



WOKING BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS

**CIVIC OFFICES
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Period Covered: March 2022 - June 2022

WOKING BOROUGH COUNCIL'S FORWARD PLAN OF KEY DECISIONS

Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Woking Borough Council is required to publish a notice setting out the key decisions to be taken by the Council at least 28 clear days before the decision is made. In addition, the regulations require the Authority to publish details of any decisions to be taken in private at a meeting of the Executive at least 28 clear days before the meeting. It is intended that, by publishing the Plan, the citizens of Woking will be able to find out the expected timing of key decisions, who will take them and also the consultation mechanisms available.

For completeness this plan lists all the decisions to be taken by the Executive.

Key decisions are decisions made in connection with the discharge of a function which is the responsibility of the Council's Executive which is likely to result in:

The Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

Significant effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Key decisions can be taken by an individual Member or officer on behalf of the Executive under delegated powers.

Contact details for members of the Executive and the Council's Corporate Leadership Team are set out in this document.

Any reports relevant to the key decisions or the listed background documents (with the exception of confidential information) can be viewed on the website (www.woking.gov.uk), at the Civic Offices, or a copy can be purchased for a reasonable fee. A notice setting out the outcome of the decision will also be available within six days of the relevant meeting. For further details contact Democratic Services on 01483 743863 or e-mail memberservices@woking.gov.uk

Councillor A Azad
Leader of the Council

The Executive

Chairman: Councillor A Azad
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Vice-Chairman: Councillor S M Ashall
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Councillor K M Davis
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Councillor D Harlow
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Councillor G W Elson
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Councillor C S Kemp
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Officers

Corporate Leadership Team

Chief Executive:

Julie Fisher
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**Director of Legal & Democratic Services/
Monitoring Officer**

Joanne McIntosh
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**Director of Finance/
Chief Finance Officer**

Leigh Clarke
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Director of Housing

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Director of Planning

Giorgio Framaliccio
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Director of Neighbourhood Services

Geoff McManus
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Director of Community Services

Vacancy

24 March 2022

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
No	Notice of Motion - Cllr A Kirby - Easy access to Council recordings	To consider the Notice of Motion from Cllr A Kirby referred to the Executive on 24 March 2022 by Council on 10 February 2022.	Cllr Azad, Portfolio Holder.	None.	Director of Legal and Democratic Services (Joanne McIntosh)
Yes	Corporate Strategy	To recommend to Council the Adoption of the Corporate Strategy.	Cllr Azad, Portfolio Holder.	None.	Chief Executive (Julie Fisher)
Yes	Directorate Plans	To recommend to Council the Adoption of Directorate Plans.	Cllr Azad, Portfolio Holder.	None.	Chief Executive (Julie Fisher)
Yes	Medium Term Financial Strategy (MTFS)	The decision is sought to set the framework for Officers to develop detailed proposals for consideration by the Council to ensure the medium term financial stability of the Council in the context of its objective to support growth and to maintain services for local people.	Cllr Ashall, Portfolio Holder.	None.	Director of Finance (Leigh Clarke)
No	Safeguarding Policy	To recommend to Council the adoption of the updated Safeguarding Policy.	Cllr Harlow, Portfolio Holder.	None.	Chief Executive (Julie Fisher)

Yes	Animal Welfare Policy	To recommend to Council the adoption of the Council's Animal Welfare Policy, following public consultation and stakeholder engagement.	Cllr Azad, Leader of the Council and Portfolio Holder, public consultation and stakeholder engagement.	None.	Director of Neighbourhood Services (Geoff McManus)
No	Town Centre and Victoria Square Update	To receive an update on the Town Centre and Victoria Square.	Cllr Azad, Leader of the Council.	None.	Chief Executive (Julie Fisher)
No	Report of the GolDev Loan Agreement Task Group	To receive the report of the GolDev Loan Agreement Task Group.	Cllr Azad, Leader of the Council, GolDev Loan Agreement Task Group.	None.	Director of Legal and Democratic Services (Joanne McIntosh)
No	Write off of Irrecoverable Debt	To write off debts over £10,000.	Cllr Ashall, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
No	Regulation of Investigatory Powers Act 2000 - Annual Monitoring Report	To receive details of RIPA authorisations during 2021 calendar year.	Cllr Azad, Portfolio Holder.	None.	Director of Legal and Democratic Services (Joanne McIntosh)
No	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Azad, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)

<p>Yes</p>	<p>Property Management</p>	<p>To consider a report on Property Management.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	<p>Cllr Azad, Portfolio Holder.</p>	<p>None.</p>	<p>Director of Planning (Giorgio Framalitto)</p>
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16 June 2022

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
Yes	Treasury Management Annual Report 2021-22	To receive the Annual Treasury Management Report.	Cllr Ashall, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
No	Risk Management and Business Continuity Annual Report	To receive the annual report on Risk Management and Business Continuity.	Cllr Azad, Portfolio Holder.	None.	Chief Executive (Julie Fisher)
No	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Azad, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
No	Monitoring Reports - Projects	To provide quarterly reports on the progress of projects in the interests of financial prudence and corporate governance.	Cllr Azad, Portfolio Holder.	None.	Chief Executive (Julie Fisher)