

NOTICE OF MOTION – CLLR S DORSETT – MINUTES OF COUNCIL MEETING

Executive Summary

At its meeting on 1 December 2022, the Council referred the following Notice of Motion to the Executive.

Councillor S Dorsett

“Openness and Transparency are vital to the workings of this Council. Therefore the minutes of Full Council should adequately reflect members supplementary questions to the Leader and the Executive.

At present Councillor Questions to Full Council are recorded with the written answers given as a printed document. However supplementary questions and answers are not minuted.

This means the only way for our residents to understand the supplementary question and subsequent answer is to watch the meeting from the webcast.

We want to make it as easy as possible for our residents to engage with the work we as a council do therefore moving forwards this Council resolves to include in the minutes all Supplementary Questions from members, along with the answers given. This will allow our residents to better understand and follow how the Executive is held to account by members.”

Officer Comment

“To ensure openness and transparency all Council meetings are currently webcast and recordings can be viewed on the Council’s website for 4 years.

The Council receives a significant number of questions and supplementary questions at its meetings. Whilst, the value of this process is acknowledged it is quite often the case that the information is readily available elsewhere.

As a matter of best practice, should the Council wish the supplementary questions to be minuted they shall be verbatim. It is anticipated that given the number of questions received and comprehensive responses given, that this will pose a burden upon Democratic Services. To facilitate this request, it is proposed that minutes of the meeting shall be drafted as a priority and answers to supplementary questions shall be drafted separately as soon as Officer time permits.”

Notice of Motion – Cllr S Dorsett – Minutes of Council Meetings

Background Papers: None.

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