

MANAGEMENT ARRANGEMENTS

[NOTE: DECLARATION OF INTEREST

In accordance with the Officer Employment Procedure Rules, Ray Morgan (Chief Executive) has declared a disclosable personal interest (pecuniary) in this item arising from it relating to his employment with the Council. Mr Morgan will leave the meeting whilst this item is determined.]

Executive Summary

This report proposes the employment of the current holder of the post of Chief Executive as Project Manager, on a part time contract of 22 hours per week, to continue supporting the Council in the management of the Victoria Square project, following his retirement on 31 March 2021. There will be an opportunity for the Chief Executive to assist with other projects, as agreed by the new Chief Executive in consultation with the Leader of the Council and Opposition Group Leader.

The estimated annual cost of the employment will be £66,275, and will be charged to the project.

Recommendations

The Executive is requested to:

RECOMMEND TO COUNCIL That

the current Chief Executive be appointed as Project Manager from 1 April 2021 on a 22 hours per week contract at £62,145 plus pro rata Flexible Benefits of £4,130, subject to mutual notice of three months.

Reasons for Decision

Reason: To support the Council in the delivery of the Victoria Square project.

The item above will need to be dealt with by way of a recommendation to Council.

Background Papers: None.

Reporting Person: Councillor Ayesha Azad
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Management Arrangements

Portfolio Holder: Councillor Ayesha Azad
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Shadow Portfolio Holder: Councillor Ann-Marie Barker
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1.0 Introduction

- 1.1 This report proposes the employment of the current holder of the post of Chief Executive to continue supporting the Council in the management of the Victoria Square project following his retirement on 31 March 2021.
- 1.2 The Chief Executive has played a key role in the Victoria Square development which will have a major impact on the future of the Council. The role would cover:-
 - Representing the Council as Board Director of Victoria Square Woking Limited (VSWL).
 - Lead representative in the day-to-day governance of the project.
 - Secure the successful completion of the project.
 - Report to the Oversight Panel on progress with the project.
 - Report to the Council, when required, on the progress of the project.

To achieve the following outcomes:

- Deliver the opening of Victoria Square.
 - Complete the SRM Final Account.
 - Transfer VSWL ownership to the Council.
- 1.3 There would be an opportunity for the Chief Executive to assist with other projects, as agreed by the new Chief Executive in consultation with the Leader of the Council and Opposition Group Leader.

2.0 Employment Terms

- 2.1 The appointment would be at Director Level – Grade 10 – (£104,517 full time equivalent @ April 2020 prices, plus Flexible Benefits of £6,947) on a part time basis of 22 Hours per week on a flexible basis. The effective annual salary cost would be £62,145 @ April 2020 prices plus pro-rata Flexible Benefits of £4,130.
- 2.2 Whilst the appointment would be based on “Continuous Local Government Employment”, it would be excluded, on a voluntary basis, from the Local Government Pension Scheme.
- 2.3 The contract will be on an open basis subject to three-months’ mutual notice.
- 2.4 The Chief Executive would work out of Export House, not the Civic Offices.

3.0 Implications

Financial

- 3.1 The financial implications are explicit in the proposal at a total cost of £66,275 per annum and will be charged to the capital project.

Human Resource/Training and Development

- 3.2 This proposal will support the Council in its delivery of a key project.

Community Safety

- 3.3 There are no community safety issues raised by this report.

Risk Management

- 3.4 There are no new risks raised by this report. The proposal will reduce the risk to the Council of loss in knowledge of a key project.

Sustainability

- 3.5 There are no sustainability issues raised by this report.

Equalities

- 3.6 There are no equality issues raised by this report.

Safeguarding

- 3.7 There are no safeguarding issues raised by this report.

Confidentiality

- 3.8 Normally matters covered by this report would be in Part 2 so as to protect the interests of an employee. The Chief Executive has waived his right to have the matter in private as he considers it to be in the public interest to be open about the proposal.

4.0 Consultations

- 4.1 The Leaders' Group and Council were advised of the intention to consider this matter.

REPORT ENDS