



WOKING BOROUGH COUNCIL

FORWARD PLAN OF KEY DECISIONS

**CIVIC OFFICES
GLOUCESTER SQUARE
WOKING GU21 6YL
01483 755855
www.woking.gov.uk**

Period Covered: January 2023 - April 2023

WOKING BOROUGH COUNCIL'S FORWARD PLAN OF KEY DECISIONS

Under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, Woking Borough Council is required to publish a notice setting out the key decisions to be taken by the Council at least 28 clear days before the decision is made. In addition, the regulations require the Authority to publish details of any decisions to be taken in private at a meeting of the Executive at least 28 clear days before the meeting. It is intended that, by publishing the Plan, the citizens of Woking will be able to find out the expected timing of key decisions, who will take them and also the consultation mechanisms available.

For completeness this plan lists all the decisions to be taken by the Executive.

Key decisions are decisions made in connection with the discharge of a function which is the responsibility of the Council's Executive which is likely to result in:

The Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or

Significant effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the Council.

Key decisions can be taken by an individual Member or officer on behalf of the Executive under delegated powers.

Contact details for members of the Executive and the Council's Corporate Leadership Team are set out in this document.

Any reports relevant to the key decisions or the listed background documents (with the exception of confidential information) can be viewed on the website (www.woking.gov.uk), at the Civic Offices, or a copy can be purchased for a reasonable fee. A notice setting out the outcome of the decision will also be available within six days of the relevant meeting. For further details contact Democratic Services on 01483 743863 or e-mail memberservices@woking.gov.uk

Councillor A-M Barker
Leader of the Council

The Executive

Chairman: Councillor A-M Barker
cldrann-marie.barker@woking.gov.uk

Vice-Chairman: Councillor W P Forster
cldrwill.forster@woking.gov.uk

Councillor I Johnson
cldrrian.johnson@woking.gov.uk

Councillor L S Lyons
cldrliam.lyons@woking.gov.uk

Councillor R N Leach
cldrrob.leach@woking.gov.uk

Councillor E Nicholson
cldrrellen.nicholson@woking.gov.uk

Councillor D Roberts
cldrdale.roberts@woking.gov.uk

Officers

Corporate Leadership Team

Chief Executive:

Julie Fisher
01483 743333
julie.fisher@woking.gov.uk

Strategic Director - Place

Giorgio Framaliccio
01483 743440
giorgio.framaliccio@woking.gov.uk

Strategic Director - Communities

Louise Strongitharm
01483 743599
louise.strongitharm@woking.gov.uk

Strategic Director - Corporate Resources

Kevin Foster
01483 743198
kevin.foster@woking.gov.uk

Director of Finance (Section 151 officer)

Leigh Clarke
01483 743277
leigh.clarke@woking.gov.uk

**Director of Legal and Democratic Services
& Monitoring Officer**

Joanne McIntosh
01483 743038
joanne.mcintosh@woking.gov.uk

19 January 2023

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
No	Notice of Motion - Cllr S Dorsett - Renaming of Henry Plaza	To consider the Notice of Motion from Cllr S Dorsett referred to the Executive on 19 January 2023 by Council on 1 December 2022.	Cllr Forster, Portfolio Holder.	None.	Strategic Director - Place (Giorgio Framalico)
No	Notice of Motion - Cllr S Dorsett - Minutes of Council Meetings	To consider the Notice of Motion from Cllr S Dorsett referred to the Executive on 19 January 2023 by Council on 1 December 2022.	Cllr Barker, Portfolio Holder.	None.	Director of Legal and Democratic Services (Joanne McIntosh)
No	Notice of Motion - Cllr W Forster - Community Diagnostic Centre in Woking	To consider the Notice of Motion from Cllr W Forster referred to the Executive on 19 January 2023 by Council on 1 December 2022.	Cllr Nicholson, Portfolio Holder.	None.	Strategic Director - Communities (Louise Strongitharm)
No	Review of the Constitution	To recommend to Council the review of the Constitution.	Cllr Barker, Portfolio Holder.	None.	Director of Legal and Democratic Services (Joanne McIntosh)
Yes	Medium Term Financial Strategy (MTFS)	To receive a further progress report and update on the Council's financial position.	Cllr Roberts, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)

No	Cost of Living Crisis Update	To receive an update on the Cost of Living Crisis.	Cllr Barker, Leader of the Council.	None.	Strategic Director - Communities (Louise Strongitharm)
No	Risk Management Update	To receive an update on Risk Management, including an updated Risk Management Policy incorporating the risk appetite statement.	Cllr Barker, Portfolio Holder, Overview and Scrutiny Committee.	None.	Strategic Director - Corporate Resources (Kevin Foster)
No	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Barker, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
No	Monitoring Reports - Projects	To provide quarterly reports on the progress of projects in the interests of financial prudence and corporate governance.	Cllr Barker, Portfolio Holder.	None.	Strategic Director - Corporate Resources (Kevin Foster)

2 February 2023

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
Yes	ThamesWey Business Plan	To recommend to Council the ThamesWey Business Plan.	Cllr Barker, Leader of the Council.	None.	Chief Executive (Julie Fisher)
Yes	Masterplan Update and Next Stage	To receive an update following the public consultation exercise and next stages.	Cllr Lyons, Portfolio Holder. Community and stakeholder engagements and consultations.	None.	Strategic Director - Place (Giorgio Framalicco)
Yes	Play Areas Refurbishment Update	To receive an update on play area refurbishment programme and review of Green Flag status for Woking Park.	Cllr Nicholson, Portfolio Holder, Overview and Scrutiny Committee.	None.	Strategic Director - Place (Giorgio Framalicco)
Yes	SEP 2025 - A Partnership Approach to Waste Prevention and Recycling	To adopt the SEP (Surrey Environment Partnership) 2025 interim waste plan.	Cllr Leach, Portfolio Holder, SEP Officers and Members Group.	None.	Strategic Director - Place (Giorgio Framalicco)
No	CIL – Application for Funding - All Saints Church, Woodham	To determine a CIL application for funding over £10,000 in respect of All Saints Church, Woodham.	Cllr Lyons, Portfolio Holder.	None.	Strategic Director - Place (Giorgio Framalicco)

No	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Barker, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
No	Monitoring Reports - Woking for All Strategy	To receive an update on progress against delivery of the Woking For All Strategy and the Supplementary and Amended Priorities.	Cllr Barker, Portfolio Holder.	None.	Strategic Director - Corporate Resources (Kevin Foster)

23 March 2023

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
Yes	Medium Term Financial Strategy (MTFS)	The decision is sought to set the framework for Officers to develop detailed proposals for consideration by the Council to ensure the medium term financial stability of the Council in the context of its objective to support growth and to maintain services for local people.	Cllr Roberts, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
Yes	Greener Woking - Draft Revised Climate Change Strategy	To receive an update on Greener Woking and a draft Woking 2050 Climate Change Strategy for consultation.	Cllr Leach, Portfolio Holder, Greener Woking Working Group.	None.	Strategic Director - Place (Giorgio Framalocco)
Yes	Climate Change Supplementary Planning Document (SPD)	To seek approval to publish a draft Climate Change SPD for public consultation.	Cllr Lyons, Portfolio Holder, LDF Working Group.	None.	Strategic Director - Place (Giorgio Framalocco)
Yes	Affordable Housing Delivery Supplementary Planning Document (SPD)	To recommend to Council the Affordable Housing Delivery Supplementary Planning Document (SPD).	Cllr Lyons, Portfolio Holder.	None.	Strategic Director - Place (Giorgio Framalocco)

No	Cost of Living Crisis Update	To receive an update on the Cost of Living Crisis.	Cllr Barker, Leader of the Council.	None.	Strategic Director - Communities (Louise Strongitharm)
No	Regulation of Investigatory Powers Act 2000 – Annual Monitoring Report	To receive details of RIPA authorisations during 2022 calendar year.	Cllr Barker, Portfolio Holder.	None.	Director of Legal and Democratic Services (Joanne McIntosh)
No	Write off of Irrecoverable Debt	To write off debts over £10,000.	Cllr Roberts, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
No	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Barker, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)