation Group</b> Deputy Mayor to be a judge at the Annual Allotments Competition
<b>Asset Management – Lead Member</b> Portfolio Holder for Asset Management
<b>Children &amp; Young People – Lead Member</b> Portfolio Holder for Cultural and Community Development
<b>Elected Member Development – Lead Member</b>
<b>Jt Cttee – Oversight of Delivery of Surrey Public Authority Services</b> Leader of the Council or their nominee
<b>Ostensible Authority Standing Panel</b> Leader of the Council and 2 nominees
<b>Safeguarding – Lead Member</b> Appropriate Portfolio Holder

<b>Surrey Climate Change Partnership Members Group</b> Portfolio Holder for Climate Change
<b>Surrey Waste Partnership</b> Portfolio Holder for Waste and Recycling
<b>Surrey Waste Partnership – Jt Waste Collection Services Cttee</b> Portfolio Holder for Waste and Recycling
<b>Transport – Lead Member</b> Chairman of Joint Committee or their nominee
<b>Woking Chamber of Commerce</b> Leader of the Council or their nominee
<b>Woking Palace Consultative Panel</b> Ward Members for Hoe Valley and Portfolio Holder for Planning

**13. NOTICES OF MOTION.**

No Notices of Motion had been received.

The meeting commenced at 7.00 pm  
and ended at 7.38 pm

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_