



COUNCIL

20 May 2024

To: The Mayor and Members of
WOKING BOROUGH COUNCIL

SUMMONS TO A MEETING

You are hereby summoned to attend an ANNUAL MEETING of the COUNCIL to be held in the Council Chamber, Civic Offices, Gloucester Square, Woking on MONDAY, THE TWENTIETH DAY OF MAY 2024 at 7.00 pm to transact the business specified in the agenda overleaf.

RICHARD CARR
Chief Executive

Civic Offices,
Woking

NOTE: Filming Council Meetings

Please note the meeting will be filmed and broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk). The images and sound recording may also be used for training purposes within the Council. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed.

AGENDA

Prior to the commencement of business, Mohammad Soban of the Sheerwater Muslim Education and Welfare Trust will say prayers.

1. APOLOGIES FOR ABSENCE.

2. DECLARATIONS OF INTEREST. (Pages 7 - 8)

- (i) To receive declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.
- (ii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Corporate Resources, Kevin Foster declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Foster may advise on those items.
- (iii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Communities, Louise Strongitharm, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Strongitharm may advise on those items.
- (iv) In accordance with the Officer Employment Procedure Rules, the Head of Transformation, Digital and Customer, Adam Walther, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Walther may advise on those items.

3. URGENT BUSINESS.

To consider any business which the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

4. MINUTES. (Pages 9 - 24)

To approve the minutes of the meeting of the Council held on 28 March 2024, as published.

5. THE MAYOR'S END OF YEAR STATEMENT.

5a Announcement of the 2024 Eminent Citizen.

5b Presentation of the Young People's Civic Awards 2024.

6. ELECTION OF MAYOR 2024/25.

To elect The Mayor for the ensuing year who will then make the statutory declaration of acceptance of office. This will be followed by a short adjournment for robing.

7. MAYOR'S COMMUNICATIONS.

- 7a Presentation of the Past Mayor's Badge.
- 7b Presentation of Certificates to Past Members.

8. APPOINTMENT OF DEPUTY MAYOR 2024/25.

To appoint the Deputy Mayor for the ensuing year who will then make the statutory declaration of acceptance of office.

9. LEADER OF THE COUNCIL'S STATEMENT.

10. LOCAL ELECTIONS 2024 WBC24-026. (Pages 25 - 26)

11. RECOMMENDATIONS OF THE STANDARDS AND AUDIT COMMITTEE WBC24-025. (Pages 27 - 30)

To receive and consider recommendations from the Standards and Audit Committee.

- 11a Amendments to Constitution - Exceptions to Standing Orders - Procurement STA24-001 (Pages 31 - 34)
- 11b Amendments to Constitution - Members' Allowances STA24-002 (Pages 35 - 38)
- 11c Amendments to Constitution - Responsibility for Standards and Audit Committee STA24-003 (Pages 39 - 44)
- 11d Amendments to Constitution - Asset Disposals Threshold STA24-004 (Pages 45 - 48)

12. THE CONSTITUTION WBC24-033. Report to follow.

13. CALENDAR OF MEETINGS 2024/25 UPDATE. (Pages 49 - 52)

14. APPOINTMENTS TO COMMITTEES AND OTHER BODIES FOR 2024/25 WBC24-028. Report to follow.

15. FIRST MEETINGS OF THE EXECUTIVE AND COMMITTEES WBC24-032.

In accordance with the Standing Orders, the first meetings of the Council's Committees will be held immediately following the Council meeting on Monday, 20 May 2024. Accordingly, a formal agenda for each Committee has been prepared.

In accordance with the Executive Procedure Rules, the Leader will preside at the meeting of the Shareholder Executive Committee. The Mayor will preside over the meetings of the remaining Committees.

- The Shareholder Executive Committee. (Pages 53 - 54)
- The Audit and Governance Committee. (Pages 55 - 56)

- The Communities and Housing Scrutiny Committee. (Pages 57 - 58)
- The Employment Committee. (Pages 59 - 60)
- The Environment and Place Scrutiny Committee. (Pages 61 - 62)
- The Licensing Committee (Pages 63 - 64)
- The Planning Committee. (Pages 65 - 66)
- The Resource and Finance Scrutiny Committee. (Pages 67 - 68)

AGENDA ENDS

Date Published - 10 May 2024