

MATTERS ARISING FROM THE PREVIOUS MINUTES

Executive Summary

This report provides an update on matters arising from the previous meetings of the Overview and Scrutiny Committee. The details summarise the progress made on achieving the desired outcomes from decisions taken by the Committee and requests from individual Elected Members. Once an action has been closed and the outcome reported to the Committee it will be removed from future reports.

Actions arising from the Committee are managed through the Council's Action Management system which was developed to capture and monitor the actions arising from (i) meetings of the Council and (ii) Internal Audit Reviews.

This is the a regular report that is brought the Committee and covers the actions identified at the previous meetings. The next version of this report, listing any actions previously identified together with the progress achieved shall be brought to the next meeting of the Overview and Scrutiny Committee on 17 October 2022.

Recommendations

The Committee is requested to:

RESOLVE That the report be noted.

The Committee has the authority to determine the recommendation set out above.

Background Papers:	None.
Reporting Person:	Councillor Ayesha Azad cllrayesha.azad@woking.gov.uk
Portfolio Holder:	Councillor Ann-Marie Barker cllrann-marie.barker@woking.gov.uk
Shadow Portfolio Holder:	Councillor Ayesha Azad cllrayesha.azad@woking.gov.uk
Date Published:	2 September 2022
Date Republished:	15 September 2022

Update on Actions Arising from the Overview and Scrutiny Committee

11 July 2022

Minute 3		Matters Arising from the Previous Minutes
3.1	Action	It was proposed that, as the responsibilities of NVH were taken in-house, the monitoring of complaints should continue be undertaken in a comparable approach. Furthermore, it was suggested that the Committee should at a future stage review the overall scrutiny of complaints to rationalise the reporting.
	Progress	Members will note that, later on the agenda, there is a proposal to explore the possibility of including the reporting of complaints in the review of the Performance and Financial Monitoring Information.
	Responsible Person	Adam Walther
	Status	Ongoing

Minute 6		Company Governance
6.1	Action	Members requested consideration be given to their involvement in future Company Governance at the Executive Meeting held on 14 July 2022
	Progress	The matter was raised at Executive which passed recommendation onto Council.
	Responsible Person	Julie Fisher
	Status	Closed

Matters Arising from the Previous Minutes

Minute 7		Arrangements for Grants
7.1	Action	Consideration be given to the new arrangement for Grants post Council meeting/receive the annual report/review Members on the grant panel/cap on matching funding by the Council & set an overall budget
	Progress	The matter was fully debated at Council and issues raised by Members and the Portfolio Holder responded.
	Responsible Person	Will Forster
	Status	Closed

Minute 8		Work Programme
8.1	Action	That the Work Programme be amended to include a proposal for a review of the Constitution.
	Progress	An agenda item follows covering the topic
	Responsible Person	Joanne McIntosh
	Status	Closed
8.2	Action	That the Work Programme be amended to include a report on Insulation and Energy Efficiency.
	Progress	The Work Programme has been amended
	Responsible Person	Frank Jeffrey
	Status	Closed

Matters Arising from the Previous Minutes

Minute 9		Performance and Financial Monitoring Information
9.1	Action	The Members were advised that a report reviewing the Performance & Financial Monitoring Information would be brought to the next meeting of the Committee.
	Progress	A review is included later on the agenda.
	Responsible Person	Adam Walther
	Status	Closed
9.2	Action	It was agreed that that the latest performance and financial monitoring information would be considered at the next meeting.
	Progress	The latest performance and financial monitoring information is included later on the agenda.
	Responsible Person	Adam Walther
	Status	Open
Minute 10		Quarterly Noise Complaints Update
10.1	Action	That the Work Programme be amended to reflect that the report will be provided on a 6-monthly basis.
	Progress	The Work Programme has been amended
	Responsible Person	Toby Nash
	Status	Closed

Matters Arising from the Previous Minutes

Minute 12		Overview and Scrutiny Training
12.1	Action	Training was to be provided to Members of the Committee on 20 July 2022 pm on the subject of Overview & Scrutiny.
	Progress	Training was provided to Members by South East Employers
	Responsible Person	Frank Jeffrey
	Status	Closed

REPORT ENDS