



**TO THE CHAIRMAN AND MEMBERS OF THE
EXECUTIVE**

You are hereby summoned to attend a meeting of the Executive to be held on Thursday, 12 September 2024 at 7.00 pm in the Council Chamber, Civic Offices, Gloucester Square, Woking, Surrey GU21 6YL.

The agenda for the meeting is set out below.

RICHARD CARR
Chief Executive

NOTE: Filming Council Meetings

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk). The images and sound recording will also be used for training purposes within the Council. The broadcast will be stopped when the confidential/Part II item on the agenda is reached. Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed.

AGENDA

PART I - PRESS AND PUBLIC PRESENT

1. Apologies for Absence
2. Declarations of Interest (Pages 5 - 6)
 - (i) To receive declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.
 - (ii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Corporate Resources, Kevin Foster, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Foster may advise on those items.
 - (iii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Communities, Louise Strongitharm, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Strongitharm may advise on those items.
 - (iv) In accordance with the Officer Employment Procedure Rules, the Head of Transformation, Digital and Customer, Adam Walther, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Walther may advise on those items.

3. Minutes (Pages 7 - 12)

To approve the minutes of the meeting of the Executive held on 11 July 2024 as published.

4. Urgent Business

To consider any business that the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

Questions

5. To deal with any written questions submitted under Section 3 of the Executive Procedure Rules. Copies of the questions and draft replies will be published shortly before the meeting.

Matters for Recommendation

6. Grounds Maintenance and Street Cleaning Contract Re-tender EXE24-075 (Pages 13 - 22)

Reporting Person – Beverley Kuchar

7. Climate Change Strategy EXE24-072 (Pages 23 - 70)

Reporting Person – Beverley Kuchar

8. Housing Standards Enforcement Policy and Housing Standards Civil Penalty Notice (CPN) Policy EXE24-078 (Pages 71 - 128)

Reporting Person – Beverley Kuchar

Matters for Determination

9. Improvement and Recovery Plan Progress - March to September 2024 EXE24-059 (Pages 129 - 150)

Reporting Person – Richard Carr

10. Local Authority Housing Fund (LAHF) EXE24-081 (Pages 151 - 156)

Reporting Person – Louise Strongitharm

11. Legacy Adjustments to the Housing Revenue Account (HRA) EXE24-083 (Pages 157 - 164)

Reporting Person – Stephen Fitzgerald

12. Draft List of Locally Listed Heritage Assets 'The Local List' EXE24-071 (Pages 165 - 422)

Reporting Person – Beverley Kuchar

Performance Management

13. Performance Management Report (Pages 423 - 446)

Please refer to your electronic copy of the Performance Management Report – Quarter 1, 2024/25.

14. Budget Monitoring Q1 2024-25 EXE24-042 (Pages 447 - 472)

Reporting Person – Stephen Fitzgerald

Exclusion of the Press and Public

15. The Chairman will move and the Vice-Chair will second:-

“That the press and public be excluded from the meeting during consideration of item 16 in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).”

PART II – PRESS AND PUBLIC EXCLUDED

Matters for Recommendation

16. Grounds Maintenance and Street Cleaning Contract Re-tender EXE24-076 (Pages 473 - 480)

Reporting Person – Beverley Kuchar

AGENDA ENDS

Date Published - 4 September 2024

For further information regarding this agenda and arrangements for the meeting, please contact Julie Northcote on 01483 743053 or email julie.northcote@woking.gov.uk
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