



**TO THE CHAIRMAN AND MEMBERS OF THE
EXECUTIVE**

You are hereby summoned to attend a meeting of the Executive to be held on Thursday, 25 March 2021 at 7.00 pm. The meeting will be held virtually and webcast live through the Council's website in accordance with the Coronavirus Act 2020 and The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (S.I.2020 No. 392).

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk). The images and sound recording will also be used for training purposes within the Council. The broadcast will be stopped when the confidential/Part II item on the agenda is reached. By joining the meeting remotely, you are consenting to being filmed.

The agenda for the meeting is set out below.

RAY MORGAN
Chief Executive

AGENDA

PART I - PRESS AND PUBLIC PRESENT

1. Minutes

To approve the minutes of the meeting of the Executive held on 4 February 2021 as published.

2. Apologies for Absence

3. Urgent Business

To consider any business that the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

4. Declarations of Interest (Pages 7 - 8)

- (i) To receive declarations of interest from Members and Officers in respect of any item to be considered at the meeting.
- (ii) In accordance with the Members' Code of Conduct, Councillor A Azad declares a non-pecuniary interest in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that speaking and voting are permissible.

- (iii) In accordance with the Members' Code of Conduct, Councillor C S Kemp declares a non-pecuniary interest in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that speaking and voting are permissible.
- (iv) In accordance with the Members' Code of Conduct, Councillor D Harlow declares a non-pecuniary interest in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that speaking and voting are permissible.
- (v) In accordance with the Officer Employment Procedure Rules, the Chief Executive, Ray Morgan, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Morgan may advise the Executive on those items.
- (vi) In accordance with the Officer Employment Procedure Rules, the Deputy Chief Executive, Douglas Spinks, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Spinks may advise the Executive on those items.
- (vii) In accordance with the Officer Employment Procedure Rules, the Director of Legal and Democratic Services, Peter Bryant, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Bryant may advise the Executive on those items.
- (viii) In accordance with the Officer Employment Procedure Rules, the Director of Finance, Leigh Clarke, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Clarke may advise the Executive on those items.
- (ix) In accordance with the Officer Employment Procedure Rules, the Director of Housing, Louise Strongitharm, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Strongitharm may advise the Executive on those items.
- (x) In accordance with the Officer Employment Procedure Rules, the Director of Community Services, Julie Fisher, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Fisher may advise the Executive on those items.
- (xi) In accordance with the Officer Employment Procedure Rules, the Director of Finance, Leigh Clarke, declares a disclosable personal interest (non-pecuniary) in any items concerning Woking Football Club and/or the GolDev Woking Limited development. The interest arises from (i) her husband having a small shareholding in Woking Football Club and (ii) being a Council-appointed director of Kingfield Community Sports Centre Limited. The interest is such that Mrs Clarke may advise the Executive on those items.
- (xii) In accordance with the Officer Employment Procedure Rules, the Director of Legal and Democratic Services, Peter Bryant, declares a disclosable personal interest (non-pecuniary) in any items concerning Woking Football Club and/or the GolDev Woking Limited development. The interest arises from (i) him being a member of the Cards Trust (the supporters' club for Woking Football Club), (ii) providing occasional unpaid assistance to Woking Football Club, e.g. acting as returning officer at the election of directors and (iii) being a Council-appointed director of Kingfield Community Sports Centre Limited. The interest is such that Mr Bryant may advise the Executive on those

items.

Questions

5. To deal with any written questions submitted under Section 3 of the Executive Procedure Rules. Copies of the questions and draft replies will be available electronically at the meeting.

Matters for Recommendation

6. Corporate Plan EXE21-037 (Pages 9 - 28)
Reporting Person – Julie Fisher
7. Medium Term Financial Strategy EXE21-006 (Pages 29 - 50)
Reporting Person – Leigh Clarke
8. Height and Scale of New Buildings across Woking EXE21-021 (Pages 51 - 58)
Reporting Person – Douglas Spinks

Matters for Determination

9. Financing Affordable Housing EXE21-023 (Pages 59 - 64)
Reporting Person – Ray Morgan
10. Council Tax and Business Rate Debt Collection - Adoption of Council Tax Protocol EXE21-024 (Pages 65 - 100)
Reporting Person – Leigh Clarke
11. Write off of Irrecoverable Debt EXE21-008 (Pages 101 - 104)
Reporting Person – Leigh Clarke
12. Executive Undertakings - Woking Football Club (PLAN/2019/1176) and Egley Road (PLAN/2019/1177) Planning Applications EXE21-034 (Pages 105 - 112)
Reporting Person – Peter Bryant
13. Old Woking Community Centre and Woking College EXE21-035 (Pages 113 - 126)
Reporting Person – Ray Morgan

Performance Management

14. Performance and Financial Monitoring Information

Please bring to the meeting your copy of the Performance and Financial Monitoring Information (Green Book) January 2021.

Notices of Motion

At its meeting on 11 February 2021, the Council referred the following Notices of Motion to the Executive for consideration.

15. Notice of Motion - Cllr I Johnson - York Road Project EXE21-028 (Pages 127 - 128)

Reporting Person – Corporate Management Group

16. Notice of Motion - Cllr L Lyons - Paperless meetings EXE21-029 (Pages 129 - 130)

Reporting Person – Corporate Management Group

17. Notice of Motion - Cllr L Lyons - Woking Station Pedestrian Underpass EXE21-030 (Pages 131 - 132)

Reporting Person – Corporate Management Group

18. Notice of Motion - Cllr L Lyons - Provision of Affordable Homes Onsite EXE21-031 (Pages 133 - 134)

Reporting Person – Corporate Management Group

19. Notice of Motion - Cllr L Lyons - Construction Site Noise Limits EXE21-032 (Pages 135 - 136)

Reporting Person – Corporate Management Group

Exclusion of the Press and Public

20. The Chairman will move and the Vice-Chair will second:-

“That the press and public be excluded from the meeting during consideration of item 21 in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.

Paragraph 3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).”

PART II – PRESS AND PUBLIC EXCLUDED

Matters for Determination

21. Commercial Tenant Management EXE21-038 (Pages 137 - 142)

Reporting Person – Leigh Clarke

AGENDA ENDS

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For further information regarding this agenda and arrangements for the meeting, please contact Julie Northcote on 01483 743053 or email julie.northcote@woking.gov.uk



Mixed Sources

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