



To the Mayor and all Members of  
WOKING BOROUGH COUNCIL

Civic Offices  
Gloucester Square  
Woking  
Surrey GU21 6YL

**Telephone** (01483) 755855  
**Facsimile** (01483) 768746  
**DX** 2931 WOKING  
**Email** [wokbc@woking.gov.uk](mailto:wokbc@woking.gov.uk)  
**Website** [www.woking.gov.uk](http://www.woking.gov.uk)

### **First Meetings of the Executive and Committees**

Under Standing Order 20.5, the first meetings of the Council's Executive and Committees will be held immediately following the Council meeting on Monday, 24 May 2021.

Accordingly, a formal summons to attend these meetings is set out below together with an agenda for each Committee.

-----

To the Members of the Council's Executive and Committees.

You are hereby summoned to attend the meetings of the Council's Executive and Committees to which you have been appointed a Member, to be held in the Council Chamber, Civic Offices, Woking on Monday, 24 May 2021 immediately following the Council meeting.

The agenda for the individual meetings is set out overleaf.

Julie Fisher  
Chief Executive



# AGENDA

## EXECUTIVE

(In accordance with the Executive Procedure Rule 2.1, the Leader will preside at meetings of the Executive.)

### 1. WORKING GROUPS AND TASK GROUPS.

To appoint Members to the following Working Groups and Task Groups:

- Climate Change Working Group
- Leisure Partnership Board
- Local Development Framework Working Group

A report will be prepared in advance of the meeting.

---

## APPEALS COMMITTEE

1. **CHAIRMAN.** To elect a Chairman for the ensuing year.
2. **VICE-CHAIRMAN.** To elect a Vice-Chairman for the ensuing year.

---

## LICENSING COMMITTEE

1. **CHAIRMAN.** To elect a Chairman for the ensuing year.
2. **VICE-CHAIRMAN.** To elect a Vice-Chairman for the ensuing year.
3. **CONSTITUTION OF SUB-COMMITTEES.**

To appoint Members to the following Sub-Committees:

- Licensing Sub-Committee A
- Licensing Sub-Committee B
- Taxi Licensing Sub-Committee

A report will be prepared in advance of the meeting.

## **OVERVIEW AND SCRUTINY COMMITTEE**

1. **CHAIRMAN.** To elect a Chairman for the ensuing year.
2. **VICE-CHAIRMAN.** To elect a Vice-Chairman for the ensuing year.
3. **WORKING GROUPS AND TASK GROUPS.**

To appoint Members to the following Task Groups:

- Economic Development Task Group
- Finance Task Group
- Housing Task Group

A report will be prepared in advance of the meeting.

---

## **PLANNING COMMITTEE**

1. **CHAIRMAN.** To elect a Chairman for the ensuing year.
2. **VICE-CHAIRMAN.** To elect a Vice-Chairman for the ensuing year.

---

## **STANDARDS AND AUDIT COMMITTEE**

1. **CHAIRMAN.** To elect a Chairman for the ensuing year.
2. **VICE-CHAIRMAN.** To elect a Vice-Chairman for the ensuing year.
3. **CONSTITUTION OF SUB-COMMITTEE.**

To appoint Members to the Standards Hearings Sub-Committee. A report will be prepared in advance of the meeting.