



WOKING BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS

**CIVIC OFFICES
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Period Covered: March 2019 - June 2019

WOKING BOROUGH COUNCIL'S FORWARD PLAN OF KEY DECISIONS

Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Woking Borough Council is required to publish a notice setting out the key decisions to be taken by the Council at least 28 clear days before the decision is made. In addition, the regulations require the Authority to publish details of any decisions to be taken in private at a meeting of the Executive at least 28 clear days before the meeting. It is intended that, by publishing the Plan, the citizens of Woking will be able to find out the expected timing of key decisions, who will take them and also the consultation mechanisms available.

For completeness this plan lists all the decisions to be taken by the Executive.

Key decisions are decisions made in connection with the discharge of a function which is the responsibility of the Council's Executive which is likely to result in:

The Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

Significant effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Key decisions can be taken by an individual Member or officer on behalf of the Executive under delegated powers.

Contact details for members of the Executive and the Council's Corporate Management Group are set out in this document.

Any reports relevant to the key decisions or the listed background documents (with the exception of confidential information) can be viewed on the website (www.woking.gov.uk), at the Civic Offices, or a copy can be purchased for a reasonable fee. A notice setting out the outcome of the decision will also be available within six days of the relevant meeting. For further details contact Democratic Services on 01483 743863 or e-mail memberservices@woking.gov.uk

Councillor D J Bittleston
Leader of the Council

The Executive

Chairman: Councillor D J Bittleston

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Vice-Chairman: Councillor A Azad

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Councillor A C L Bowes

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Councillor D Harlow

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Councillor K M Davis

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Councillor Mrs B A Hunwicks

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Councillor C S Kemp

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Officers

Corporate Management Group

Chief Executive:

Ray Morgan
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Deputy Chief Executive:

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**Head of Democratic & Legal Services/
Monitoring Officer**

Peter Bryant
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peter.bryant@woking.gov.uk

Chief Finance Officer

Leigh Clarke
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leigh.clarke@woking.gov.uk

28 March 2019

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
No	Notice of Motion - Cllr M Ali - Installation of Security Cameras	To consider the Notice of Motion from Cllr M Ali referred to the Executive on 28 March 2019 by Council on 13 February 2019.	Council, Cllr Mrs Hunwicks, Portfolio Holder.	None.	Deputy Chief Executive (Douglas J Spinks)
No	Notice of Motion - Cllr M Ali - Rents and Building Insurance for Local Businesses	To consider the Notice of Motion from Cllr M Ali referred to the Executive on 28 March 2019 by Council on 13 February 2019.	Council, Cllr Azad, Portfolio Holder.	None.	Deputy Chief Executive (Douglas J Spinks)
Yes	Contaminated Land Strategy	To recommend to Council the Contaminated Land Strategy following completion of the technical consultation.	Cllr Mrs Hunwicks, Portfolio Holder.	None.	Deputy Chief Executive (Douglas J Spinks)
No	Medium Term Financial Strategy	The decision is sought to set the framework for Officers to develop detailed proposals for consideration by the Council to ensure the medium term financial stability of the Council in the context of its objective to support growth and to maintain services for local people.	Cllr Azad, Portfolio Holder.	None.	Finance Director (Leigh Clarke)

Yes	Dukes Court Plaza Project	To approve the project which includes the creation of a new landscaped pedestrianised plaza, improvements to the appearance of the main Dukes Court reception and the provision of new restaurant space.	Cllr Azad, Portfolio Holder.	None.	Deputy Chief Executive (Douglas J Spinks)
Yes	Application for Financial Assistance - Royal Horticultural Society (Wisley)	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Deputy Chief Executive (Douglas J Spinks)
No	Sheerwater Regeneration	To receive an update on the Sheerwater Regeneration Project and resolve accordingly.	Cllr Bittleston, Leader of the Council.	None.	Head of Democratic and Legal Services (Peter Bryant)
No	Regulation of Investigatory Powers Act 2000 - Annual Monitoring Report	To receive details of RIPA authorisations during 2018 calendar year.	Cllr Azad, Portfolio Holder.	None.	Head of Democratic and Legal Services (Peter Bryant)
No	Write off of Irrecoverable Debt	To write off debts over £10,000.	Cllr Azad, Portfolio Holder.	None.	Finance Director (Leigh Clarke)
No	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Bittleston, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)

<p>No</p>	<p>Notice of Motion - Cllr M Ali - Partnership Working and Project Management</p>	<p>To consider the Notice of Motion from Cllr M Ali referred to the Executive on 28 March 2019 by Council on 13 February 2019.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	<p>Council, Cllr Bittleston, Leader of the Council.</p>	<p>None.</p>	<p>Head of Democratic and Legal Services (Peter Bryant)</p>
<p>Yes</p>	<p>Land Management - Woking</p>	<p>To consider acquisition of property.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	<p>Cllr Azad, Portfolio Holder.</p>	<p>None.</p>	<p>Deputy Chief Executive (Douglas J Spinks)</p>

<p>Yes</p>	<p>School Place Provision</p>	<p>To agree terms.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	<p>Cllr Bittleston, Leader of the Council.</p>	<p>None.</p>	<p>Deputy Chief Executive (Douglas J Spinks)</p>
<p>No</p>	<p>Hardship Relief on Business Rates</p>	<p>To determine the application for hardship relief on business rates.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	<p>Cllr Azad, Portfolio Holder.</p>	<p>None.</p>	<p>Chief Finance Officer (Leigh Clarke)</p>

6 June 2019

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
Yes	Hoe Valley Flood Alleviation and Environmental Enhancement Scheme	Authorisation to release remaining funds to allow scheme to be constructed.	Cllr Mrs Hunwicks, Portfolio Holder.	None.	Deputy Chief Executive (Douglas J Spinks)
Yes	Robin Hood	To recommend to Council the provision of Loan Finance to Rutland Woking for the development of the former Pub site for a Community Transport Depot and residential accommodation.	Cllr Azad, Portfolio Holder.	None.	Deputy Chief Executive (Douglas J Spinks)
No	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Bittleston, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)

27 June 2019

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
No	GDPR Compliance/Cyber Security	To note the position regarding GDPR compliance and cyber security.	Cllr Azad, Portfolio Holder.	None.	Head of Democratic and Legal Services (Peter Bryant)
Yes	Treasury Management Annual Report 2018-19	To receive the Annual Treasury Management Report.	Cllr Azad, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
No	Risk Management and Business Continuity Annual Report	To receive the annual report on Risk Management and Business Continuity.	Cllr Bittleston, Portfolio Holder.	None.	Deputy Chief Executive (Douglas J Spinks)
No	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Bittleston, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)