

RECOMMENDATIONS OF THE EXECUTIVE

Executive Summary

The Council is invited to consider the recommendations from the meeting of the Executive held on 20 January 2022 and 3 February 2022, as set out in this report. The minutes of the Executive held on 3 February 2022 will be published in due course. The extracts from the minutes of the meeting held on 20 January 2022 are set out in this report.

Procedure to be followed.

The Mayor will take the report on Council Tax 2022-23 (Agenda Item 7) first, together with the recommendations of the Executive meeting on 3 February 2022 relating to the following:

- 8A. Medium Term Financial Strategy (MTFS), General Fund, Service Plans, Budgets and Prudential Indicators 2022-23.
- 8B. Housing Revenue Account Budgets 2022-23.
- 8C. Investment Programme 2021-22 to 2025-26.
- 8D. Capital, Investment and Treasury Management Strategies.

The items above will be debated after the Leader of the Council's Budget Statement.

The remaining recommendations from the Executive, listed below and set out in detail later in this report, will be considered once the Council Tax for 2022-23 has been agreed.

The Executive held on 20 January 2022:

- 8E Notice of Motion - Cllr M Whitehand - Women's safety in public places EXE22-020.
- 8F Notice of Motion - Cllr E Nicholson - Male violence against women EXE22-021.
- 8G Notice of Motion - Cllr A-M Barker - Goldsworth Park lake footpath lighting EXE22-022.
- 8H Phase 2 – Infrastructure Capacity Study and Delivery Plan (IDP) - East of the Borough and Borough-wide Study EXE22-014.
- 8I Review of the Outlook, Amenity and Daylight Supplementary Planning Document (SPD) EXE22-012.
- 8J Review of the Thames Basin Heaths Special Protection Areas Avoidance Strategy EXE22-013.
- 8K Review of the Statement of Community Involvement (SCI) EXE22-011.

EXECUTIVE – 3 FEBRUARY 2022

8A. MEDIUM TERM FINANCIAL STRATEGY (MTFS), GENERAL FUND, SERVICE PLANS, BUDGETS AND PRUDENTIAL INDICATORS 2022-23.

The Executive is requested to:

RECOMMEND TO COUNCIL

That (v) the Revenue Estimates and Human Resource requirements for 2022/23 be approved;

(vi) a Band D Council Tax for the Borough of Woking for 2022/23 of £255.46 be approved; and

(vii) the Prudential Indicators at Appendix 3 to the report be approved, subject to any changes arising from consideration of the Investment Programme, revenue budgets and Final Government Settlement.

8B. HOUSING REVENUE ACCOUNT BUDGETS 2022-23.

The Executive is requested to:

RECOMMEND TO COUNCIL

That (i) the draft Housing Revenue Account budgets for 2022/23, as set out in Appendix 1 to the report, be agreed; and

(ii) with effect from 4 April 2022, rents be increased by 4.1%.

8C. INVESTMENT PROGRAMME 2021-22 TO 2025-26.

The Executive is requested to:

RECOMMEND TO COUNCIL

That (i) the Investment Programme 2021/22 to 2025/26 be approved subject to reports on projects where appropriate; and

(ii) the proposed financing arrangements be approved.

8D. CAPITAL, INVESTMENT AND TREASURY MANAGEMENT STRATEGIES.

The Executive is requested to:

RECOMMEND TO COUNCIL

That (ii) the Capital and Investment Strategies for 2022/23 be approved; and

- (iii) the Treasury Management Prudential Indicators set out in table 1 of Section 4 of the Treasury Management Strategy and the MRP policy set out in Appendix A be approved, subject to any changes arising from consideration of the Investment Programme, revenue budgets and Government Funding Settlement.**

EXECUTIVE – 20 JANUARY 2022

8E NOTICE OF MOTION - CLLR M WHITEHAND - WOMEN'S SAFETY IN PUBLIC PLACES EXE22-020.

At its meeting on 2 December 2021, the Council referred the following Notice of Motion to the Executive.

Councillor M Whitehand

“The Council will bring forward policies that ensure women feel safe when out and about in Woking’s public places. One of which should be the designation of women only parking places in its car parks during the hours of darkness, especially those sited near staircases and entrances. Women’s safety should feature greatly in its community safety programme and every endeavour be given in establishing what areas can be reviewed that would deliver such assurance.”

Councillor Whitehand attended the meeting and spoke in support of the Motion. Discussion ensued on the advantages and disadvantages of women only parking spaces, and it was noted that neither the Council’s Parking Service Manager or Surrey Police Designing Out Crime Officer (DOCO) were aware of any segregated type parking facility in the UK. The Executive was informed that the DOCO recommended that female only areas were not used and that people who were concerned around their safety should be encouraged to use the main car parks around the Peacocks Centre due to the high footfall.

Councillor Harlow, Portfolio Holder for Community Safety, welcomed the Motion and was supportive of promoting more awareness of the measures already in place, such as clearly signed help points in the Council’s main larger car parks which were linked to the control room and manned 24 hours. It was noted that the Council’s car parks had been awarded the Park Mark, a Police Crime Prevention Initiative aimed at reducing crime and fear of crime in parking facilities. Officers would continue to look at further improvements in order to ensure women felt safe in the Council’s car parks.

RECOMMENDED to Council

That the Motion be supported.

8F NOTICE OF MOTION - CLLR E NICHOLSON - MALE VIOLENCE AGAINST WOMEN EXE22-021.

At its meeting on 2 December 2021, the Council referred the following Notice of Motion to the Executive.

Councillor E Nicholson

“That Woking Borough Council notes that violence against women is a serious, prevalent, and preventable issue in our society.

Male violence against women must be ended, once and for all. Simply agreeing with the principle is not enough.

As a responsible authority we have a moral obligation to stand against and work to end male violence against women.

MOTION

Recommendations of the Executive

Council recognises the importance of White Ribbon and its contribution as part of a global campaign taking action to stop male violence against women and resolves to become an accredited authority.

Council commits to making White Ribbon Day part of the civic calendar with ambassador-led activities involving staff, members and the public.

Council agrees to raise awareness of the White Ribbon Campaign through regular updates and features in internal and external communications and provide opportunity to highlight the work of the Women's Refuge and the Surrey Police and Crime Commissioner.

Council will provide support to staff and members to take the pledge never to commit, excuse or remain silent about male violence against women and to become ambassadors and champions. Council will work closely with local partnership agencies and organisations involved in tackling male violence against women to work towards making Woking a White Ribbon Borough.

Council commits to hosting annual awareness training for all members."

Councillor Nicholson attended the meeting and spoke in support of the Motion. The Executive heard that the Council already acknowledged White Ribbon and had supported the 16 days of activism in recent years. The Executive was supportive of the Council becoming an accredited authority, noting that it would require a commitment across the organisation and a steering group to be identified to oversee a three year action plan. Following a question, the Executive was advised that the cost of accreditation was £300 annually and would also require sufficient staff resource. Councillor Kemp stated that he would be happy to volunteer as a male ambassador in support of White Ribbon.

RECOMMENDED to Council

That the Motion be supported.

8G NOTICE OF MOTION - CLLR A-M BARKER - GOLDSWORTH PARK LAKE FOOTPATH LIGHTING EXE22-022.

At its meeting on 2 December 2021, the Council referred the following Notice of Motion to the Executive.

Councillor A-M Barker

"Motion to update Goldsworth Park lake footpath lighting to LED system

Council notes that

Taking exercise in the open air has become increasingly popular in a Covid world.

Reducing journeys by carbon emitting vehicles is good for the climate change agenda.

Goldsworth Park lake path provides both a pleasant and enjoyable environment for exercise and a walking route for journeys across and around Goldsworth Park.

Well lit paths encourage use of walking routes, particularly in winter months.

Many people will not use paths with significant dark spots.

Recommendations of the Executive

There have been recent failures of lights on the Goldsworth lake path and SERCO are struggling to find parts to fix the lights.

Unlike most lighting in the borough the lights around Goldsworth Park lake are the responsibility of Woking Council.

Surrey County Council is converting all of its lighting stock to more environmentally friendly LED lights, which last longer and have fewer problems.

Council calls for:

A review of options to secure replacement LED lighting for Goldsworth Park lake footpath, to include:

Investigating whether Surrey would take on the responsibility for these lights as there may be economies of scale to upgrade these lights alongside work on their own lighting stock

Exploring funding options from environmental funders to update the lights.

Look for funding that may be available from crime and safety budgets, including those held by the Police and Crime Commissioner.”

Councillor Barker attended the meeting and spoke in support of the Motion. Councillor Barker highlighted the benefits of LED lights in terms of cost effectiveness and energy use. The Executive noted that two of the lights around Goldsworth Park lake had been replaced with LED lights and Officers would gain feedback on the effectiveness of the new lights before making further plans. Officers would continue to explore funding options.

RECOMMENDED to Council

That the Motion be supported.

8H PHASE 2 – INFRASTRUCTURE CAPACITY STUDY AND DELIVERY PLAN (IDP) - EAST OF THE BOROUGH AND BOROUGH-WIDE STUDY EXE22-014.

NOTE: A copy of the document presented to the Executive, with the amendments agreed at the meeting, is attached for information.

Following the Executive on 9 September 2021, Councillor Elson, Portfolio Holder for Planning Policy, introduced a report which set out the second part of the joint Study with other local authorities and partners on the future infrastructure requirements of the east of the Borough. It was noted that the revised Infrastructure Delivery Plan (IDP) also reviewed the borough-wide infrastructure needs to support the delivery of the Core Strategy and the Site Allocations DPD. It was noted that the Local Development Framework Working Group had considered the IDP at its meeting on 16 December 2021. The Portfolio Holder advised that an Infrastructure Sub-Group of the Joint Committee had been set up to co-ordinate the delivery of infrastructure.

Discussion ensued on the comprehensive report and it was noted that it was intended to combine Parts 1 and 2 of the Study and to publish the revised IDP as a single document. Comments raised regarding formatting could be taken on board by Officers.

Regarding crematorium capacity, the Executive was informed that no evidence was provided by infrastructure providers during the 2021 review to indicate that the needs of existing and future residents generated by planned growth would not be met by Woking Crematorium and crematoria in adjacent boroughs. However the Portfolio Holder highlighted that the IDP

Recommendations of the Executive

continued to identify an opportunity to enhance infrastructure provision at Brookwood Cemetery, including increasing cremation capacity.

Members discussed infrastructure needs in the Borough including gas and electricity, the need of the ambulance service, and the Byfleets pharmacy needs. It was noted that the IDP was a living document which was reviewed bi-annually and could be updated to reflect changes in requirements. Regarding electric vehicle (EV) charging capacity, the Executive heard that UK Power Networks (UKPN) had identified the growth in demand for EVs and was prioritising areas which its models had identified as the first ones to be overloaded when the new load materialised.

Following a query regarding out-of-date information in the IDP, the Portfolio Holder agreed to take the comments onboard and confirmed that the IDP would be updated before it was published.

Following a question concerning the latest status of the Rive Ditch Flood Alleviation Scheme and Horsell SANGs, the Executive was advised that the work was being led by Surrey County Council and supported by Woking Borough Council and Horsell Common Preservation Society as the landowner. It was noted that there had been delays in receiving the required consents. Once consent had been received it was hoped to commence the works, which were expected to take around six months to complete, in Spring 2022. Questions were also raised regarding cycling, playing pitches, playgrounds and Sanway-Byfleet Flood Alleviation project.

RECOMMENDED to Council

That the contents of the Infrastructure Capacity Study and Delivery Plan be noted and approved.

Reason: To ensure that future development is supported by adequate infrastructure in a timely manner to facilitate sustainable development.

81 REVIEW OF THE OUTLOOK, AMENITY AND DAYLIGHT SUPPLEMENTARY PLANNING DOCUMENT (SPD) EXE22-012.

NOTE: A copy of the document presented to the Executive, with the amendments agreed at the meeting, is attached for information.

Following the meeting of the Executive on 9 September 2021, Councillor Elson, Portfolio Holder for Planning Policy, introduced the report which outlined the responses to the consultation on the Outlook, Amenity and Daylight Supplementary Planning Document (SPD) and recommended to Council that the proposed amendments be approved. It was noted that the Local Development Framework Working Group had considered the report at its meeting on 16 December 2021 and the Group's minor modifications had been incorporated into the SPD and the report.

Following a request for the document to highlight changes in order to make it more easily accessible, the Portfolio Holder agreed to discuss the request with Officers.

Discussion ensued on paragraph 3.18 of the revised SPD on page 172 of the Agenda Pack regarding communal amenity space. Officers advised that it would be difficult to request that a minimum amount of amenity space should be delivered by a development and advised against setting a rule in this regard, noting that other factors may make a scheme favourable. It was agreed that the issue would be discussed with Officers prior to Council.

Recommendations of the Executive

Following a query regarding the list of consultees, the Executive was advised that Officers were currently reviewing the list to ensure it was up-to-date.

RECOMMENDED to Council

- That (i) the various representations to the Outlook, Amenity and Daylight Supplementary Planning Document (SPD) consultation together with Officer's responses and recommendations as set out in Appendix 1 to the report be noted;
- (ii) the revised Outlook, Amenity and Daylight SPD included in Appendix 2 to the report be adopted as Supplementary Planning Document for the purposes of managing development across the borough and other planning decisions;
- (iii) Appendix 2 of the SPD which relates to examples of separation distances of other local authorities be deleted; and
- (iv) the requirements of the SPD should apply from the date of adoption, in this case 10 February 2022.

Reason: To ensure that there is up to date guidance on achieving suitable and appropriate outlook, amenity, daylight and sunlight in new residential development.

8J REVIEW OF THE THAMES BASIN HEATHS SPECIAL PROTECTION AREAS AVOIDANCE STRATEGY EXE22-013.

NOTE: A copy of the document presented to the Executive, with the amendments agreed at the meeting, is attached for information.

Following the meeting of the Executive on 9 September 2021, Councillor Elson, Portfolio Holder for Planning Policy, introduced the report which outlined the responses to the public consultation on the draft Thames Basin Heaths Special Protection Areas (SPA) Avoidance Strategy, and recommended to Council that the proposed amendments to the revised Avoidance Strategy be approved. It was noted that the Local Development Framework Working Group had considered the Strategy at its meeting on 16 December 2021 and the Group's minor modifications had been incorporated into the Strategy.

Following a question regarding existing open space accessible to residents, the Executive was advised that existing open space could be brought to SANG standard if it met the necessary criteria. However, any existing use of the land would be discounted from the SANG capacity. Regarding transport and fuel costs for the ranger, the Executive was informed that the rangers patrolled the SANGs and the cost for doing so was part of the maintenance cost.

Discussion ensued on disabled access to SANGs. The Portfolio Holder commented that the Council would always consider accessibility when planning any new SANG or undertaking improvement works to existing SANG, with a view to making as accessible as possible within the limitations of the site. The use of boardwalks at Heather Farm was highlighted.

RECOMMENDED to Council

- That (i) the various representations to the consultation on the Thames Basin Heaths Special Protection Areas Avoidance Strategy together with Officer's responses and recommendations as set out in Appendix 1 to the report be noted;
- (ii) the revised Thames Basin Heaths Special Protection Areas Avoidance Strategy in Appendix 2 to the report be adopted as Supplementary Planning Document for the purposes of avoiding harm to the integrity of the Special Protection Areas due to development pressures;
- (iii) the requirements of the Thames Basin Heaths Special Protection Areas Avoidance Strategy should apply to all relevant decisions from the date of adoption, in this case 10 February 2022; and
- (iv) Surrey County Council and Woking Borough Council work in partnership to ensure access to SANGs and other parts of the Borough by all modes are considered, and this to be added to the remit of the Infrastructure Task Group.

Reason: To help avoid harm to the SPAs as a result of development.

8K REVIEW OF THE STATEMENT OF COMMUNITY INVOLVEMENT (SCI) EXE22-011.

NOTE: A copy of the document presented to the Executive, with the amendments agreed at the meeting, is attached for information.

Following the meeting of the Executive on 9 September 2021, the Executive received a report which outlined the responses to the public consultation on the revised Statement of Community Involvement (SCI), and recommended to Council that the proposed modifications to the SCI be adopted to provide the necessary framework for involving the local community in planning decisions. It was noted that the Local Development Framework Working Group had considered the revised SCI at its meeting on 16 December 2021 and the Group's minor modifications had been incorporated into the SCI.

Councillor Ashall highlighted a modification which he was currently working on with Officers regarding making clear to residents who would receive neighbour letters and why, for example, neighbours two doors down from planning applications. The Executive welcomed the proposed modification and hoped that progress would be made before Council on 10 February 2022.

RECOMMENDED to Council

- That (i) the various representations to the Statement of Community Involvement (SCI) consultation together with Officers' responses and recommendations as set out in Appendix 1 to the report be noted;
- (ii) the revised Statement of Community Involvement included in Appendix 2 to the report be adopted for the purposes of setting out how the Council wishes the local community to be

Recommendations of the Executive

involved and engaged when preparing key planning policy documents and determining of planning applications; and

(iii) the requirements of the Statement of Community Involvement should apply from the date of adoption, in this case 10 February 2022.

Reason: To provide the necessary framework for involving the local community in planning decisions.

Background Papers: None.

Reporting Person: Julie Fisher, Chief Executive
Email: Julie.fisher@woking.gov.uk, Extn: 3333

Contact Person: Frank Jeffrey, Head of Democratic Services
Email: frank.jeffrey@woking.gov.uk, Extn: 3012

Portfolio Holder: Councillor Ayesha Azad
Email: cllrayesha.azad@woking.gov.uk

Shadow Portfolio Holder: Councillor Ann-Marie Barker
Email: cllrann-marie.barker@woking.gov.uk

Date Published: 2 February 2022

REPORT ENDS