

Project Name	Overview	Status since last report	Overview Reason	Risk	Issues	Budget	Schedule	Project Manager	Project Sponsor	Start Date	End Date	Revised End Date	Original Planned Budget	Approved Budget	Actual Spend
Sheerwater Regeneration	Amber	→	The leisure and recreational facilities in the grounds of Bishop David Brown were completed in September 2021. Eastwood Leisure Centre was officially opened in October 2021. The purple phase of the project was completed in September 2021. Red and the copper phases are nearing completion. Yellow phase is under construction. In July 2023, Council agreed that the Development Agreement with Thamesway be brought to an end after the phases currently under construction. Following submission of Thamesway's business case funding is being drawn down to complete the red, copper and yellow phases. In October 2023 Council agreed to the refurbishment of circa 100 homes (financed by Capital Receipts). <u>Project is amber whilst the rescoping of the project is undertaken, part of which will be resetting the budget to reflect the revised scheme.</u>	Amber	Green	Amber	Green	Paola Capel-Williams	Louise Strongitharm	22/07/2018	30/09/2027	None.	£ 491,657,023	£ 491,657,023	£ 239,855,520
Heather Farm SANG	Green	→	Land has been leased to the Council and leased back to Horsell Common Preservation Society to manage the site as a Suitable Alternative Natural Green Space (SANG). All the original financial and legal requirements are complete. The site opened in January 2016. The Council has provided funding for the expansion of car parking spaces to support the increasing use of the SANG. The Heather Farm management plan sets out certain infrastructure items to be delivered as part of the maintenance of the SANG. The project is now in the process of being closed. Related works will be managed as part of business as usual activity.	Green	Green	Green	Green	Jill Peet	Beverley Kuchar	31/10/2014	31/10/2019	31/12/2025	£ 1,719,856	£ 1,850,039	£ 1,800,206
Developing A Favourable Conservation Status Licence	Amber	→	The project was established working closely with Natural England (NE). Habitat improvement works were completed in 2020. Surveys are undertaken periodically. Joint working with NE to share best practice is ongoing and learning between the Woking pilot and the national district level licensing roll out by NE continues. The Council's Strategic Organisational Licence from NE was renewed in March 2023. <u>The project is now complete, but is amber due to a delay in closure.</u>	Green	Green	Green	Amber	Jill Peet	Beverley Kuchar	31/08/2015	31/03/2021	31/12/2023	£ 50,000	£ 181,000	£ 147,789
CCTV Upgrade And New Control Room	Green	→	The Control Room has been constructed, is live, and is occupied by the Woking Car Park Team and CCTV Monitoring Team. Work continues with Virgin Media in regards the fibre-network as Virgin Media fibre-cables are currently housed within Woking Police Station and these need to be diverted into Export House. FCP approval for this work has been granted and an order for works to commence has been placed to enable us to finish the CCTV upgrades. Conversations with Network Rail are also ongoing regarding work required on their property.	Green	Green	Green	Green	Trevor Kimber	David Loveless	24/06/2019	31/03/2020	30/09/2024	£ 2,175,000	£ 2,175,000	£ 1,699,418
Woking Integrated Transport	Green	→	Works to public realm outside the Railway Station, Church Path, Chapel Street, and improvements along High Street are complete. The retention period for these main contracted works has expired and payments with this contractor have been settled. Outstanding project works relate to the installation of bollards at Christchurch Way and a road safety audit. Work to implement these areas is ongoing, with completion expected in September 2024. Once complete the project will be closed.	Green	Green	Green	Green	Faouzi Saffar	Beverley Kuchar	01/06/2016	31/12/2020	30/09/2024	£ 24,900,000	£ 31,023,600	£ 30,813,498
Housing Infrastructure Fund (HIF) – Woking Town Centre	Red	→	<u>Project is red because of the financial risks and the viability of the scheme. A joint decision between WBC and Homes England to close the project and close out project costs has been reached and this was reported to Executive on the 5th October 2023. Work remains ongoing to finalise the Deed of Termination of the contract with Homes England which will enable WBC to recover project costs incurred to-date.</u> The project will be closed once all outstanding actions have been completed.	Red	Red	Red	Red	Louisa Calam	Beverley Kuchar	21/03/2020	15/03/2024	31/03/2027	£ 115,000,000	£ 115,000,000	£ 61,011,998
Car Park Management Systems	Green	→	All town centre car parks are now on the new management system within budget. The only remaining work is installation of the internal variable message signs. This work has started in the Yellow car park (Victoria Place).	Green	Green	Green	Green	Mark Tabner	Beverley Kuchar	01/11/2020	30/11/2021	31/12/2024	£ 1,980,000	£ 1,980,000	£ 1,714,699
Play Area Repairs	Green	→	The play area resurfacing works commenced in March 2022. Work at eight sites were completed in 2022/23, with further sites to be completed as part of the extended project, subject to funding. The programme of works for 2023/24 included surfacing repair/refurbishment works at five play areas which have been completed. A list of proposed priorities for 2024/25 has been developed as part of the play area provision review. Funding has now been secured through the UKSPF and a detailed package of works will be drawn up against the available funding.	Green	Green	Green	Green	Arran Henderson	Beverley Kuchar	01/09/2021	30/09/2022	31/03/2025	£ 100,000	£ 162,512	£ 114,726
Woking Youth Hub	Green	→	The funding application was approved by DWP and following a tender exercise, Surrey Care Trust appointed. The target support group are those aged 16 -25 and on benefits, who will be mentored and supported to access employment opportunities. The target for 2023/24 is to support 115 young people through this project. The project is now in the process of being closed.	Green	Green	Green	Green	Julie Meme	Louise Strongitharm	01/05/2021	31/05/2024	None.	£ 197,443	£197,443 (fully funded by DWP)	£ 12,298

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Grounds Maintenance and Street Cleaning Contract Retender	Green	→	This project is to re-tender the Grounds Maintenance and Street Cleaning Contract. A Grounds Maintenance and Street Cleansing consultant has been recruited to support delivery and work is underway. Call for the final tenders will be the 7th May with bids submitted by the 1st July 2024 and a contract awarded in September 2024.	Green	Green	Green	Green	Mark Tabner	Beverley Kuchar	16/08/2021	31/03/2023	31/03/2025	£ 80,000	£ 80,000	£ 61,818
Place, Branding and Marketing	Green	→	Development of the website through amalgamation of Woking Works, Celebrate Woking and WearWoking sites is underway. Further refinement of the place brand logo has been completed.	Green	Green	Green	Green	Andy Denner	Beverley Kuchar	18/11/2022	31/03/2024	30/06/2024	£ 100,000	£ 100,000	£ 80,000
Midas House Refurbishment (2nd and 3rd Floor)	Green	→	This project relates to the reinstatement of parts of the second and third floor following the expiry of tenant leases. The previous tenants pay dilapidation to the Council to cover these costs. The third floor tenants have paid the dilapidation sum and the works have been completed. The second floor tenant has now paid the dilapidation costs and tenders for works have been received, contractors appointed and works underway.	Green	Green	Green	Green	Tom Bardsley	David Loveless	01/04/2022	31/08/2022	31/07/2024	£ 251,000	£ 251,000	£ 60,725
Victoria Place	Red	→	The retail and leisure elements of the Victoria Place development opened in Spring 2022 and now all but three units let (97% by area). The car parks opened at the same time and are operating successfully under WBC's management. The contractual arrangements between WBC and VSWL for the car park are to be resolved based upon a management contract. The Marches residential (build to rent) is managed by Native Residential and has stabilised at over 99% letting since opening in May 2022 with rents and occupancy ahead of business plan. <u>The Hilton Hotel is planned to be open in Summer 2024, however significant risks remain to the outstanding cladding remediation works due to weather events and labour market supply which may disrupt the programme.</u> Regular meetings between the contractor Sir Robert McAlpine (SRM) and the Victoria Square Woking Limited Board are being held on this key area. SRM, contractually responsible, is fully engaged with its sub-contractor to conclude the remedial work to the cladding system. The financial implications of the hotel delay and the delayed opening of the centre from November 2021 are the subject of ongoing contract discussions as part of final account negotiations. The Council is allowed to continue to access PWLB borrowing for capital costs to enable the scheme to be fully operational which incorporates the opening of the Hilton Hotel. Business Plans for 2024 are being prepared for reporting to the meeting of the Shareholder Executive of the Council on 27th June 2024.	Red	Red	Green	Green	Kevin Foster	Richard Carr	01/12/2016	30/04/2021	30/09/2024	£ 700,000,000	£ 745,000,000	£ 714,841,659
Improvement And Recovery Programme – Fit for The Future	Amber	→	There has been significant progress during this period. With a new permanent Finance Director now in place, work to improve budget monitoring processes and systems is being prioritised alongside the development of the three year Medium Term Financial Plan – this will establish the budget parameters over the next period. The development of the Commercial Strategy is now progressing, which will ensure all investments align to council priorities. Major changes to staffing structures have been delivered, now the focus is on refreshing the Woking For All strategy to be clear on priorities and developing the culture to support this. <u>Project is amber as the scale and pace of change remains a challenge. There is a difficult balance to be struck between pace of change, with resources available and continue to deliver services to residents.</u>	Amber	Amber	Green	Green	Lee Danson	Kevin Foster	06/01/2023	31/03/2025	25/05/2027	£ 3,517,479	£ 3,517,479	£ 2,026,250
EV Charging Points	Green	↑	This project enables payments to be taken for the Electric Charging points currently in the Red (fully functional and accepting payments) and Green Car Parks (partially completed). Conversations are underway with the contractor to enable internet connection within the Green Car Park.	Green	Green	Green	Green	Trevor Kimber	David Loveless	01/09/2022	31/01/2023	31/07/2024	£ 30,000	£ 30,000	£ -
Egley Road Barn Site	Green	→	The project scope has altered since this project was initiated. This site is now being marketed for sale and a preferred bidder has been identified. The project will be closed once all invoices have been settled.	Green	Green	Green	Green	Kyle Gellatly	Mike Sudlow	26/03/2023	31/10/2023	31/05/2024	£ 130,000	£ 130,000	£ 71,273
Former Scout Hut - Residential Planning Application	Amber	→	A planning application was submitted however a change in project scope now means that this site will be potentially sold. <u>Project is amber due to delay in closure.</u>	Green	Green	Green	Amber	Kyle Gellatly	Mike Sudlow	01/03/2023	31/12/2023	31/03/2024	£ 25,000	£ 25,000	£ 12,528
Westfield Avenue Compound - Residential Planning Application	Green	→	This project is for the preparation and submission of a planning application for a residential development of the Westfield Avenue Compound site, which will deliver 9 houses. Planning consent has been granted subject to a new survey being completed by the end of May 2024.	Green	Green	Green	Green	Kyle Gellatly	Mike Sudlow	01/03/2023	31/12/2023	30/06/2024	£ 35,000	£ 60,000	£ 55,817

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UK Shared Prosperity Fund – Programme Management	Amber	↓	The UKSPF is an external grant from Government. WBC has been allocated funding of £1,000,000 covering a period of three financial years. Work to map, track, and monitor the funds is underway to enable reporting to DLUHC and other stakeholders. <u>Project is amber due to risk associated with the ability to mobilise and spend the full allocation within the current financial year, however close monitoring is in place to mitigate this risk wherever possible. Additional resource (fully funded) is now in place to support the project moving forward.</u>	Amber	Green	Green	Green	Pino Mastromarco	Beverley Kuchar	02/10/2023	31/03/2025	None.	£ 1,000,000	£1,000,000 (fully funded by DLUHC)	£134,000
Woking Station Secure Cycle Parking	Green	→	The installation has been completed however there are some operational modifications required to the rack which is located in Victoria Square. This is currently being arranged.	Green	Green	Green	Green	Faouzi Saffar	David Loveless	01/05/2023	31/05/2024	None.	£ 40,000	£40,000 (funded by South Western Railway)	£ 37,200
Channel Shift	Green	→	The IRP Channel Shift Project is designed to transform digital services to deliver further efficiencies and improved customer service. Sign off was approved at the Executive on 21st March 2024. The Digital Design Authority meeting took place on the 26th April 2024. Currently out to procurement for web publishing and anticipate the contract award by the end of May 2024.	Green	Green	Green	Green	Hannah Boneham	Adam Walther	01/10/2023	31/12/2025	None.	£ 1,050,000	£ 1,050,000	£0
Housing Asset Management Plan 2024-25	Amber	NEW	This project encompasses a twelve month plan of maintenance to the Council's housing stock. Progress in Q1, will mainly be focused on procurement and mobilising the individual work-streams within the project. As at the end of April 2024, progress is very encouraging with several key work streams in the tender process. <u>Project is amber due to a concern that such a significant increase in investment over the period will result in capacity and deliverability issues which in turn may impact on the schedule. There is also a risk that the balance of the budget may not materialise as it would involve further borrowing and is reliant on capital receipts.</u>	Amber	Amber	Green	Amber	Adam Browne	Louise Strongtharm	01/04/2024	31/03/2025	None.	£ 16,835,018	£ 8,500,000	£ 219,749
Property Management Software System	Amber	NEW	This new software is required to manage the entire Council's property portfolio including those looked after by managing agencies. <u>Project is amber due to contractor issues delaying implementation.</u>	Green	Green	Green	Amber	David Rasburn	David Loveless	11/03/2024	31/07/2024	None.	£ 150,000	£ 150,000	£0

Projects at Practical Completion

Playground Improvements Phase 4	Green	→	Works are complete. The project was in retention until the end of June 2024. The Play Strategy has been agreed and priorities for improvements and refurbishments of play areas have been determined. Funding has been agreed for the remaining three play areas at Horsell Moor, Oakfield and Sutton Green. Works at Horsell Moor and Oakfield play areas were completed and reopened in August 2023. Refurbishment of Sutton Green Play Area will now be incorporated into the UKSPF funded programme of works. Once retentions are paid, this project will be closed.	Green	Green	Green	Green	Arran Henderson	Beverley Kuchar	01/08/2007	30/04/2009	31/03/2024	£ 883,000	£ 693,155	£ 689,908
Leisure Lagoon Modernisation	Green	→	Works are complete. The project was in retention until the end of November 2022, however a defect with part of the changing room floor has been highlighted which the property services team and contractor are working to resolve. The project will be closed once the defects have been addressed.	Green	Green	Green	Green	David Loveless	Beverley Kuchar	01/06/2017	30/04/2018	30/06/2020	£ 800,000	£ 1,855,000	£ 1,797,746
The Old Woking Community Centre	Green	→	Works are complete. The project is in retention until the end of October 2024. Works commenced in November 2022. External funding has been received from the Old Woking Community Association and Surrey County Council's Your Fund Surrey (YFS). As a consequence, the scope of works increased significantly, and the completion date moved to mid September 2023.	Green	Green	Green	Green	Ian Tomes	Beverley Kuchar	01/05/2021	31/12/2022	15/09/2023	£ 2,689,134	£ 3,275,591	£ 2,932,058
Community Meals Relocation To Monument Way	Green	→	Works are complete. The project was in retention until the end of June 2023. Project closure is underway.	Green	Green	Green	Green	Pino Mastromarco	Louise Strongtharm	01/11/2021	29/04/2022	31/08/2022	£ 361,000	£ 361,000	£ 368,027
Midas House Export House District Heat And Cooling	Green	→	Works are complete. The project is in retention until the end of March 2025. This project relates to connecting Midas House and Export House to the town centre district heating and cooling networks with the objective of reducing carbon emissions and improving the properties energy performance rating. The majority of this work was funded by a central government grant. The works have been completed with both buildings being supplied by the district network.	Green	Green	Green	Green	Tom Bardsley	David Loveless	01/03/2021	31/03/2023	31/03/2024	£ 4,627,689	£ 4,627,689	£ 3,636,015
Dukes Court Office Suite Refurbishment	Green	→	Works are complete. The project is in retention until the end of September 2024. This project relates to the refurbishment of a number of void tenant suites funded by dilapidation contributions from previous tenants. This project was practically completed on the 15th September 2023. The project manager will visit the site with the contractors and review any possible snags at the beginning of September 2024, after which payment of retention sums can be made followed by project closure.	Green	Green	Green	Green	Steve Dodd	David Loveless	01/04/2022	31/10/2022	29/09/2023	£ 265,000	£ 272,212	£ 272,026

Projects Closed During Reporting Period

Rainwater Gardens	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	Faouzi Saffar	Beverley Kuchar	01/06/2018	31/03/2019	31/05/2025	£ 50,000	£ 50,000	£ 44,711
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New Town Centre Signage - Wayfinding	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	George Chisenga	Beverley Kuchar	01/10/2021	31/12/2021	31/05/2023	£ 250,000	£ 250,000	£ 109,126
Goldsworth Park Retail Centre Car Park Works	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	Vanessa Tabner	David Loveless	01/01/2022	30/04/2022	31/05/2022	£ 65,505	£ 65,505	£ 63,404
Redevelopment Of Garages 1 To 12 Bonsey Lane Westfield	N/a	N/a	Completed and now closed.	N/a	N/a	N/a	N/a	Adam Browne	Louise Strongitharm	01/12/2021	31/12/2023	None.	£ 2,655,000	£ 2,655,000	£ 209,876

KEY	Green	Project is progressing according to agreed plans and targets and is within all tolerances.
	Amber	Project contains areas of concern which are impacting on delivery and may need remedial action.
	Red	Project is failing in one or more areas and is in need of immediate attention.
	Blue	Project on closure, had variations previously highlighted.
	↑	Overview RAG Flag has improved since the last Project Monitoring Report.
	→	Overview RAG Flag is the same as the last Project Monitoring Report.
	↓	Overview RAG Flag is worse than the last Project Monitoring Report.
	Revised End	Indicates that CLT has authorised an extension to the schedule of a project. If a project exceeds its budget/timescale and a formal request for an extension to either is agreed, the RAG flags will be baselined against the revised budget/timescale.