

MATTERS ARISING FROM THE PREVIOUS MINUTES

Executive Summary

This report provides an update on matters arising from the previous meetings of the Overview and Scrutiny Committee. The details summarise the progress made on achieving the desired outcomes from decisions taken by the Committee and requests from individual Elected Members. Once an action has been closed and the outcome reported to the Committee it will be removed from future reports.

Actions arising from the Committee are managed through the Council's Action Management system which was developed to capture and monitor the actions arising from (i) meetings of the Council and (ii) Internal Audit Reviews.

This is the a regular report that is brought the Committee and covers the actions identified at the previous meetings. The next version of this report, listing any actions previously identified together with the progress achieved shall be brought to the next meeting of the Overview and Scrutiny Committee on 20 March 2023.

Recommendations

The Committee is requested to:

RESOLVE That the report be noted.

The Committee has the authority to determine the recommendation set out above.

Background Papers:	None.
Reporting Person:	Councillor Ayesha Azad cllrayesha.azad@woking.gov.uk
Portfolio Holder:	Councillor Ann-Marie Barker cllrann-marie.barker@woking.gov.uk
Shadow Portfolio Holder:	Councillor Ayesha Azad cllrayesha.azad@woking.gov.uk
Date Published:	10 February 2023

Matters Arising from the Previous Minutes

Update on Actions Arising from the Overview and Scrutiny Committee held on 23 January 2023.

Minute 3		Matters Arising from the Previous Minutes
3.1	Action	<i>From Minute 6 of the meeting held on 21 November 2022 - Celebrate Woking 2022/2023 Review and Forward Plan</i> Officers were asked to explore means of promoting events held by local sports clubs in the 2023 Celebrate Woking programme.
	Progress	Officers are investigating what events are being run and can be added into the programme.
	Responsible Person	Riëtte Thomas
	Status	Ongoing

Minute 8		Joint Waste Solutions Performance Review, Forward Plan and Interim Strategy
8.1	Action	JWS to clarify the procedures for 'missed bin' reporting. This will use common 'missed bin' scenarios to outline the customer journey for reporting, any exceptions, feedback & resolution processes.
	Progress	A response is being prepared by Joint Waste Solutions.
	Responsible Person	Mark Tabner
	Status	Ongoing
8.2	Action	JWS to clarify the formula for calculating the Green Book indicator - number of missed bins per 100,000 collections and explain which incidents are included or excluded from the calculation.
	Progress	A response is being prepared by Joint Waste Solutions.
	Responsible Person	Mark Tabner
	Status	Ongoing

Matters Arising from the Previous Minutes

Minute 9		Play Area Provision
9.1	Action	For officers to determine how to publicise any works to be made to playgrounds.
	Progress	Officers considered that providing information online including social media when significant works were due to take place at play areas to be the most effective method of informing residents. Ward Members would be informed of upcoming works.
	Responsible Person	Arran Henderson
	Status	Complete

Minute 10		Work Programme
10.1	Action	Invite Thames Water to a future meeting of the Overview and Scrutiny Committee once upgrades at Sewage Treatment plants had been undertaken.
	Progress	The proposal has been added to the 'Suggested Additions to the Work Programme' for one year's time.
	Responsible Person	Democratic Services
	Status	Complete

REPORT ENDS