



COUNCIL

30 November 2023

To: The Mayor and Members of
WOKING BOROUGH COUNCIL

SUMMONS TO A MEETING

You are hereby summoned to attend an ORDINARY MEETING of the COUNCIL to be held in the Council Chamber, Civic Offices, Gloucester Square, Woking on THURSDAY, THE THIRTIETH DAY OF NOVEMBER 2023 at 7.00 pm to transact the business specified in the agenda overleaf.

JULIE FISHER
Chief Executive

Civic Offices,
Woking

NOTE: Filming Council Meetings

Please note the meeting will be filmed and broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk). The images and sound recording may also be used for training purposes within the Council. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed.

AGENDA

1. APOLOGIES FOR ABSENCE.

2. DECLARATIONS OF INTEREST. (Pages 7 - 8)

- (i) To receive declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.
- (ii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Corporate Resources, Kevin Foster declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Foster may advise on those items.
- (iii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Communities, Louise Strongitharm, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Strongitharm may advise on those items.
- (iv) In accordance with the Officer Employment Procedure Rules, the Head of Transformation, Digital and Customer, Adam Walther, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Walther may advise on those items.

3. MINUTES. (Pages 9 - 36)

To approve the minutes of the meetings of the Council held on 28 September and 12 October 2023, as published.

4. MAYOR'S COMMUNICATIONS.

5. URGENT BUSINESS.

To consider any business which the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

6. QUESTIONS FROM MEMBERS OF PUBLIC WBC23-046. (Pages 37 - 38)

To receive questions from Members of the Public of which due notice has been given.

7. QUESTIONS FROM MEMBERS OF THE COUNCIL WBC23-044.

To deal with written questions submitted by Members of the Council. Copies of the questions and of the draft replies (which are subject to amendment by the Leader of the Council) will be published shortly before the meeting.

8. ANNOUNCEMENTS BY THE LEADER OF THE COUNCIL, COMMITTEE CHAIRMEN AND THE CHIEF EXECUTIVE.

In accordance with Standing Orders, the Council to receive any announcements from the Leader of the Council (or their nominated spokesperson), Committee Chairmen and/or the Chief Executive.

9. ELIMINATION OF VIOLENCE AGAINST WOMEN AND GIRLS, DOMESTIC ABUSE AND WHITE RIBBON WBC23-042. (Pages 39 - 48)

10. RECOMMENDATIONS OF THE EXECUTIVE AND COMMITTEES WBC23-041. (Pages 49 - 54)

To receive and consider recommendations from the Executive.

10a Review of Fees and Charges 2024-25 EXE23-057 (Pages 55 - 160)

10b Climate Change Supplementary Planning Document (SPD) EXE23-067 (Pages 161 - 286)

10c Calendar of Meetings 2024-25 EXE23-058 (Pages 287 - 290)

10d Amendments to Constitution - Public Participation at Planning Committee STA23-024 (Pages 291 - 310)

10e Amendments to Constitution - Media Protocol STA23-025 (Pages 311 - 326)

10f Amendments to Constitution - Provisions for Urgent Business STA23-026 (Pages 327 - 334)

10g Amendments to Constitution - Questions from Members of Public STA23-027 (Pages 335 - 344)

11. IMPROVEMENT AND RECOVERY PLAN PROGRESS UPDATE WBC23-043. (Pages 345 - 364)

12. POLLING DISTRICTS AND POLLING PLACES REVIEW WBC23-045. Report to follow.

13. NOTICES OF MOTION.

To deal with any motions received from Members of the Council in accordance with Standing Orders.

13a Notice of Motion - Councillor Hassan Akberali - Single Use Vapes.

This motion proposes that Woking Borough Council resolves that the Leader of the Council writes to:-

1. Jonathan Lord MP, requesting him:
 - a. To make urgent representations asking for banning single-use vapes on behalf of Woking schools, parents, and residents.
 - b. To expedite the conclusion and actions of the public consultation, bearing in mind the consequences of the EU proposing a ban in 2026 and France rolling out a ban in December 2023 and the risk as those markets close, disposable vapes will flood into the UK.
 - c. Provide schools funding to install detection devices to improve the discovery of illegal substances instead of schools having to fund out of their hard-pressed budgets.
 - d. Prohibit possession of vapes on school premises with appropriate violation measures.
2. Surrey Trading Standards to request they:
 - a. Carry out regular test purchases, seize products, and issue fixed penalty notices when a business breaches the law.
 - b. Address the shortage of qualified trading standard officers required to prosecute those retailers selling to underage customers.
 - c. Implement mandatory age-of-sale signage on vaping products.
 - d. Implement sanctions for breaching these rules, the same as penalties handed out under tobacco display regulations.
 - e. Publish how many test purchases have been conducted by trading standards followed by successful prosecutions.
 - f. The other area that needs tackling is internet sales of illegal vapes and those containing THC and Spice, which will need coordinated action between the police and trading standards.

AGENDA ENDS

Date Published - 22 November 2023

Note: At the close of the meeting the Worshipful the Mayor, Councillor Raja, would like to invite the Councillors and Officers attending the meeting to join him in the Parlour.