

Project Report (as at the end of December 2019)

Project Name	Overview	Overview Reason	Risks	Issues	Budget	Schedule	Manager	Sponsor	Start Date	End Date	Revised End Date	Costs Planned (£)	Costs Actual (£)
Playground Improvements Phase 4	Amber	The Play Strategy has been agreed and priorities for improvements and refurbishments of play areas have been determined. A project brief for the final four sites to be refurbished has been drafted. Loop Road play area to commence spring 2020. There is a risk that there will be further delays as funding releases rely on receipt of section 106 agreements. <u>The project is amber for budget as there was a slight overspend for additional works at Willow Way park.</u>	Amber	Green	Amber	Green	Arran Henderson	Geoff McManus	01/08/2007	30/04/2009	31/03/2021	473,155	475,720
SPA Interim Strategy	Green	Work is complete at Horsell Common under remit of Horsell Common Preservation Society. Footpath and boardwalk construction at White Rose Lane will now be considered under the Hoe Valley Flood Alleviation Scheme. All works at Brookwood Country Park have been completed. Project can now be closed.	Green	Green	Green	Green	Arran Henderson	Geoff McManus	01/01/2007	01/12/2008	30/09/2020	1,194,632	1,046,990
Private Finance Initiative	Amber	Financial close was achieved on 15th November 2013 when the various contracts were entered into between Kier, Thames Valley, Surrey County Council and Woking. The Homes and Communities Agency has now confirmed the level of PFI Credits granted to be £36.5m. Kier started on site on 18 November 2013. Procurement of the contract is now complete and the project has now entered the operational phase. All of the 224 PFI houses are now occupied by families nominated from the Council's housing register. 147 private sale homes have now been completed. There are open spaces that are still to be handed over. <u>Project is amber for budget as although construction is complete, advisors are still required for outstanding issues. The project is over schedule as the early completion of the private sale wasn't achieved. The project is also amber for risk as the Government announcement on Right to Buy may have an impact on the project.</u>	Amber	Green	Amber	Amber	Paola Capel-Williams	Ray Morgan	02/01/2005	31/12/2010	31/03/2018	4,420,000	4,490,307
Local Development Framework	Green	The Development Management Policies DPD has now been adopted and is now part of the Development Plan for the area. The DPD was submitted to the Secretary of State by July 2019. The examination hearing commenced in December 2019. The inspectors report is likely to be issued summer 2020.	Green	Green	Green	Green	Ernest Amoako	Douglas Spinks	01/04/2010	01/12/2014	30/06/2020	389,550	378,728
Goldsworth Park Recreation Ground and Lake Improvements-Feasibility Study	Green	Following the Playing Pitch Strategy it has been decided that there will no longer be additional football pitches included as part of the proposed improvements. Local residents, through the Goldsworth Park Community Association, have proposed a community led project to enhance the North Meadow where the pitches were originally proposed to go. This project can now be closed down as it will now be progressed by the community, with support from Officers.	Green	Green	Green	Green	Arran Henderson	Geoff McManus	01/01/2015	31/07/2015	31/03/2020	11,434	2,095
Gresham Mill SANG Proposal	Red	Landscape architects have produced a draft site master plan in line with Natural England's Suitable Alternative Natural Green Space (SANG) guidelines. <u>Project was on hold while awaiting further details regarding incorporating flood alleviation elements into the project. This is why the project is red. This work will now be incorporated into the wider scheme, so this project can now close.</u>	Green	Amber	Green	Red	Arran Henderson	Geoff McManus	01/09/2012	01/12/2013	01/12/2017	14,000	10,789
Civic Offices Accommodation Strategy	Red	The initial scope of the project has been achieved. All staff have now been relocated around the Civic Offices following the Corporate Restructure. <u>This project is now ready to close. The project is over schedule and slightly over budget as there was an increase in scope to include some work at the Community Centres.</u>	Green	Green	Amber	Red	Amanda Jeffrey	Douglas Spinks	01/10/2012	31/08/2013	31/03/2017	275,000	276,748

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Hoe Valley Flood Alleviation and Enhancement Appraisal	Red	A contractor has been appointed and outline design work has been completed. The Consultation began on the 18th September 2017, and closed on 30th October 2017. <u>The project is red for budget as the hydraulic model for the Hoe Stream has had to be updated to allow the flood risk to be better understood and the scheme to be designed appropriately. The model has been completed, and signed off. The scheme is being developed further.</u>	Green	Amber	Red	Green	Katherine Waters	Geoff McManus	01/04/2016	31/10/2017	31/07/2020	600,000	660,267
Woking Park Play Area	Amber	Park is complete and opened in December 2014. <u>Many of the outstanding issues have been resolved, a small amount of reinstatement works has been completed.</u> Project can now be closed.	Green	Green	Green	Amber	Arran Henderson	Geoff McManus	01/05/2014	30/09/2014	31/12/2019	650,000	626,704
Parking Notice Processing and Permit System Procurement	Red	The new system is now live. <u>The project is red as closure was delayed while waiting for the invoice from the contractors.</u> This invoice has now been received and the project is now ready to close.	Green	Green	Green	Red	Geoff McManus	Douglas Spinks	20/10/2015	30/03/2016	31/03/2018	17,500	14,250
Heather Farm SANG	Amber	Land has been leased to the Council and leased back to Horsell Common Preservation Society to manage site as a Suitable Alternative Natural Green Space (SANG). All the financial and legal requirements have been completed. The SANG opened in January 2016, but the delivery of the SANG proposals will continue for the next five years. <u>Project is amber due to delay in closure.</u>	Green	Green	Green	Amber	Ernest Amoako	Douglas Spinks	31/10/2014	31/10/2019	31/10/2019	1,749,856	1,707,071
MWE Depot Boiler Replacement	Red	<u>Project is red as has been delayed due to lack of resources. Project is now delayed until after winter 2019/20.</u>	Green	Green	Green	Red	David Loveless	Douglas Spinks	19/06/2015	30/10/2015	30/10/2017	50,000	1,806
Integra Upgrade	Amber	The majority of the implementation has now been completed. <u>Project is over schedule due to discussion around final module implementation. Consideration is being given to closing the project and dealing with the module separately.</u>	Green	Green	Green	Amber	Chris White	Leigh Clarke	01/04/2015	30/09/2015	30/09/2019	110,000	101,813
Personalisation and Prevention Partnership Fund	Green	The Personalisation and Prevention Partnership Fund (PPPF) project is working to keep local residents over 50 independent and living in their own homes as long as possible as well as enhancing their general wellbeing. In partnership with the Clinical Commissioning Group we are now offering a social prescribing referral servicewith all GP practices in the Borough. Work has begun to develop a show home at Brockhill displaying adaptations to enable people to stay in their homes.	Green	Green	Green	Green	Jade Buckingham	Julie Meme	31/12/2012	31/12/2017	31/03/2020	690,000	492,975
Developing a Favourable Conservation Status Licence	Green	The project was established working closely with Natural England. The Council's Strategic Organisational Licence, issued by Natural England, was renewed in 2018. Major year four habitat improvement works will be completed in February 2020. Surveys undertaken each spring.	Green	Green	Green	Green	Tracey Haskins	Ray Morgan	31/08/2015	31/03/2021	31/03/2021	181,000	125,036
Woking Park Tennis Court Improvements	Red	Works have been completed, however there are some defects with the tarmac on some of the courts. <u>Discussions are ongoing with the contractor and external consultant to agree appropriate remedial works. Project is over schedule due to this issue.</u>	Green	Green	Green	Red	David Loveless	Emma Louise-Webb	01/09/2018	30/11/2018	30/06/2019	143,039	132,503

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Bats Conservation	Amber	It was earlier reported that due to reprioritisation, Natural England cannot offer full support for the original bat scheme which is why the project is amber. As part of the Natural Woking strategy and action plan, officers will develop in-house projects for bats and other Favourable Conservation Status species for consideration.	Green	Amber	Green	Green	Lara Beattie	Ray Morgan	01/11/2017	31/12/2020	31/12/2020	145,000	0
Rainwater Gardens	Green	First pilot rainwater garden (RWG) completed successfully in Blackdown Close, Sheerwater, in February 2019. Review meeting held with contractors Farrans and project team. Further pilot locations are being identified. Designs are being prepared for the next location at Alpha Road, Sheerwater.	Green	Green	Green	Green	Lara Beattie	Ray Morgan	01/06/2018	31/03/2019	31/03/2020	50,000	35,083
CCTV Upgrade and New Control Room	Green	The design work for the new control room has commenced. Works started on site in October.	Green	Green	Green	Green	David Loveless	Douglas Spinks	24/06/2019	31/03/2020	31/03/2020	2,175,000	0
Woking Integrated Transport	Green	The project is progressing well. The stats and utilities diversions are now complete and the link road has been developed and was opened to the public in early June 2017. The electricity sub-station and gas-governor relocations are complete. Phase 3, which includes the new bust stop and link road footway works, is now complete.	Green	Green	Green	Green	Faouzi Saffar	Ray Morgan	01/06/2016	31/12/2020	31/12/2020	23,444,000	23,370,560
Play Area and Skate Park Repairs	Amber	Skate Park repairs, play area fencing replacement and removal of redundant equipment at Byfleet Rec have been completed. Remaining skate park works are now complete. Project can now be closed. <u>Project is amber due to delay in closure.</u>	Green	Green	Green	Amber	Arran Henderson	Geoff McManus	01/05/2017	31/07/2018	30/11/2019	127,000	118,980
Turf and Drainage Improvements at St Johns Lye Cricket Pitch	Green	Initial drainage work completed. Further works to ditch network are ongoing. Some further work to the cricket outfield will also be undertaken.	Green	Green	Green	Green	Arran Henderson	Geoff McManus	25/03/2018	31/10/2018	31/07/2020	21,225	9,275
Car Park Enhancement	Green	Currently 127 cars on Mini Park. Staff are monitoring the systems capabilities. Discussions around reporting requirements for future customers are being explored.	Green	Green	Green	Green	Yvette Lanham/ Hayley Hewitt Dutton	Geoff McManus	09/07/2018	30/04/2019	31/08/2020	36,250	35,770
Alternative Premises Plan	Green	Modifications to the Upper Gallery are now complete. Equipment has been installed and tested. This means that the Council has an enhanced level of resilience and can use the Upper Gallery at short notice as a command centre, with full access to data, should the Civic Offices be lost for any reason. The final element of the project that is outstanding is a feasibility study to determine the viability of locating a generator on-site.	Green	Green	Green	Green	Pino Mastromarco	Adele Devon	01/04/2018	31/05/2018	31/03/2020	16,428	14,823
Queen Elizabeth Gardens drainage and landscaping	Green	Initial works have been completed. However, some further minor works will be undertaken in Spring 2020 after which project can close.	Green	Green	Green	Green	Arran Henderson	Geoff McManus	01/03/2018	31/07/2018	30/04/2020	21,500	10,581

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Open Housing Implementation	Amber	Project is to replace the Capita Academy Housing System with Capita Open Housing. This will bring all Housing Management data together in one database and increase self service and mobile working. Phase 1 core went live to the public on 2 December and was well received. <u>Project is now amber for risk, budget and schedule because of scope variations in phase 1 and a longer than planned implementation. Uncertainty surrounding Phase 2 scope and timescale is also reflected in the RAG flag status.</u>	Amber	Amber	Green	Green	Alison Cornacchia/ Adele Devon	Ray Morgan	01/08/2018	31/03/2020	31/03/2020	500,000	383,873
Community Matters Partnership Project	Amber	The project is progressing well. There was a successful launch event in January 2018 and there are now 11 partners involved in the Community Matters Partnership (CMP). A steering group has been set up and is being chaired by a local business. The website launched in February. The CMPs first Give and Gain day took place in July at Brockhill. <u>The project is amber as over budget due to a contractor being required for longer than planned. Project is now complete and ready close.</u>	Green	Green	Amber	Green	Amanda Jeffrey/ Elspeth Andrews	Ray Morgan	01/05/2017	31/03/2021	31/03/2021	16,700	23,460
Entitledto Software Implementation	Red	Project was to implement Entitledto software which provides a standardised framework for Officers to confidently and efficiently complete robust affordability assessments for housing customers. System has been purchased and rolled out. <u>Project can now close. Project is red due to delay in closure.</u>	Green	Green	Green	Red	Jacqui Dixon	Neil Coles	20/08/2018	31/07/2019	31/07/2019	4,100	4,100
Remote Working for Uniform	Red	The Building Control hardware and application has been successfully rolled out. After initial testing Planning required some different hardware from the original specification. <u>Project is red as delayed due to this hardware change. Software now updated to match hardware. Project is now complete and can be closed.</u>	Green	Green	Green	Red	David Edwards	Douglas Spinks	17/10/2018	31/05/2019	31/07/2019	33,480	6,475
Duke's Court Plaza	Green	Works started on site 2019 and are due for completion based on the current program for Jan 2021. Since initiation the project has been divided into two parts, the service and highway works which are the responsibility of the WITP team, and the Green Wall and Restaurant kiosk which will remain with Estate Management/Dukes Court Team.	Green	Green	Green	Green	Vanessa Tabner	Douglas Spinks	01/06/2019	30/04/2020	30/04/2020	4,525,000	0
Additional Disabled Parking Bays at Woking	Red	Construction finished at the end of August and the project is now complete. <u>The project is red due to delay in closure.</u>	Green	Green	Green	Red	George Chisenga	Geoff McManus	01/05/2019	31/07/2019	31/07/2019	25,000	21,661
Celebrate Woking 2019-20	Green	Project is now complete and ready to be closed. The project came within budget with £3348.27 being carried over for 2020/21.	Green	Green	Green	Green	Riette Thomas	Douglas Spinks	01/01/2019	31/12/2019	31/12/2019	0	0
Best Bar None 2019	Green	BBN 2019 was deemed successful as we saw an increase of accredited venues by 20%. The project underspent due to a lower number than expected number of attendees at the awards ceremony. Project now needs to be closed down.	Green	Green	Green	Green	Chris Norrington	Douglas Spinks	21/05/2019	31/03/2020	31/03/2020	14,500	1,804
Pool in the Park Structural Works-Phase 1	Green	Works started onsite in October 2019 and is progressing well. Works are due to finish at the end of March 2020.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/06/2019	31/03/2020	31/03/2020	750,000	0
New Temporary Accommodation	Green	Generally the project is progressing well. The project board meets monthly to monitor and highlight reports are available.	Green	Green	Green	Green	Hazel Craig-Waller/ Giuseppe Amico	Louise Strongitharm	01/08/2019	31/12/2020	31/12/2020	4,567,087	0

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		Projects at Practical Completion											
Ditch Restoration Smarts Heath	Green	The ditch restoration work is complete and all associated works were finished by December 2010. The final monitoring report has been submitted to Natural England who will sign off project once ongoing maintenance has been agreed.	Green	Green	Green	Green	Arran Henderson	Geoff McManus	24/05/2010	30/11/2010	31/12/2010	35,000	34,621
Hoe Valley Main Scheme Construction Phases	Green	The defect and maintenance period has now expired on the Hoe Valley and the project has now entered the 12 year liability period and the Environment Agency has taken over the liability for the flood defence maintenance. The general park area is now included within the Council's public realm contracts.	Green	Green	Green	Green	Mark Rolt	Ray Morgan	06/07/2010	31/12/2015	31/12/2015	43,700,000	23,830,014
Leisure Management Contract Investment Scheme	Red	All works complete. Project is red as WBC and Freedom Leisure are currently in discussions about what proportion of the project they should pay.	Green	Green	Red	Green	David Loveless	Douglas Spinks	01/11/2011	30/04/2013	30/04/2013	1,565,047	1,664,753
Rhoda McGaw Theatre Refurbishment Phase 1	Amber	All works are complete. Project is amber due to an overspend. Discussions with the consultant and contractor are underway to establish the specifics.	Green	Green	Amber	Green	David Loveless	Rose Blackley	01/01/2013	01/12/2013	01/12/2013	328,000	340,122
Goldwater Lodge Fire Reinstatement Works	Red	All works are now complete and project is in retention. Project is red as it finished over schedule due to an issue with the power supply serving the Goldsworth Park Community Associations Demise. Project is over budget due to a number of issues including a consultant providing an incorrect specification for the power supply and failing to include a soft play area. Other budget overspends were due to the discovery of unforeseen works including additional damage to steel frames and masonry.	Green	Green	Red	Red	David Loveless	Douglas Spinks	01/01/2014	30/09/2014	30/09/2014	1,865,000	2,085,148
Goldsworth Park Rec Public Toilets	Red	Project is complete. The project is now in retention. Project is red as over budget for a number of reasons; these include the discovery of asbestos materials, additional drainage works and making good works identified following the initial demolition. Overspend will be covered by the contingency sum included within the 2015/16 Asset Management Plan.	Green	Green	Red	Green	David Loveless	Douglas Spinks	31/08/2014	30/11/2014	09/10/2015	40,000	59,168
Civic Suite Refurbishment	Green	Project is complete and was in retention. Defects have been addressed. Project to be closed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/08/2014	31/05/2015	31/05/2015	600,000	576,918
Hoe Valley School	Amber	The school has been handed over and is now operating. Sportsbox commenced operation with our contractor Freedom Leisure in early July 2018. Project is amber for budget as there has been some additional costs to compensate Freedom Leisure for grass pitches not being available due to dry summer. There was a safety audit on the crossing outside the school and additional works have been completed. The project remains open because Surrey County Highways are continuing to refuse to accept the completed highway works. The intention is to close the project within the next two months.	Green	Green	Amber	Green	Ian Tomes	Ray Morgan	01/06/2015	31/05/2018	31/05/2018	44,680,000	44,830,691
Horsell Allotment Amenity Hut	Green	Project is now complete. Final invoice has been paid. Project will be closed.	Green	Green	Green	Green	David Loveless	Geoff McManus	01/12/2015	31/08/2016	31/05/2017	170,000	145,052
Wolsey Place Service Decks A	Green	All works complete and defects are being addressed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/08/2016	30/11/2016	30/11/2016	450,000	438,163

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Export House WC Refurbishment-floors 2-15	Red	Project is complete and defects have been addressed. <u>Project is red due to overspend resulting from the need for additional plastering works that were required once the existing wall finishes were removed.</u>	Green	Green	Red	Green	David Loveless	Douglas Spinks	01/09/2016	30/04/2017	30/04/2017	489,302	519,695
Civic Offices Ground Floor Refurbishment	Red	Project is complete and in retention. <u>Project is red due to a decision to delay works as the tenant was not due to move in until February 2018. Capitalised staffing costs were not included in original approved budget.</u>	Green	Green	Green	Red	David Loveless	Douglas Spinks	01/12/2016	30/11/2017	30/11/2017	1,500,000	1,500,000
Civic Offices Refurbishment of the 2nd Floor and Basement	Red	Work now complete. <u>Project is red due to delays caused by complications with Surrey Police access control and IT systems. The Police moved in in January.</u>	Green	Green	Green	Red	David Loveless	Douglas Spinks	01/05/2017	28/09/2017	28/09/2017	200,000	197,316
New Entrance for Export House	Green	Project is complete and ready to close.	Green	Green	Green	Green	Ian Tomes	Douglas Spinks	01/07/2016	24/12/2016	21/01/2017	914,820	639,953
Leisure Centre - Upgrade of external cladding	Red	Works are complete. <u>Project is over budget because there were additional asbestos works needed. Project is over schedule due to this issue and a delay in getting the project approved.</u>	Green	Green	Red	Red	David Loveless	Douglas Spinks	01/10/2016	31/03/2017	31/10/2017	50,000	88,162
Wolsey Place Shopping Centre - Replacement Roofs	Green	Project is complete and in retention.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/10/2016	01/03/2017	28/09/2018	260,000	260,000
Wolsey Place Shopping Centre Replacement of the Galley Lift	Red	<u>Project is red as there was a delay appointing the contractor and the works could not be commenced and completed before the Christmas retail period. Works commenced in January and are now complete. Project is in retention.</u>	Green	Green	Green	Red	David Loveless	Douglas Spinks	01/10/2016	30/09/2017	30/09/2017	80,000	78,377
Pool in the Park - Replacement Roof Phase 3	Red	Project is now in retention. A mechanical and electrical upgrade design needed to be finalised prior to this project commencing. <u>Project is red due to delays caused by this issue.</u>	Green	Green	Green	Red	David Loveless	Douglas Spinks	01/10/2016	30/04/2017	31/10/2017	125,000	85,914
Pool in the Park - Replacement Roof Phase 4	Red	Works began on site in January and a number of hidden defects were identified, including corroded steel work and inadequate fixings of the canopy. This has led to a delay in the roofing works and an overspend. Works are now complete, subject to minor defects. <u>Project is red due to delays and increased costs caused by this issue.</u>	Green	Green	Red	Red	David Loveless	Douglas Spinks	01/10/2016	01/10/2016	31/10/2017	75,000	190,858
18-19 High Street Refurbishments	Red	Marjorie Richardson Centre has opened and the project is in retention. <u>Project is over budget and over schedule as there were some additional unforeseen works needed including works to the roof and removal of asbestos. Project is now ready to close.</u>	Green	Green	Red	Amber	David Loveless	Camilla Edmiston	01/05/2016	31/01/2017	31/01/2017	310,000	337,076
Leisure Lagoon Modernisation	Red	Works are progressing on site. Flumes have been installed and opened. <u>The project is red for schedule because of concrete repairs and a delay in agreeing the terms of the loan between WBC and Freedom Leisure. The terms of the loan have now been agreed.</u>	Green	Amber	Red	Red	David Loveless	Ray Morgan	01/06/2017	30/04/2018	30/04/2018	800,000	904,907

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West Byfleet Play Area Improvements	Green	New play equipment has been installed and opened to the public. Project now in retention.	Green	Green	Green	Green	Arran Henderson	Geoff McManus	01/05/2017	31/10/2017	30/06/2019	60,000	59,719
Refurbishment of 6 floors at Export House	Red	Works are complete and project is now in retention. <u>Project is red for schedule because the scope of works changed and it took longer to award the tender than anticipated.</u>	Green	Green	Red	Amber	Ian Tomes	Douglas Spinks	15/02/2018	30/09/2018	30/09/2018	260,000	278,164
Business Incubator Kitchen Improvements	Green	All works are complete and project is now in retention.	Green	Green	Green	Green	David Loveless	Chris Norrington	01/11/2017	31/05/2018	31/07/2018	25,930	20,153
Woking Park-CCTV Installation	Amber	Project is now complete. Project schedule is amber due to issues with the fibre network which prevented a signal being sent back to Export House. This has now been resolved.	Green	Green	Green	Amber	David Loveless	Douglas Spinks	01/12/2017	31/05/2018	31/05/2018	235,000	160,360
Woking Park-WiFi Installation	Red	Project is now complete. <u>Project is red for schedule as there were issues with the fibre network which prevented a signal being sent back to Export House. This has now been resolved.</u>	Green	Green	Green	Red	David Loveless	Douglas Spinks	01/12/2017	31/05/2018	31/05/2018	250,000	176,714
Projects Closed During Reporting Period													
Leisure Centre Roof Refurb Phase 4	Green	Project is now complete and in retention. The closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	26/01/2015	31/08/2015	31/08/2015	300,000	219,722
Leisure Centre Roof Refurb Phase 3	Amber	Project is amber as over budget due to unforeseen deck repairs following removal of old roof. The closure documentation has been completed for this project.	Green	Green	Amber	Green	David Loveless	Douglas Spinks	18/08/2014	26/06/2015	26/06/2015	100,000	105,161
Pool in the Park Replacement Fire Alarm	Green	Project is now complete and out of retention. The closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	29/08/2014	31/03/2015	30/04/2015	100,000	54,115
Woking Park Replacement Bollards	Green	New bollards have been installed and project is now out of retention. The closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/06/2015	30/09/2015	30/09/2015	16,500	15,617
Leisure Centre Roof Refurb Phase 5	Green	Works are complete and project is now out of retention. The closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/10/2015	31/03/2016	30/09/2016	125,000	92,230
Maybury Centre Replacement Boilers	Green	Project complete and now out of retention. The closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/06/2015	30/11/2015	30/11/2015	50,000	26,885
The Vyne Replacement Chiller	Green	Project is complete and project closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/06/2015	30/11/2015	31/03/2016	40,000	35,360
Civic Offices External Doors Replacement	Green	Project is now complete and out of retention. The closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/09/2015	31/01/2016	30/06/2016	16,000	11,629
The Vyne and St Mary's External Works	Green	Works at both sites are now complete and defects have been addressed. The closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/02/2015	31/08/2015	31/12/2015	35,000	28,873

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Leisure Centre Main Hall Replacement Air Handling Units	Amber	Project is complete. <u>Project is over budget as a additional vent needed to be replaced. The closure documentation has been completed for this project.</u>	Green	Green	Amber	Green	David Loveless	Douglas Spinks	01/09/2015	31/03/2016	31/03/2016	90,000	90,978
Leisure Centre Roof Refurbishment - Phase 6	Amber	The roof is complete. <u>Project is amber as over budget due the need to relcoate PV panels. The closure documentation has been completed for this project.</u>	Green	Green	Amber	Green	David Loveless	Douglas Spinks	01/11/2015	31/03/2016	31/07/2016	230,000	236,388
Leisure Centre CCTV Expansion	Green	CCTV cameras have been installed and commissioned. The closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/12/2016	29/02/2016	31/07/2016	25,000	25,000
Leisure Centre Security Fence Expansion	Green	Fence is now complete and project is ready to close. The closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/01/2016	31/03/2016	31/03/2016	12,500	9,373
Leisure Centre Upgrade of the Main Sports Hall Lighting	Green	Work is complete; the new lighting is already generating energy savings and has received positive comments from the public. Waiting to receive final invoice, then project will be closed. The closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/08/2016	31/10/2016	31/03/2017	60,000	49,953
Leisure Centre - Building Management System Upgrade	Amber	Survey and upgrade of the existing system is complete. <u>Project is amber to minor overspend. The closure documentation has been completed for this project.</u>	Green	Green	Amber	Amber	David Loveless	Douglas Spinks	01/10/2016	31/12/2016	31/03/2017	35,000	35,693
St Marys - Replacement Roof Phase 1	Green	Significant underspend due to detailed investiagtion works during the design phase highlighting that roof was not in as poor condition as first thought. Project is complete and the closure documentation has been completed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/10/2016	31/03/2017	31/03/2017	25,000	7,123
St Marys - Replacement Windows Phase 1	Green	Windows have been installed. The closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/10/2016	31/03/2016	31/03/2017	24,000	23,814
Pool in the Park Building Management System Works Phase 2	Green	New outstation has been installed and the performance of the system will be monitored over the next six months to ensure all equipment is operating efficiently. This project is ready to close and the closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/01/2017	31/03/2017	31/03/2017	40,000	29,909
Leisure Centre External Doors and Windows Rear Balcony	Red	Project is now complete. <u>Project is over budget due to identification of asbestos cladding which resulted in removal costs. The closure documentation has been completed for this project.</u>	Green	Green	Red	Green	David Loveless	Douglas Spinks	01/01/2017	31/03/2017	31/03/2017	30,000	42,106
Leisure Centre Entrance Doors Project	Green	The new doors and flooring have been installed. Project is now complete. The closure documentation has been completed for this project.	Green	Green	Green	Green	David Loveless	Douglas Spinks	01/01/2017	10/04/2017	10/04/2017	25,000	17,406
Egress Implementation	Amber	The system is now live. <u>Project is amber due to delay in closure.</u>	Green	Green	Green	Amber	Jamie Archer	Adele Devon	20/08/2018	31/08/2019	31/08/2019	86,265	28,755

Project Report (as at the end of December 2019)

Project Name	Overview	Overview Reason	Risks	Issues	Budget	Schedule	Manager	Sponsor	Start Date	End Date	Revised End Date	Costs Planned (£)	Costs Actual (£)
Provincial House Ground Floor Refurbishment	Amber	Refurbishment is now complete and was handed over to Cote de Brasserie in April 2016. Project is amber as it is over budget as the scope of this project was increased to include redecoration of all the common parts of the building including the staircase and the entrance hallway and due to slight delay in authorisation. This project is now complete.	Green	Green	Amber	Amber	Ian Tomes (Mike Sheard, Moyallen)	Douglas Spinks	22/10/2015	31/03/2016	28/02/2017	1,389,000	1,414,640
Wolsey Place Heating and Lighting Improvements	Red	Project is complete. Project is red due to a delay in authorisation.	Green	Green	Green	Red	Ian Tomes	Douglas Spinks	01/03/2016	31/05/2016	31/05/2016	223,000	173,823
Best Bar None 2018	Red	The Best Bar None scheme is complete, with 17 venues gaining accreditation. Project is red to due to delay in closure.	Green	Green	Green	Red	Chris Norrington	Douglas Spinks	01/03/2018	30/11/2018	31/12/2018	17,500	4,852

Green	Project is progressing according to agreed plans and targets and is within all tolerances.
Amber	Project contains areas of concern which are impacting on delivery and may need remedial action.
Red	Project is failing in one or more areas and is in need of immediate attention.
Revised End	Indicate that the Project Sponsor has authorised an extension to the schedule of a project. If a project exceeds its budget /timescale and a formal request for an extension to either is agreed, the rag flags will baseline against the revised budget/timescale.