



**TO THE CHAIRMAN AND MEMBERS OF THE
STANDARDS AND AUDIT COMMITTEE**

You are hereby summoned to attend a meeting of the Standards and Audit Committee to be held on Thursday, 29 February 2024 at 7.00 pm in the Council Chamber, Civic Offices, Gloucester Square, Woking, Surrey GU21 6YL.

The agenda for the meeting is set out below.

JULIE FISHER
Chief Executive

NOTE: Filming Council Meetings

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk). The images and sound recording will also be used for training purposes within the Council. Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed.

AGENDA

PART I - PRESS AND PUBLIC PRESENT

1. Minutes (Pages 3 - 10)
To approve the minutes of the meeting of the Standards and Audit Committee held on 23 November 2023 as published.
2. Apologies for Absence
To receive any apologies for absence.
3. Declarations of Interest (Pages 11 - 12)
 - (i) To receive declarations of interest from Members and Officers in respect of any item to be considered at the meeting.
 - (ii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Corporate Resources, Kevin Foster declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Foster may advise on those items.
4. Urgent Business
To consider any business that the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

Matters for Recommendation

5. Amendments to Constitution - Exceptions to Standing Orders - Procurement STA24-001
(Pages 13 - 16)
Reporting Person – Gareth John
6. Amendments to Constitution - Members' Allowances STA24-002 (Pages 17 - 20)
Reporting Person – Gareth John
7. Amendments to Constitution - Responsibility for Standards and Audit Committee STA24-003
(Pages 21 - 26)
Reporting Person – Gareth John
8. Amendments to Constitution - Asset Disposals Threshold STA24-004 (Pages 27 - 30)
Reporting Person - Gareth John

Matters for Determination

9. Update on External Audit (BDO) STA24-005
Reporting Person – Steve Bladen (BDO)
10. Audit Progress Report and Sector Update (Grant Thornton) STA24-006 (Pages 31 - 46)
Reporting Person – Joanne Brown (Grant Thornton)

AGENDA ENDS

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For further information regarding this agenda and arrangements for the meeting, please contact Doug Davern on 01483 743018 or email doug.davern@woking.gov.uk



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