



COMMUNITIES AND HOUSING SCRUTINY COMMITTEE

You are hereby invited to attend a meeting of the Communities and Housing Scrutiny Committee to be held on Tuesday, 8 October 2024 at 7.00 pm in the Council Chamber, Civic Offices, Gloucester Square, Woking, Surrey GU21 6YL.

The agenda for the meeting is set out below.

Richard Carr

Chief Executive

NOTE: Filming Council Meetings

Please note the meeting will be filmed and broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk). The images and sound recording may also be used for training purposes within the Council. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed.

AGENDA

1 Election of Chair

The Members of the Committee are invited to elect a Chair for the remainder of the 2024/25 Municipal Year. In the event that the incumbent Vice-Chair is elected, an election shall be held to appoint a replacement.

2 Apologies for Absence

To receive any apologies for absence.

3 Declarations of Interest (Pages 5 - 6)

- (i) To receive declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.
- (i) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Corporate Resources, Kevin Foster, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Foster may advise on those items.
- (ii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Communities, Louise Strongitharm, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Strongitharm may advise on those items.
- (iii) In accordance with the Officer Employment Procedure Rules, the Head of

Transformation, Digital and Customer, Adam Walther, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Walther may advise on those items.

4 Minutes (Pages 7 - 12)

To approve the minutes of the meeting of the Committee held on 30 July 2024 as published.

5 Urgent Business

To consider any business that the Chair rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

Matters for Determination

6 Work Programme CHSC24-010 (Pages 13 - 34)

To review the Committee's work programme, the draft Executive forward plan, and the recommendations and actions tracker.
Also included is the Directorate's risk register.

6a Changes to Committee Calendar CHSC24-011 (Pages 35 - 36)

The Committee to consider proposals to add and amend future meetings.
Reporting Person: Toby Nash

Matters for Scrutiny

7 Performance Management Report CHSC24-009 (Pages 37 - 60)

Please refer to your electronic copy of the most recent Performance Management Report.

8 Housing Improvement Programme: Update for Communities and Housing Scrutiny Committee CHSC24-006 (Pages 61 - 72)

Reporting Person: Katherine Hiscock

9 Community Asset Transfer Policy and Progress CHSC24-007 (Pages 73 - 110)

Reporting Person: Riëtte Thomas

10 Housing Revenue Account Business Plan Progress RFSC24-008 (Pages 111 - 118)

Reporting Person: Louise Strongitharm

Agenda Ends

Date Published: 30 September 2024

Contact Officer: Toby Nash, Scrutiny & Democratic Services Officer, Ext 3056, Email toby.nash@woking.gov.uk