

MANAGEMENT ARRANGEMENTS 2021-22

Executive Summary

At its meeting on 19 January 2021, Council appointed Julie Fisher as Chief Executive with effect from 1 April 2021. This report recommends that, with effect from 1 April 2021, Julie Fisher should be appointed as (i) Electoral Registration Officer, (ii) Returning Officer for local government elections and (iii) Head of Paid Service.

Recommendations

The Council is requested to:

RESOLVE That

With effect from 1 April 2021,

- (i) Julie Fisher be appointed Electoral Registration Officer under Section 8 of the Representation of the People Act 1983;
- (ii) Julie Fisher be appointed Returning Officer for local government elections under Section 35 of the Representation of the People Act 1983; and
- (iii) Julie Fisher be designated Head of Paid Service under Section 4 of the Local Government and Housing Act 1989.

The Council has the authority to determine the recommendations set out above.

Background Papers:	None.
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1.0 Introduction

- 1.1 At its meeting on 19 January 2021, Council appointed Julie Fisher as Chief Executive with effect from 1 April 2021. This report recommends that, with effect from 1 April 2021, Julie Fisher should be appointed as (i) Electoral Registration Officer, (ii) Returning Officer for local government elections and (iii) Head of Paid Service.

2.0 Electoral Arrangements

- 2.1 Section 8 of the Representation of the People Act 1983 provides for the Council to appoint an Electoral Registration Officer. Section 35 provides for the appointment of a Returning Officer for local government elections. These roles have been undertaken by the existing Chief Executive (Ray Morgan). It is recommended that they transfer to Julie Fisher, when she takes up her appointment as Chief Executive on 1 April 2021.

3.0 Head of Paid Service

- 3.1 Section 4 of the Local Government and Housing Act 1989 requires the Council to designate one of its Officers as “Head of Paid Service”. This role should be undertaken by the Chief Executive. It is, therefore, recommended that Julie Fisher be designated as “Head of Paid Service” with effect from 1 April 2021.

4.0 Other Powers, Duties or Functions

- 4.1 Mrs Fisher will, by virtue of her appointment as Chief Executive, be able to exercise the other powers, duties and functions which automatically vest in the Chief Executive (as set out in the Constitution, or otherwise agreed by Council) .
- 4.2 Following the recent management changes, the Monitoring Officer is reviewing the Constitution. The outcome of the review will be reported to Council on 8 April 2021.

5.0 Implications

Financial

- 5.1 There are no new financial issues arising from this report

Human Resource/Training and Development

- 5.2 The formal designation of the roles of Electoral Registration Officer, Returning Officer and Head of Paid Service are consequential upon the appointment of a new Chief Executive from 1 April 2021.

Community Safety

- 5.3 There are no community safety issues raised by this report.

Risk Management

- 5.4 There are no new risks raised by this report.

Sustainability

- 5.5 The formal designations of the statutory roles that are performed by the Chief Executive ensure the sustainable operation of the Council’s business.

Equalities

5.6 There are no new equality issues raised by this report.

Safeguarding

5.7 There are no new safeguarding issues raised by this report.

6.0 Conclusions

6.1 The formal appointment of Julie Fisher to the statutory roles to be performed by the Chief Executive completes the management changes required upon the retirement of the current Chief Executive.

REPORT ENDS