

ACCIDENT ANALYSIS SUMMARY TABLE

Number of accidents to **EMPLOYEES** in the period 01 April 2022 to 31 March 2023

| LOCATION | Brockhill | Car Parks | Civic Offices | Centres | Centre grounds/ car park | Comm Meals Kitchens | H G Wells | Paths & roads | Sheltered schemes | Non-WBC premises | Other | TOTAL |
|-----------------------------------|-----------|-----------|---------------|---------|-----------------------------|------------------------|--------------|------------------|----------------------|---------------------|-------|-------|
| CAUSES | | | | | | | | | | | | |
| Slips, trips & falls on the level | | 2 | 1 | 1 | 1 | | | | | 1 | | 6 |
| Falls up/down stairs | | | | | | | | | | | | 0 |
| Falls from height | | | | | | | | | | | | 0 |
| Walked into something | | | | | | | | | | 1 | | 1 |
| Driving | | | | | | | | | | 1 | | 1 |
| Falling/dropped objects | | | | 1 | | | | | | | | 1 |
| Loading/unloading vehicles | | | | | | | | | | 1 | | 1 |
| Handling objects | | | 1 | | | | | | | | | 1 |
| Lifting/carrying/pushing/pulling | | | | | | | | | | | | 0 |
| Tools/ machinery/ hand tools | | | | | | | | | | | | 0 |
| Cooking/kitchen work | | | | | | | | | | | | 0 |
| Cleaning | | | | | | | | | | | | 0 |
| Other | | | | | | | | | | 1 | | 1 |
| TOTAL | 0 | 2 | 2 | 2 | 1 | 0 | 0 | 0 | 0 | 5 | | 12 |

| | | | | | | | | | | | | |
|-------------------------------|---|---|---|---|---|---|---|---|---|---|--|----|
| INJURIES | | | | | | | | | | | | |
| No injury | | | | | | | | | | 2 | | 2 |
| Minor bump or knock | | | | | | | | | | 1 | | 1 |
| Minor cuts & grazes | | 1 | | | | | | | | 1 | | 2 |
| Bruising | | 1 | 1 | 1 | 1 | | | | | 3 | | 7 |
| Larger cuts / puncture wounds | | | | | | | | | | | | 0 |
| Burns & scalds | | | | 1 | | | | | | | | 1 |
| Strains, sprains & pains | | | 1 | | 1 | | | | | 1 | | 3 |
| Back pain | | | | | | | | | | | | 0 |
| Fractures | | | | | | | | | | | | 0 |
| Eye injuries | | | | | | | | | | | | 0 |
| Other injury | | | | | | | | | | | | 0 |
| TOTAL | 0 | 2 | 2 | 2 | 2 | 0 | 0 | 0 | 0 | 8 | | 16 |

| | | | | | | | | | | | | |
|------------|---|---|---|---|---|---|---|---|---|---|--|----|
| A. Major | | | | | | | | | | | | 0 |
| B. Serious | | | | | | | | | | | | 0 |
| C. Minor | 0 | 2 | 2 | 2 | 1 | 0 | 0 | 0 | 0 | 5 | | 12 |

A. Treatment at hospital (24 hours) or major injury (RIDDOR reportable - *Reporting of Injuries Diseases and Dangerous Occurrences Regulations 1995*)

B. More than 3 days absence from work (RIDDOR reportable)

C. No absence or return to work within 3 days (not reportable)

Summary of Accident Report Forms Completed For Employees

Accident details

| <u>Building</u> | <u>Location</u> | <u>What happened</u> | <u>Injury</u> |
|--|--|---|----------------------------|
| Other | Planning enforcement, at a property in woking. | IP was at a site to measure dimensions of property. Large dog bit him. Comments were passed to Surrey Police so they can assess whether a visit may be necessary. | No Injury |
| Civic Offices | First Floor, West. | IP injured calf connecting cables under their desk. | Injured calf. |
| St Mary's Community Centre | Lunch Hall | IP tripped over wheelchair | Bruising |
| Other | Other – Food inspection | IP was conducting a food inspection at a site, walked into a bolt on a door and bruised above right eye. | Bruising |
| Other | Other | IP fell on steps at a property during a visit. | Spraining, bruising & cut. |
| Victoria Road | Car Park | Fell and twisted ankle | Swelling, bruising |
| Parkview Community Centre | Lunch Hall | IP was filling hot water into a flask, when they dropped it and scalded back of right hand. | Scalding |
| Moorcroft Community Centre on way to Horsell Village | Unknown | IP had a vehicle hit theirs from behind. | No Injury |
| Civic Offices | Outside steps, main entrance | IP tripped on curb. First aid was administered. | Bruising |
| Victoria Way | Car Park | IP slipped on wet floor | Bruising |
| Victoria Way | Car Park | IP crossing road and slipped on wet surface | Minor cut and graze. |
| N/A | Making delivery at property | IP had the van door hit their head due to a gust of wind. | Minor bump and bruising. |

Serious accidents reported to HSE under RIDDOR

No accidents to staff were reported under RIDDOR for the year 2022/23

* Note – IP is an abbreviation for “injured person”. This avoids the use of their name, for privacy.

ACCIDENT ANALYSIS SUMMARY TABLE
 Number of accidents to **NON-EMPLOYEES** in the period 01 April 2022 to 31 March 2023

| LOCATION | Brockhill | Car Parks | Civic Offices | Centres | Centre grounds/ car park | Comm Meals Kitchens | H G Wells | Paths & roads | Sheltered schemes | Non-WBC premises | Other | TOTAL |
|-----------------------------------|-----------|-----------|---------------|---------|-----------------------------|------------------------|-----------|---------------|-------------------|------------------|-------|--------------|
| CAUSES | | | | | | | | | | | | |
| Slips, trips & falls on the level | | | | 1 | | | | | | | 1 | 2 |
| Falls up/down stairs | | | | | | | | | | | | 0 |
| Falls From height | | | | | | | | | | | | 0 |
| Walked into something | | | | | | | | | | | | 0 |
| Driving | | | | | | | | | | | | 0 |
| Falling/dropped objects | | | | | | | | | | | | 0 |
| Loading/unloading vehicles | | | | | | | | | | | | 0 |
| Handling objects | | | | | | | | | | | | 0 |
| Lifting/carrying/pushing/pulling | | | | | | | | | | | | 0 |
| Tools/ machinery/ hand tools | | | | | | | | | | | | 0 |
| Cooking/kitchen work | | | | | | | | | | | | 0 |
| Cleaning | | | | | | | | | | | | 0 |
| Other | | | 2 | | | | | | | | 1 | 3 |
| TOTAL | 0 | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 2 | 5 |
| INJURIES | | | | | | | | | | | | |
| No injury | | | | 1 | | | | | | | | 1 |
| Minor bump or knock | | | | | | | | | | | | 0 |
| Minor cuts & grazes | | | | | | | | | | | | 0 |
| Bruising | | | | | | | | | | | | 0 |
| Larger cuts / puncture wounds | | | | | | | | | | | 1 | 1 |
| Burns & scalds | | | | | | | | | | | | 0 |
| Strains, sprains & pains | | | | | | | | | | | | 0 |
| Back pain | | | | | | | | | | | | 0 |
| Fractures | | | | | | | | | | | 1 | 1 |
| Eye injuries | | | | | | | | | | | | 0 |
| Other injury | | | 2 | | | | | | | | | 2 |
| TOTAL | 0 | 0 | 0 | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | |
| A. Major | | | | | | | | | | | | 0 |
| B. Serious | | | | | | | | | | | 1 | 0 |
| C. Minor | 0 | 0 | 2 | 1 | 0 | 0 | 0 | 0 | 0 | 0 | 1 | |

A. Major injury as defined by RIDDOR (even if accident was not work related and thus not reportable)

- B. Non-employee taken directly to hospital for treatment (RIDDOR reportable if the accident was work related)
 C. Would not have been RIDDOR-reportable even if work related.

Summary of Accident Report Forms Completed For Non-Employees

Ill health – not work related

| <u>Building</u> | <u>Location</u> | <u>What happened</u> | <u>Injury</u> |
|------------------------|------------------------|---|----------------------|
| Civic Offices | One Stop Shop | IP had a seizure and became unresponsive. First aid was administered and IP became responsive. Ambulance came and IP was taken to hospital. | No injury |
| Civic Offices | One Stop Shop. | IP was experiencing dizziness, nausea and abdominal pain. IP confirmed she was pregnant so an ambulance was called. | No Injury |

Accident details

| <u>Building</u> | <u>Location</u> | <u>What happened</u> | <u>Injury</u> |
|----------------------------|------------------------|--|----------------------|
| Other | Housing Property | IP was taking the bins out and slipped on a wet area by the bins | Broken hand. |
| St Mary's Community Centre | Lunch hall | IP was at a dance class and stumbled backwards and fell down. | No injury |

Serious accidents reported to HSE under RIDDOR

| <u>Building</u> | <u>Location</u> | <u>What happened</u> | <u>Injury</u> |
|------------------------|------------------------|--|-----------------------|
| N/A | Recreation ground | IP was a child who came down a slide and there was a smashed bottle at the bottom of the slide. Went straight to hospital. | Cut right thigh open. |

* Note – IP is an abbreviation for “injured person”. This avoids the use of their name, for privacy.