



**TO THE CHAIRMAN AND MEMBERS OF THE  
OVERVIEW AND SCRUTINY COMMITTEE**

You are hereby summoned to attend a meeting of the Overview and Scrutiny Committee to be held on Monday, 21 February 2022 at 7.00 pm in the Council Chamber - Civic Offices.

The agenda for the meeting is set out below.

JULIE FISHER  
Chief Executive

NOTE: Filming Council Meetings

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website ([www.woking.gov.uk](http://www.woking.gov.uk)). The images and sound recording will also be used for training purposes within the Council. Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed.

## **AGENDA**

### **PART I - PRESS AND PUBLIC PRESENT**

- 1 Apologies for Absence  
To receive any apologies for absence.
- 2 Minutes (Pages 5 - 12)  
To approve the minutes of the meeting of the Committee held on 24 January 2022 as published.
- 3 Matters Arising from the Previous Minutes OSC22-009 (Pages 13 - 16)  
To review any outstanding items from the previous minutes.
- 4 Urgent Business  
To consider any business that the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.
- 5 Declarations of Interest

To receive declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.

6 Work Programme OSC22-010 (Pages 17 - 42)

Reporting person: Councillor J Sanderson

7 Enterprise M3 OSC22-012

Members should note that this will be a presentation at the Committee.

Reporting person: Stephen Martin

8 Lessons Learnt Throughout The Covid Response OSC22-004 (Pages 43 - 50)

To receive a report on lessons learnt throughout the Covid response.

Reporting person(s): Emma Bourne and Adam Calfe

9 Woking Borough Council's Support of Local Businesses During Covid-19 OSC22-005 (Pages 51 - 56)

To receive a report outlining Woking Borough Council's support of local businesses during Covid-19.

Reporting person: Chris Norrington

10 Overview of Complaints Received Annual Update OSC22-011 (Pages 57 - 72)

To receive the annual update of complaints.

Reporting person: Joanne McIntosh

11 Freedom of Information Requests Annual Report OSC22-013 (Pages 73 - 76)

To receive the Freedom of Information requests annual report.

Reporting person: Joanne McIntosh

12 Performance and Financial Monitoring Information (Pages 77 - 130)

To consider the current publication of the Performance & Financial Monitoring Information (Green Book). Members are asked to bring their copy of the Green Book to the meeting.

Reporting person: Councillor J Sanderson

13 Finance Task Group Update OSC22-014 (Pages 131 - 132)

To receive an update from the Finance Task Group following its meeting on 27 January 2022.

Reporting person: Chairman of the Finance Task Group.

14 HIF Housing Output Task Group Update OSC22-015 - To Follow

To receive an update from the HIF Housing Output Task Group following its meeting on 2 February 2022.

Reporting person: Chairman of the HIF Housing Output Task Group.