

Project Name	Overview	Status since last report	Overview Reason	Risks	Issues	Budget	Schedule	Project Manager	Project Sponsor	Start Date	End Date	Revised End Date	Original Planned Budget	Approved Budget	Actual Spend
Playground Improvements Phase 4	Green	→	The Play Strategy has been agreed and priorities for improvements and refurbishments of play areas have been determined. Funding has been agreed for the remaining three play areas at Horsell Moor, Oakfield and Sutton Green. Works at Horsell Moor and Oakfield play areas were completed and reopened in August 2023. Refurbishment of Sutton Green Play Area is currently on hold pending a review of the Council's play area provision and updated investment programme.	Green	Green	Green	Green	Arran Henderson	Beverley Kuchar	01/08/2007	30/04/2009	31/03/2024	£883,000	£693,155	£689,908
Local Development Framework	Green	→	The Development Management Policies (DPM) has been adopted and is now part of the Development Plan for the area. The Site Allocations DPM has also been adopted. The original programme is completed and the core strategy has been reviewed in line with the end date of the five year review. In October Council accepted a recommendation that: Officers bring forward a timetable and associated outline of the work programme to produce a new Local Plan for the Borough of Woking, this would be a new project. Project is in the process of being closed.	Green	Green	Green	Green	Jill Peet	Beverley Kuchar	01/04/2010	01/12/2014	31/10/2023	£389,550	£689,550	£636,513
Sheerwater Regeneration	Amber	↑	The leisure and recreational facilities in the grounds of Bishop David Brown were completed in September 2021. Eastwood Leisure Centre was officially opened in October 2021. The purple phase of the project was completed in September 2021. Red and the copper phases are nearing completion. Yellow phase is under construction. Confirmation of the Compulsory Purchase Order has been agreed by the Secretary of State. In July 2023, Council agreed that the Development Agreement with Thamesway be brought to an end after the phases currently under construction. Following submission of Thamesway's business case funding is being drawn down to complete the red, copper and yellow phases. A further report was taken to October 2023 Council to agree the refurbishment of circa 100 homes (financed by Capital Receipts) and the sale of residual land for redevelopment. <u>Project is amber whilst the rescoping of the project is undertaken, part of which will be resetting the budget to reflect the revised scheme.</u>	Amber	Amber	Amber	Green	Paola Capel-Williams	Louise Strongitharm	22/07/2018	30/09/2027	None.	£491,657,023	£491,657,023	£221,536,575
Heather Farm SANG	Green	→	Land has been leased to the Council and leased back to Horsell Common Preservation Society to manage the site as a Suitable Alternative Natural Green Space (SANG). All the original financial and legal requirements are complete. The site opened in January 2016. The Council has provided funding for the expansion of car parking spaces to support the increasing use of the SANG. The Heather Farm management plan sets out certain infrastructure items to be delivered as part of the maintenance of the SANG. The project end date enables those works to be carried out during these first ten years of its operation. Project now needs to be closed.	Green	Green	Green	Green	Tracey Haskins	Beverley Kuchar	31/10/2014	31/10/2019	31/12/2025	£1,719,856	£1,850,039	£1,800,206
Developing A Favourable Conservation Status Licence	Green	→	The project was established working closely with Natural England (NE). Habitat improvement works were completed in 2020. Surveys are undertaken periodically. Joint working with NE to share best practice is ongoing and learning between the Woking pilot and the national district level licensing roll out by NE continues. The Council's Strategic Organisational Licence from NE was renewed in March 2023. Scoping has been started to inform future steps.	Green	Green	Green	Green	Tracey Haskins	Beverley Kuchar	31/08/2015	31/03/2021	31/12/2023	£50,000	£181,000	£147,789
Rainwater Gardens	Red	→	First pilot rain garden completed successfully in Blackdown Close, Sheerwater, in February 2019. Alpha Road rain garden is also now complete. <u>Project status is red as the project in its current form will be closed once final accounts have been settled. A new project will be initiated and led by SCC.</u>	Red	Red	Red	Red	Faouzi Saffar	Beverley Kuchar	01/06/2018	31/03/2019	31/05/2025	£50,000	£50,000	£44,711
CCTV Upgrade And New Control Room	Green	→	The Control Room has been constructed. The Public Space CCTV has been operating from this control room for approximately 18 months. The next phase is to migrate the Woking Car Park Team to the new Control Room (due mid-Nov) and continue working with Virgin Media in regards the fibre-network and to finish the CCTV upgrades. However, these works are currently being considered in line with the Council's Fit for the Future savings review.	Green	Green	Green	Green	Trevor Kimber	David Loveless	24/06/2019	31/03/2020	31/03/2024	£2,175,000	£2,175,000	£1,574,800

Project Name	Overview	Status since last report	Overview Reason	Risks	Issues	Budget	Schedule	Project Manager	Project Sponsor	Start Date	End Date	Revised End Date	Original Planned Budget	Approved Budget	Actual Spend
Woking Integrated Transport	Green	→	The retention period for the main contracted works has expired and payments with this contractor have been settled. Outstanding project works relate to the installation of bollards at Christchurch Way and the road safety audit. Alternative lower cost bollard options are being considered and reviewed with adjoining land owners/tenants who will be affected by this arrangement. It is targeted to complete this review by early 2024.	Green	Green	Green	Green	Louisa Calam	Beverley Kuchar	01/06/2016	31/12/2020	31/03/2024	£24,900,000	£31,023,600	£30,766,000
Housing Infrastructure Fund (HIF) – Woking Town Centre	Red	→	<u>Project is red because of the financial risks and the viability of the scheme. A joint decision between WBC and Homes England to close the project and close out project costs has been reached and this was reported to Executive on the 5th October 2023. The key next step is for WBC to recover project costs incurred to-date from Homes England. The project will be closed once all outstanding actions have been completed.</u>	Red	Red	Red	Red	Louisa Calam	Beverley Kuchar	21/03/2020	15/03/2024	31/03/2027	£115,000,000	£115,000,000	£42,651,549
Car Park Management Systems	Green	→	All town centre car parks are now on the new management system and were delivered within budget. The only remaining work is the installation of the internal variable message signs. This work has been started in the Yellow car park (Victoria Place).	Green	Green	Green	Green	Mark Tabner	Beverley Kuchar	01/11/2020	30/11/2021	31/03/2024	£1,980,000	£1,980,000	£1,712,949
Play Area Repairs	Green	→	The play area resurfacing works commenced in March 2022. Work at eight sites were completed in 2022/23, with further sites to be completed as part of the extended project, subject to funding. A report outlining the approach to future refurbishment was considered by Overview and Scrutiny in January 2023 and supported by Executive in February 2023. The programme of works for 2023/24 included surfacing repair/ refurbishment works at five play areas which have been completed. A list of proposed priorities for 2024/25 are being developed as part of the play area provision review and will be finalised once the budgets for next year are known.	Green	Green	Green	Green	Arran Henderson	Beverley Kuchar	01/09/2021	30/09/2022	31/03/2025	£100,000	£162,512	£114,726
Woking Youth Hub	Green	→	Funding application has been approved by the Department of Work and Pensions (DWP). Following a tender exercise a provider (Surrey Care Trust) has been appointed to end of 2023. The target support group are those aged 16 - 25 and on benefits, who will be mentored and supported to access employment opportunities. Target for 2023/24 is to support 115 young people through this project.	Green	Green	Green	Green	Julie Meme	Louise Strongitharm	01/05/2021	31/05/2024	None.	£197,443	£197,443 (fully funded by DWP)	£197,443
Grounds Maintenance and Street Cleaning Contract Retender	Green	→	This project is to re-tender the Grounds Maintenance and Street Cleaning Contract. A consultant has been recruited to support delivery and work is underway. The contract notice was published on the 7th August 2023 and work is progressing.	Green	Green	Green	Green	Mark Tabner	Beverley Kuchar	16/08/2021	31/03/2023	31/03/2025	£80,000	£80,000	£42,097
Place, Branding and Marketing	Green	→	The stage one/ research phase is now complete. The project is now at stage two which is based around defining the brand creation plus developing brand and inward investment strategies.	Green	Green	Green	Green	Chris Norrington	Beverley Kuchar	18/11/2022	31/03/2024	None.	£100,000	£100,000	£50,000
Midas House Refurbishment (2nd and 3rd Floor)	Green	→	This project relates to the reinstatement (removal of tenants fixtures and fittings) of parts of the second and third floor following the expiry of tenant leases. The previous tenants pay dilapidation to the Council to cover these costs. The third floor tenants have paid the dilapidation sum and the works have been completed. The second floor tenant has now paid the dilapidation costs and next steps in relation to the second floor works are now being reviewed.	Green	Green	Green	Green	Mark Ferguson	David Loveless	01/04/2022	31/08/2022	31/03/2024	£300,000	£300,000	£40,846
Midas House Export House District Heat And Cooling	Green	→	This project relates to connecting Midas House and Export House to the town centre district heating and cooling networks with the objective of reducing carbon emissions and improving the properties energy performance rating. The majority of this work was funded by a central government grant. The works have been substantially completed with both buildings being supplied by the district network for the last six months. Ongoing snagging and commissioning works should be completed by Autumn 2023 at which point the project will enter the 12 months retention period.	Green	Green	Green	Green	Mark Ferguson	David Loveless	01/03/2021	31/03/2023	31/03/2024	£4,627,689	£4,627,689	£3,604,426

Project Name	Overview	Status since last report	Overview Reason	Risks	Issues	Budget	Schedule	Project Manager	Project Sponsor	Start Date	End Date	Revised End Date	Original Planned Budget	Approved Budget	Actual Spend
Victoria Place	Red	→	The retail and leisure elements of the Victoria Place development opened in Spring 2022 and now all but three units let (97% by area). The car parks opened at the same time and are operating successfully under WBC's management. The contractual arrangements between WBC and VSWL for the car park are to be resolved based upon a management contract. The Marches residential (build to rent) is managed by Native Residential and has stabilised at over 99% letting since opening in May 2022 with rents and occupancy ahead of business plan. <u>The Hilton Hotel is planned to be open in Summer 2024, however significant risks remain to the outstanding cladding remediation works due to weather events and labour market supply which may disrupt the programme.</u> Regular meetings continue to focus on this key area with senior Sir Robert McAlpine (SRM – the contractor) officers continue with the Chief Executive, Commercial Director, Project Director and the Victoria Square Woking Limited Board. SRM, contractually responsible, is fully engaged with its sub-contractor, Lindner Prater, to conclude the remedial work to the cladding system successfully to enable opening of the Hilton. The financial implications of the hotel delay and the delayed opening of the centre from November 2021 are the subject of ongoing contract discussions as part of final account negotiations. The Council is being allowed to continue to access PWLB borrowing for capital costs to enable the scheme to be fully operational which incorporates the opening of the Hilton hotel. The business case supporting the PWLB borrowing is being reported to 16th November meeting of the Executive.	Red	Red	Green	Green	Kevin Foster	Julie Fisher	01/12/2016	30/04/2021	31/12/2023	£700,000,000	£745,000,000	£710,393,869
Redevelopment Of Garages 1 To 12 Bonsey Lane Westfield	Red	→	The project was initially undertaken by ThamesWey and then reassigned to WBC and NVH to redesign and progress through planning. The project received planning permission in March 2023 and the bid for grant funding was submitted to Homes England shortly after. However, Homes England did not approve the grant application due to significant concerns over project deliverability. <u>The project is no longer viable at the current time hence the red RAG status and project closure remains in progress.</u>	Red	Red	Red	Red	Adam Browne	Louise Strongitharm	01/12/2021	31/12/2023	None.	£2,655,000	£2,655,000	£209,876
Improvement And Recovery Programme – Fit for The Future	Green	→	An Improvement and Recovery Board has been established which has absorbed the former Fit for the Future and Financial Recovery programmes. The Board meets monthly to review the theme highlight reports, issues, and risks. In August, the first 3 month progress report was submitted to the Secretary of State, with the second report due to be submitted in November. The four themes in the IRP cover Organisation and Service Redesign, Governance and Assurance, Commercial, and Financial Recovery. Phase 1 of the staff consultation (senior managers reporting to Strategic Directors) concluded in September, with Phase 2 due to start in November.	Green	Green	Green	Green	Lee Danson	Kevin Foster	06/01/2023	31/03/2025	25/05/2027	£3,517,479	£3,517,479	£1,209,452
EV Charging Points	Green	→	This project will enable payments to be taken for the Electric Charging points currently in the Red Car Park and the Victoria Way Car Park. In addition, the payment operator will now be responsible for charger operations. A contractor has been selected and appointed to operate the payment system. Final commissioning dates are currently being agreed with the contractor and are expected before Christmas 2023. Council officers have undertaken a review to establish a suitable charging rate which will need to be constantly reviewed to take into account fluctuations in energy prices and any maintenance costs incurred.	Green	Green	Green	Green	Kyle Gellatly	David Loveless	01/09/2022	31/01/2023	31/12/2023	£30,000	£30,000	£0
Egley Road Barn Site	Amber	↓	This project relates to obtaining a planning application on the land south of Hoe Valley School on the Egley Road. Consultants have been appointed to develop the application and discussions have been ongoing with Surrey County Council about a potential educational use for part of the site. <u>The project is amber due to the fact that the planning application for the residential development is on hold until the SCC land outcome (for the school) is finalised.</u>	Amber	Green	Green	Green	Tom Bardsley	David Loveless	26/03/2023	31/10/2023	31/05/2024	£130,000	£130,000	£26,765
Former Scout Hut - Residential Planning Application	Green	→	The planning application has been submitted. A decision in regards the planning consent is expected by the end of December 2023.	Green	Green	Green	Green	Tom Bardsley	David Loveless	01/03/2023	31/12/2023	31/03/2024	£25,000	£25,000	£7,050
Westfield Avenue Compound - Residential Planning Application	Green	→	This project is for the preparation and submission of a Planning Application for a residential development of the Westfield Avenue Compound site, which will deliver 9 houses. A public consultation has been completed and the scheme design is now being finalised. The planning application is to be submitted in Autumn 2023.	Green	Green	Green	Green	Mark Ferguson	David Loveless	01/03/2023	31/12/2023	None.	£35,000	£35,000	£8,050
Woking Station Secure Cycle Parking	Green	NEW	Project has started and procurement of the secure cycle parking facility is underway.	Green	Green	Green	Green	George Chisenga	David Loveless	01/05/2023	31/05/2024	None.	£40,000	£40,000	£0

Project Name	Overview	Status since last report	Overview Reason	Risks	Issues	Budget	Schedule	Project Manager	Project Sponsor	Start Date	End Date	Revised End Date	Original Planned Budget	Approved Budget	Actual Spend
Projects at Practical Completion															
Leisure Lagoon Modernisation	Green	→	Works are complete, the project was in retention until the end of November 2022 whilst in defects period. However a defect with part of the changing room floor has been highlighted which the contractor is working to resolve. The project will be closed once the defects have been addressed.	Green	Green	Green	Green	David Loveless	Beverley Kuchar	01/06/2017	30/04/2018	30/06/2020	£800,000	£1,855,000	£1,797,746
Woking Park- CCTV Installation	Green	→	Project is now complete. Project closure is being progressed.	Green	Green	Green	Green	Trevor Kimber	David Loveless	01/12/2017	31/05/2018	None.	£235,000	£235,000	£199,700
New Town Centre Signage - Wayfinding	Green	→	Nine navigational totems are in place. Project is substantially complete and has now been put into retention until 31st May 2024.	Green	Green	Green	Green	George Chisenga	Beverley Kuchar	01/10/2021	31/12/2021	31/05/2023	£250,000	£250,000	£109,126
Goldsworth Park Retail Centre Car Park Works	Green	→	This project is for repairs, surfacing works and white lining to areas of Goldsworth Park Retail Centre car park. This project was in retention until August 2022. The contractor is required to return to complete a small section of work and once done, the project will be closed.	Green	Green	Green	Green	Vanessa Tabner	David Loveless	01/01/2022	30/04/2022	31/05/2022	£65,505	£65,505	£60,526
Community Meals Relocation To Monument Way	Green	→	This project is now complete and was delivered within schedule and budget. A defects meeting has been held with the main contractor and final remedial works scheduled. This project will close once the remedial works have been completed.	Green	Green	Green	Green	Pino Mastromarco	Louise Strongitharm	01/11/2021	29/04/2022	31/08/2022	£361,000	£361,000	£359,064
Dukes Court Office Suite Refurbishment	Green	→	This project relates to the refurbishment of a number of void tenant suites at Dukes Court. Works are funded by dilapidation contributions from previous tenants. Works have included new ceilings, lighting, decoration and carpets plus electrical works to meet current statutory requirements. This project was practically completed on the 15th September 2023 and will be in retention until 14th September 2024.	Green	Green	Green	Green	Mark Ferguson	David Loveless	01/04/2022	31/10/2022	29/09/2023	£265,000	£272,212	£271,831

Projects Closed During Reporting Period

Private Finance Initiative	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	Paola Capel-Williams	Louise Strongitharm	02/01/2005	31/12/2010	30/06/2022	£3,260,000	£4,490,307	£4,490,307
Hoe Valley Flood Alleviation And Enhancement Appraisal	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	David Loveless	Beverley Kuchar	01/04/2016	31/10/2017	31/07/2023	£600,000	£1,103,205	£772,835
Old Woking Independent Living	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	Ian Tomes	Louise Strongitharm	17/12/2017	21/09/2021	12/10/2021	£16,700,000	£16,700,000	£16,498,393
New Temporary Accommodation	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	Adam Browne	Louise Strongitharm	01/08/2019	31/12/2020	31/01/2022	£4,567,087	£5,752,063	£5,650,024
The Old Woking Community Centre	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	Ian Tomes	Beverley Kuchar	01/05/2021	31/12/2022	15/09/2023	£2,689,134	£3,275,591	£2,225,886
Woking Town Centre Masterplan	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	Jill Peet	Beverley Kuchar	01/08/2021	28/02/2023	None.	£100,000	£173,320	£171,316
Monument Way West (G4S Site Planning Application)	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	Tom Bardsley	David Loveless	20/03/2023	30/09/2023	31/12/2023	£75,000	£75,000	£5,550
Woking Car Show	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	Glenn Thorogood	Chris Norrington	01/06/2023	31/10/2023	30/11/2023	£5,000	£5,000	£546

Project Name	Overview	Status since last report	Overview Reason	Risks	Issues	Budget	Schedule	Project Manager	Project Sponsor	Start Date	End Date	Revised End Date	Original Planned Budget	Approved Budget	Actual Spend
KEY	Green		Project is progressing according to agreed plans and targets and is within all tolerances.												
	Amber		Project contains areas of concern which are impacting on delivery and may need remedial action.												
	Red		Project is failing in one or more areas and is in need of immediate attention.												
	Blue		Project on closure, had variations previously highlighted.												
	↑		Overview RAG Flag has improved since the last Project Monitoring Report.												
	→		Overview RAG Flag is the same as the last Project Monitoring Report.												
	↓		Overview RAG Flag is worse than the last Project Monitoring Report.												
	Revised End		Indicates that CLT has authorised an extension to the schedule of a project. If a project exceeds its budget/timescale and a formal request for an extension to either is agreed, the RAG flags will be baselined against the revised budget/timescale.												