



RESOURCE AND FINANCE SCRUTINY COMMITTEE

You are hereby invited to attend a meeting of the Resource and Finance Scrutiny Committee to be held on Tuesday, 10 September 2024 at 7.00 pm in the Council Chamber, Civic Offices, Gloucester Square, Woking, Surrey GU21 6YL.

The agenda for the meeting is set out below.

Richard Carr

Chief Executive

NOTE: Filming Council Meetings

Please note the meeting will be filmed and broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk). The images and sound recording may also be used for training purposes within the Council. Generally, the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed.

AGENDA

1 Apologies for Absence

To receive any apologies for absence.

2 Declarations of Interest (Pages 5 - 6)

- (i) To receive declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.
- (ii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Corporate Resources, Kevin Foster, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Foster may advise on those items.
- (iii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Communities, Louise Strongitharm, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Strongitharm may advise on those items.
- (iv) In accordance with the Officer Employment Procedure Rules, the Head of Transformation, Digital and Customer, Adam Walther, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Walther may advise on those items.

3 Minutes (Pages 7 - 10)

To approve the minutes of the meeting of the Committee held on 9 July 2024 as published.

4 Urgent Business

To consider any business that the Chair rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

Matters for Determination

5 Work Programme RFSC24-010 (Pages 11 - 24)

To review the Committee's work programme, the draft Executive forward plan, and the recommendations and actions tracker.

Matters for Scrutiny

6 Contracts, Procurement, and New Legislation RFSC24-005 (Pages 25 - 28)

Overview of the Council's contracts and procurement approach and the implementation of new procurement legislation.

Reporting Person: Kevin Foster

7 Commercial Protocol RFSC24-006 (Pages 29 - 46)

An overview of the Council's Commercial Protocol.

Reporting Person: Kevin Foster

8 Improvement and Recovery Programme Update RFSC24-007 (report to follow)

The most recent 6-month update to the Commissioners on the Council's Improvement and Recovery Programme.

Reporting Person: Kevin Foster

9 Legacy Adjustments to the Housing Revenue Account (HRA) RFSC24-008 (Pages 47 - 56)

Reporting Person: Stephen Fitzgerald

10 Performance Management Report RFSC24-009 (report to follow)

Please refer to your electronic copy of the most recent Performance Management Report.

Agenda Ends

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