



WOKING BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS

**CIVIC OFFICES
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Period Covered: June 2022 - September 2022

WOKING BOROUGH COUNCIL'S FORWARD PLAN OF KEY DECISIONS

Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Woking Borough Council is required to publish a notice setting out the key decisions to be taken by the Council at least 28 clear days before the decision is made. In addition, the regulations require the Authority to publish details of any decisions to be taken in private at a meeting of the Executive at least 28 clear days before the meeting. It is intended that, by publishing the Plan, the citizens of Woking will be able to find out the expected timing of key decisions, who will take them and also the consultation mechanisms available.

For completeness this plan lists all the decisions to be taken by the Executive.

Key decisions are decisions made in connection with the discharge of a function which is the responsibility of the Council's Executive which is likely to result in:

The Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

Significant effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Key decisions can be taken by an individual Member or officer on behalf of the Executive under delegated powers.

Contact details for members of the Executive and the Council's Corporate Leadership Team are set out in this document.

Any reports relevant to the key decisions or the listed background documents (with the exception of confidential information) can be viewed on the website (www.woking.gov.uk), at the Civic Offices, or a copy can be purchased for a reasonable fee. A notice setting out the outcome of the decision will also be available within six days of the relevant meeting. For further details contact Democratic Services on 01483 743863 or e-mail memberservices@woking.gov.uk

Councillor A-M Barker
Leader of the Council

The Executive

Chairman: Councillor A-M Barker
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Vice-Chairman: Councillor W P Forster
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Councillor I Johnson
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Councillor L S Lyons
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Councillor R N Leach
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Councillor E Nicholson
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Councillor D Roberts
cldrdale.roberts@woking.gov.uk

Officers

Corporate Leadership Team

Chief Executive:

Julie Fisher
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julie.fisher@woking.gov.uk

Strategic Director - Place

Giorgio Framaliccio
01483 743440
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Strategic Director - Communities

Louise Strongitharm
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Strategic Director - Corporate Resources

Vacancy

Director of Finance (Section 151 officer)

Leigh Clarke
01483 743277
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**Director of Legal and Democratic Services
& Monitoring Officer**

Joanne McIntosh
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16 June 2022

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
No	Notice of Motion - Cllr K Davis - Housing Allocations	To consider the Notice of Motion from Cllr K Davis referred to the Executive on 16 June 2022 by Council on 31 March 2022.	Cllr Johnson, Portfolio Holder.	None.	Strategic Director - Communities (Louise Strongitharm)
No	Notice of Motion - Cllr D Roberts - Benefits Management	To consider the Notice of Motion from Cllr D Roberts referred to the Executive on 16 June 2022 by Council on 31 March 2022.	Cllr Barker, Portfolio Holder.	None.	Chief Executive (Julie Fisher)
No	Supplementary and Amended Priorities - Woking for all Strategy	To recommend to Council the Woking for All Strategy supplementary and amended priorities for 2022-23.	Cllr Ann-Marie Barker, Leader of the Council	None.	Chief Executive (Julie Fisher)
Yes	Review of Community Grants	To recommend to Council proposed new operational processes to improve the administration of community grants.	Cllr Forster, Portfolio Holder.	None.	Strategic Director - Communities (Louise Strongitharm)
Yes	Housing Delivery Test and Action Plan	To note the Housing Delivery Test and seek authority to publish the Housing Delivery Test Action Plan.	Cllr Lyons, Portfolio Holder.	None.	Strategic Director - Place (Giorgio Framaliccò)

Yes	Update on Community Provision in Sheerwater	To receive an update on current and future community provision in Sheerwater.	Cllr Nicholson, Portfolio Holder.	None.	Strategic Director - Communities (Louise Strongitharm)
Yes	Treasury Management Annual Report 2021-22	To receive the Annual Treasury Management Report.	Cllr Roberts, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
No	Risk Management and Business Continuity Annual Report	To receive the annual report on Risk Management and Business Continuity.	Cllr Barker, Portfolio Holder.	None.	Chief Executive (Julie Fisher)
No	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Barker, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
No	Monitoring Reports - Projects	To provide quarterly reports on the progress of projects in the interests of financial prudence and corporate governance.	Cllr Barker, Portfolio Holder.	None.	Chief Executive (Julie Fisher)

14 July 2022

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
Yes	Medium Term Financial Strategy (MTFS)	The decision is sought to set the framework for Officers to develop detailed proposals for consideration by the Council to ensure the medium term financial stability of the Council in the context of its objective to support growth and to maintain services for local people.	Cllr Roberts, Portfolio Holder.	None.	Director of Finance (Leigh Clarke)
No	Company Governance	To recommend to Council the adoption of updated company governance arrangements.	Cllr Barker, Portfolio Holder.	None.	Director of Legal and Democratic Services (Joanne McIntosh)
Yes	Draft Town Centre Masterplan	To consider the Draft Town Centre Masterplan and to seek authority for community and stakeholder consultation and engagement.	Cllr Lyons, Portfolio Holder, Local Development Framework (LDF) Working Group.	None.	Strategic Director - Place (Giorgio Framaliccio)
Yes	Housing Infrastructure Fund (HIF) - Update	To receive an update on the project and seek the approval of the Executive to the way forward.	Cllr Forster, Deputy Leader.	None.	Strategic Director - Place (Giorgio Framaliccio)

No	Equalities Annual Report - 2022	To receive an annual report detailing progress on the equalities agenda.	Cllr Barker and Cllr Nicholson, Portfolio Holders, employees, a range of voluntary and community sector groups and organisations.	None.	Chief Executive (Julie Fisher)
No	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Barker, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)

8 September 2022

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
Yes	Animal Welfare Policy	To recommend to Council the adoption of the Council's Animal Welfare Policy, following public consultation and stakeholder engagement.	Cllr Barker, Leader of the Council, Cllr Lyons, Portfolio Holder, Cllr Azad, public consultation and stakeholder engagement.	None.	Strategic Director - Place (Giorgio Framalitto)
No	Victoria Place - Six Months On	To receive a report on Victoria Place six months on from its opening in March 2022.	Cllr Forster, Deputy Leader.	None.	Strategic Director - Place (Giorgio Framalitto)
Yes	Affordable Housing Supplementary Planning Document (SPD)	To seek authority to publish the Affordable Housing SPD for public consultation and engagement.	Cllr Lyons, Portfolio Holder.	None.	Strategic Director - Place (Giorgio Framalitto)
No	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Barker, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)