

## MATTERS ARISING FROM THE PREVIOUS MINUTES

### Executive Summary

This report provides an update on matters arising from the previous meetings of the Overview and Scrutiny Committee. The details summarise the progress made on achieving the desired outcomes from decisions taken by the Committee and requests from individual Elected Members. Once an action has been closed and the outcome reported to the Committee it will be removed from future reports.

Actions arising from the Committee are managed through the Council's Action Management system which was developed to capture and monitor the actions arising from (i) meetings of the Council and (ii) Internal Audit Reviews.

This is the a regular report that is brought the Committee and covers the actions identified at the previous meetings. The next version of this report, listing any actions previously identified together with the progress achieved shall be brought to the next meeting of the Overview and Scrutiny Committee on 12 September 2022.

### Recommendations

The Committee is requested to:

**RESOLVE That** the report be noted.

The Committee has the authority to determine the recommendation set out above.

<b>Background Papers:</b>	None.
<b>Reporting Person:</b>	Councillor Ayesha Azad cllrayesha.azad@woking.gov.uk
<b>Portfolio Holder:</b>	Councillor Ann-Marie Barker cllrann-marie.barker@woking.gov.uk
<b>Shadow Portfolio Holder:</b>	Councillor Ayesha Azad cllrayesha.azad@woking.gov.uk
<b>Date Published:</b>	1 July 2022

## Update on Actions Arising from the Overview and Scrutiny Committee

6 June 2022

1.0		Matters Arising from the Previous Minutes
1.1	<b>Action</b>	It was proposed that, as the responsibilities of NVH were taken in-house, the monitoring of complaints should continue be undertaken in a comparable approach. Furthermore, it was suggested that the Committee should at a future stage review the overall scrutiny of complaints to rationalise the reporting.
	<b>Progress</b>	Members will note that, later on the agenda, there is a proposal to explore the possibility of including the reporting of complaints in the review of the Performance and Financial Monitoring Information.
	<b>Responsible Person</b>	Adam Walther
	<b>Status</b>	Ongoing
2.0		Introduction to Overview and Scrutiny
2.1	<b>Action</b>	It was proposed that details of the Call for Action process should be circulated to all Councillors for information.
	<b>Progress</b>	Details emailed to all Members on 9 June 2022
	<b>Responsible Person</b>	Frank Jeffrey
	<b>Status</b>	Closed
2.2	<b>Action</b>	It was noted that the position of Scrutiny and Democratic Services Officer was currently being recruited.
	<b>Progress</b>	Interviews were successfully held in June and the new Scrutiny and Democratic Services Officer will be starting with the Team on 25 July 2022.
	<b>Responsible Person</b>	Frank Jeffrey
	<b>Status</b>	Closed

**Matters Arising from the Previous Minutes**

<b>3.0</b>		<b>Performance and Financial Monitoring Information</b>
<b>3.1</b>	<b>Action</b>	The Members were advised that a report reviewing the Performance & Financial Monitoring Information would be brought to the next meeting of the Committee.
	<b>Progress</b>	A report is included later on the agenda.
	<b>Responsible Person</b>	Adam Walther
	<b>Status</b>	Closed
<b>3.2</b>	<b>Action</b>	It was agreed that that the latest performance and financial monitoring information would be considered at the next meeting.
	<b>Progress</b>	The latest performance and financial monitoring information is due to be published shortly.
	<b>Responsible Person</b>	Adam Walther
	<b>Status</b>	Open

REPORT ENDS