

**RECOMMENDATIONS OF THE EXECUTIVE – SUPPLEMENTARY REPORT**

**REVIEW OF FEES AND CHARGES 2023-24**

**Executive Summary**

Following the meeting of the Executive on 17 November 2022, Officers identified an error in Appendix 4 of the 'Review of Fees and Charges 2023-24' report considered by the Executive. This Supplementary Report sets out an amended Appendix 4 which the Council is asked to consider when discussing the recommendations from the Executive.

Recommendation (i) has been revised to reflect the amended Appendix 4; for the benefit of the Council, the full recommendations of the Executive, including an amended (i), are set out below.

**RECOMMENDED to Council**

- That (i) **the discretionary fees and charges, as set out in Appendices 1 – 3 of the report received by the Executive and the amended Appendix 4 attached to supplementary report before the Council, be approved;**
- (ii) **delegated authority be given to the Green Infrastructure Manager and Strategic Director - Place, in consultation with the Greener Woking and Planning and Regulation Portfolio Holders, to finalise the proposed street naming and numbering fees before implementing these from 1 April 2023;**
- (iii) **delegated authority be given to the Strategic Director – Place, in consultation with the Portfolio Holder for Planning and Regulation, to revise charges for the stray dogs service following the commencement of the new service contract to be effective from 1 January 2023; and**
- (iv) **delegated authority be given to the Strategic Director – Place, in consultation with the Portfolio Holder for Planning and Regulation, to agree charging fees in respect of electric vehicle charging.**

Reason: The regular review of discretionary charges ensures that the Council maintains its income base and generates additional resources for the provision of services.

The Council has the authority to determine the recommendation(s) set out above.

**Recommendations of the Executive – Supplementary Report – Review of Fees and Charges  
2023-23**

**Background Papers:** None.

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REPORT ENDS

**Amended Appendix 4**

Rhoda McGaw Theatre - Hire Charges

<b>1 September 2022 - 31 August 2023</b> (Proposed 2% increase)		<b>Accredited User</b>		<b>Negotiated Rate</b>		<b>Commercial Rate</b>
		ex vat	inc vat	ex vat	inc vat	ex vat
Week Hire (Sun-Sat)	9am - 11pm	1,028.50	1,234.20	1,538.50	1,846.20	2,458.20
Day Hire	9am - 11pm	408.00	489.60	612.00	734.40	979.20
Hourly Hire	Between 9am - 11pm	40.80	48.96	61.20	73.44	244.80
Outside normal hours (per hr subject to agreement)	Between 11pm - 9am	81.60	97.92	122.40	146.88	489.60

<b>1 September 2023 - 31 August 2024</b> (Proposed 10% increase for Accredited and 15% Negotiated and 25% increase for commercial)		<b>Accredited User</b>		<b>Negotiated Rate</b>		<b>Commercial Rate</b>
		ex vat	inc vat	ex vat	inc vat	ex vat
Week Hire (Sun-Sat)	9am - 11pm	1,131.35	1,357.62	1,769.28	2,123.13	3,072.75
Day Hire	9am - 11pm	448.80	538.56	703.80	844.56	1,224.00
Hourly Hire	Between 9am - 11pm	44.88	53.86	70.38	84.46	306.00
Outside normal hours (per hr subject to agreement)	Between 11pm - 9am	89.76	107.71	140.76	168.91	612.00

**Recommendations of the Executive – Supplementary Report – Review of Fees and Charges 2023-23**

<b>1 September 2024 - 31 August 2025</b> (Proposed 20% increase for Accredited and 20% Negotiated and 25% increase for commercial)		<b>Accredited User</b>		<b>Negotiated Rate</b>		<b>Commercial Rate</b>
		ex vat	inc vat	ex vat	inc vat	ex vat
Week Hire (Sun-Sat)	9am - 11pm	1,357.62	1,629.14	2,123.13	2,547.76	3,840.94
Day Hire	9am - 11pm	538.56	646.27	844.56	1,013.47	1,530.00
Hourly Hire	Between 9am - 11pm	53.86	64.63	84.46	101.35	382.50
Outside normal hours (per hr subject to agreement)	Between 11pm - 9am	107.71	129.25	168.91	202.69	765.00

Arts Development - WBC Steve May, Rose Blackley, ATG JJ Almond

- 1.1 – The Substantive increases for 2024 to 2025 are still significantly below what ATG need to charge for the largest pool of users (Accredited Rate users are those affiliated to the Woking Drama Association) to even consider getting close to breakeven. These increases will be very challenging for the community groups, but with the reduction in funding from WBC to Rhoda operations, such an increase is needed to keep the venue operational
- 1.2 – Under the existing partnership agreement with the Ambassadors Theatre Group (ATG) it currently manages and operates the Rhoda McGaw Theatre on the Council's behalf, with all the operating costs met by it and respective income generated from the hires of the Theatre remaining with ATG. The current agreement does, however, provide for the Council to retain the control over setting the hire rates for the Rhoda McGaw Theatre in consultation with ATG and Woking Drama Association.
- 1.3 – Due to bookings for the theatre being taken up to two years in advance, the hire rates up to and including 31 August 2025 are attached.