

MATTERS ARISING FROM THE PREVIOUS MINUTES

Executive Summary

This report provides an update on matters arising from the previous meetings of the Overview and Scrutiny Committee. The details summarise the progress made on achieving the desired outcomes from decisions taken by the Committee and requests from individual Elected Members. Once an action has been closed and the outcome reported to the Committee it will be removed from future reports.

Actions arising from the Committee are managed through the Council's Action Management system which was developed to capture and monitor the actions arising from (i) meetings of the Council and (ii) Internal Audit Reviews.

This is the a regular report that is brought the Committee and covers the actions identified at the previous meetings. The next version of this report, listing any actions previously identified together with the progress achieved shall be brought to the next meeting of the Overview and Scrutiny Committee on 21 March 2022.

Recommendations

The Committee is requested to:

RESOLVE That the report be noted.

The Committee has the authority to determine the recommendation set out above.

Background Papers:	None.
Reporting Person:	Aadam Ahmed, Scrutiny and Democratic Services Officer Email: Aadam.ahmed@woking.gov.uk, Extn: 3056
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Portfolio Holder:	Councillor Ayesha Azad Email: cllrayesha.azad@woking.gov.uk
Shadow Portfolio Holder:	Councillor Ann-Marie Barker Email: cllrann-marie.barker@woking.gov.uk
Date Published:	11 February 2022

REPORT ENDS

Update on Actions Arising from the Overview and Scrutiny Committee

13 September 2021

1.0		Agenda Item 9 – Overview and Scrutiny Guidance by the MHCLG
1.1	Action	A communications plan be established on the work of the Overview and Scrutiny Committee which would promote the work of the Committee within the resources available.
	Progress	Research has been completed and a strategy will be consulted on with the Communications Team.
	Responsible Person	Aadam Ahmed
	Status	Open

2.0		Agenda Item 11 – Performance and Financial Monitoring Information.
2.1	Action	To consider whether future Green Books can provide data for refuse collections made on time for each type of refuse, as requested by Councillor Kirby.
	Progress	Discussions have taken place between Councillor Kirby and Geoff McManus regarding this request and it is currently with Geoff McManus to follow-up on.
	Responsible Person	Geoff McManus
	Status	Open

Update on Actions Arising from the Overview and Scrutiny Committee

OSC22-001

24 January 2022

1.0		Agenda Item 8 – Joint Waste Management Performance Review
1.1	Action	To provide information on the total waste and recycling rate graphs to November 2021 to mirror the data provided on the missed bin graph that reported up until November 2021.
	Progress	The updated powerpoint was circulated to Members on 11 February 2022.
	Responsible Person	Geoff Mcmanus and Joint Waste Solutions
	Status	Closed

2.0		Agenda Item 10 – Performance and Financial Monitoring Information
2.1	Action	To provide Members car park performance information from the festive period.
	Progress	The information was circulated to Members on 11 February 2022.
	Responsible Person	Geoff Mcmanus
	Status	Closed

3.0		Agenda Item 11 – HIF Housing Task Group Terms of Reference
3.1	Action	To add the guidance from the Monitoring Officer as a footnote to the Terms of Reference.
	Progress	The guidance has been added.
	Responsible Person	Aadam Ahmed
	Status	Closed
3.2	Action	The Liberal Democrat Group and Labour Group leaders to provide nominations for the task group.
	Progress	The group leaders have provided their nominations.
	Responsible Person	Aadam Ahmed, Councillor Barker, Councillor Aziz.
	Status	Closed