



WOKING BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS

**CIVIC OFFICES
GLOUCESTER SQUARE
WOKING GU21 6YL
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www.woking.gov.uk**

Period Covered: May 2021 - August 2021

WOKING BOROUGH COUNCIL'S FORWARD PLAN OF KEY DECISIONS

Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Woking Borough Council is required to publish a notice setting out the key decisions to be taken by the Council at least 28 clear days before the decision is made. In addition, the regulations require the Authority to publish details of any decisions to be taken in private at a meeting of the Executive at least 28 clear days before the meeting. It is intended that, by publishing the Plan, the citizens of Woking will be able to find out the expected timing of key decisions, who will take them and also the consultation mechanisms available.

For completeness this plan lists all the decisions to be taken by the Executive.

Key decisions are decisions made in connection with the discharge of a function which is the responsibility of the Council's Executive which is likely to result in:

The Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

Significant effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Key decisions can be taken by an individual Member or officer on behalf of the Executive under delegated powers.

Contact details for members of the Executive and the Council's Corporate Leadership Team are set out in this document.

Any reports relevant to the key decisions or the listed background documents (with the exception of confidential information) can be viewed on the website (www.woking.gov.uk), at the Civic Offices, or a copy can be purchased for a reasonable fee. A notice setting out the outcome of the decision will also be available within six days of the relevant meeting. For further details contact Democratic Services on 01483 743863 or e-mail memberservices@woking.gov.uk

Councillor A Azad
Leader of the Council

The Executive

The Membership of the Executive will be decided by the Leader of the Council and announced at the Council meeting on Monday, 24 May 2021.

Officers

Corporate Leadership Team

Chief Executive:

Julie Fisher
01483 743333
julie.fisher@woking.gov.uk

**Director of Legal & Democratic Services/
Monitoring Officer**

Peter Bryant
01483 743030
peter.bryant@woking.gov.uk

**Director of Finance/
Chief Finance Officer**

Leigh Clarke
01483 743277
leigh.clarke@woking.gov.uk

Director of Housing

Louise Strongitharm
01483 743599
louise.strongitharm@woking.gov.uk

Director of Planning

Giorgio Framaliccio
01483 743440
giorgio.framaliccio@woking.gov.uk

Director of Neighbourhood Services

Geoff McManus
01483 743707
geoff.mcmanus@woking.gov.uk

Director of Community Services

Vacancy

17 June 2021

| Key Decision | Subject | Decision to be taken | Consultation (Undertaken prior to the meeting unless otherwise stated) | Background Documents | Contact Officer |
|--------------|--|--|---|----------------------|--|
| No | Petition - David Lloyd Health and Fitness Centre | To receive a petition. | Portfolio Holder. | None. | Chief Executive (Julie Fisher) |
| No | Notice of Motion - Cllr L Lyons - Construction Site Noise Limits | To consider the Notice of Motion from Cllr L Lyons originally referred to the Executive on 25 March 2021 by Council on 11 February 2021. Council on 8 April 2021 deferred the Motion to the Executive on 17 June 2021 for further consideration. | Portfolio Holder. | None. | Director of Neighbourhood Services (Geoff McManus) |
| No | Notice of Motion - Cllr W Forster - Green Flag Award | To consider the Notice of Motion from Cllr W Forster referred to the Executive on 17 June 2021 by Council on 8 April 2021. | Portfolio Holder. | None. | Director of Neighbourhood Services (Geoff McManus) |
| No | Notice of Motion - Cllr M Raja - Brookwood Cemetery Burial Charges | To consider the Notice of Motion from Cllr M Raja referred to the Executive on 17 June 2021 by Council on 8 April 2021. | Portfolio Holder. | None. | Director of Planning (Giorgio Framallicco) |

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| No | Notice of Motion - Cllr M Raja - Supporting the work of the Planning and Overview and Scrutiny Committees | To consider the Notice of Motion from Cllr M Raja referred to the Executive on 17 June 2021 by Council on 8 April 2021. | Portfolio Holder. | None. | Director of Legal and Democratic Services (Peter Bryant) |
| No | Notice of Motion - Cllr T Aziz - Public Consultation on Housing Infrastructure Fund (HIF) Scheme | To consider the Notice of Motion from Cllr T Aziz referred to the Executive on 17 June 2021 by Council on 8 April 2021. | Cllr Azad, Leader of the Council. | None. | Director of Planning (Giorgio Framalocco) |
| No | Notice of Motion - Cllr T Aziz - Review of the operation of Woking Borough Council's Planning Department | To consider the Notice of Motion from Cllr T Aziz referred to the Executive on 17 June 2021 by Council on 8 April 2021. | Portfolio Holder. | None. | Director of Planning (Giorgio Framalocco) |
| No | Notice of Motion - Cllr T Aziz - Investigation into New Vision Homes | To consider the Notice of Motion from Cllr T Aziz referred to the Executive on 17 June 2021 by Council on 8 April 2021. | Portfolio Holder. | None. | Director of Housing (Louise Strongitharm) |
| No | Notice of Motion - Cllr M Ali - Eligibility of residents to positions with the Council and Residents' Panel | To consider the Notice of Motion from Cllr M Ali referred to the Executive on 17 June 2021 by Council on 8 April 2021. | Cllr Azad, Leader of the Council. | None. | Chief Executive (Julie Fisher) |
| No | Update on Council Decisions following the Independent Investigation into the Woking Football Club and Associated Developments | To receive an update on Council Decisions following the Independent Investigation into the Woking Football Club and Associated Developments. | Cllr Azad, Leader of the Council. | None. | Director of Legal and Democratic Services (Peter Bryant) |

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| Yes | Recommendation from Climate Change Working Group - Future of Planet Woking | To receive recommendations from the Climate Change Working Group regarding the future of Planet Woking. | Portfolio Holder, Climate Change Working Group. | None. | Director of Neighbourhood Services (Geoff McManus) |
| Yes | Recommendation from Climate Change Working Group - Renewable Energy Plan | To receive recommendations from the Climate Change Working Group regarding the adoption of the Renewable Energy Plan. | Portfolio Holder, Climate Change Working Group. | None. | Director of Neighbourhood Services (Geoff McManus) |
| Yes | Town Centre Signage – Wayfinding Project | To agree proposals for Town Centre Signage - Wayfinding Project. | Portfolio Holder. | None. | Director of Neighbourhood Services (Geoff McManus) |
| No | Risk Management and Business Continuity Annual Report | To receive the annual report on Risk Management and Business Continuity. | Portfolio Holder. | None. | Chief Executive (Julie Fisher) |
| No | Regulation of Investigatory Powers Act 2000 - Annual Monitoring Report and IPSO Report | To receive details of RIPA authorisations during 2020 calendar year, and to receive the IPSO report and agree any necessary resulting actions. | Portfolio Holder. | None. | Director of Legal and Democratic Services (Peter Bryant) |
| No | Performance and Financial Monitoring Information | To consider the Performance and Financial Monitoring Information contained in the Green Book. | Portfolio Holder. | None. | Chief Finance Officer (Leigh Clarke) |
| No | Monitoring Reports - Projects | To provide quarterly reports on the progress of projects in the interests of financial prudence and corporate governance. | Portfolio Holder. | None. | Chief Executive (Julie Fisher) |

15 July 2021

| Key Decision | Subject | Decision to be taken | Consultation (Undertaken prior to the meeting unless otherwise stated) | Background Documents | Contact Officer |
|--------------|--|---|---|----------------------|--|
| Yes | Housing Strategy | To approve the Council's Housing Strategy. | Portfolio Holder, Overview & Scrutiny Committee, Housing Task Group. Public consultation will be undertaken during May/June 2021. | None. | Director of Housing (Louise Strongitharm) |
| Yes | Health and Wellbeing Strategy | To approve the Council's Health and Wellbeing Strategy. | Portfolio Holder, Shadow Portfolio Holder, Health and Wellbeing Task Group. | None. | Chief Executive (Julie Fisher) |
| No | Animal Welfare Policy | To recommend to Council an Animal Welfare Policy. | Cllr Azad, Leader of the Council. | None. | Director of Neighbourhood Services (Geoff McManus) |
| Yes | Woking Borough Council Digital Transformation Strategy | To recommend to Council the Woking Borough Council Digital Transformation Strategy. | Portfolio Holder. | None. | Director of Planning (Giorgio Framalico) |

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| Yes | Robin Hood | To recommend to Council the provision of Loan Finance to Rutland Woking for the development of the former Pub site for residential accommodation. | Portfolio Holder. | None. | Director of Housing (Louise Strongitharm) |
| No | Churchyard Closure and Transfer of Maintenance Responsibility – St Mary The Virgin Horsell | The Executive is requested to resolve that the responsibility for the maintenance of the closed churchyard at St Mary The Virgin Horsell is transferred to Woking Borough Council. | Portfolio Holder. | None. | Director of Neighbourhood Services (Geoff McManus) |
| No | Equalities Annual Report - 2021 | To receive an annual report detailing progress on the equalities agenda. | Portfolio Holder, employees, a range of voluntary and community sector groups and organisations. | None. | Chief Executive (Julie Fisher) |
| Yes | Treasury Management Annual Report 2020-21 | To receive the Annual Treasury Management Report. | Portfolio Holder. | None. | Chief Finance Officer (Leigh Clarke) |
| No | Performance and Financial Monitoring Information | To consider the Performance and Financial Monitoring Information contained in the Green Book. | Portfolio Holder. | None. | Chief Finance Officer (Leigh Clarke) |