

## STANDARDS AND AUDIT COMMITTEE - WORK PROGRAMME

### Executive Summary

There are a number of business items which come before the Committee on an established and recurring basis. Most notably, the Internal Audit service and the external audit function both produce plans and reports for consideration throughout the year. These matters are, for the most part, planned with reporting dates fixed in advance. It is helpful to see these planned events listed together, and a provisional work programme is attached to this report.

### Recommendations

The Committee is requested to:

**RESOLVE That** the Work Programme be received.

The Committee has the authority to determine the recommendation(s) set out above.
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**Background Papers:** None.

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REPORT ENDS

## Standards and Audit Committee - Work Programme

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APPENDIX 1

### STANDARDS AND AUDIT COMMITTEE WORK PROGRAMME 2018-19

Committee date	Report title	Issues to consider
19 July 2018	External Audit Report to those Charged with Governance (ISA 260) 2017/18	External Audit report and recommendations arising out of the 2017/18 Audit.
	Annual Governance Statement 2017/18	To receive the Annual Governance Statement for inclusion in the 2017/18 Statement of Accounts
	Internal Audit Service Annual Report	Review of work undertaken by the Internal Audit service in 2017/18 (to include update on outstanding high risk recommendations)
	Health and Safety Annual Report	To receive the Health and Safety Annual Report.
	Registration of Interests for Members Elected in May 2018	To receive Registration of Interests for Members elected in May 2018.
	Work Programme	To receive the provisional Work Programme for the year ahead.
20 September 2018	Internal Audit Charter	To approve the Internal Audit Charter, which would be reviewed annually.
	Internal Audit Service Progress Update	Progress update of work undertaken by the Internal Audit service.
	Members' Code of Conduct	Review operation between 1 August 2017 and 31 July 2018.
	Ombudsmen Complaints	Receive the annual report on Ombudsmen Complaints.
29 November 2018	Annual Audit and Inspection Letter	Summary of the key findings from the 2017/18 Audit.
	Internal Audit Service Mid-Year Report	Review of work undertaken by the Internal Audit service in the six months to 30/9/18.
	Anti-Fraud and Corruption and Confidential Reporting Policies	Bi-annual review.
	Members Code of Conduct Protocol for Complaints	To consider a draft protocol for dealing with Members Code of Conduct complaints.

## Standards and Audit Committee - Work Programme

7 March 2019	External Audit Plan	To consider the programme of work for the 2018/19 year.
	Internal Audit Service – Audit Plan	To approve the Internal Audit plan for the year 2019/20.
	Internal Audit Service Progress Update	Progress update of work undertaken by the Internal Audit service.