

Proposal - Changes to Committee Calendar

Meeting: Communities and Housing Scrutiny Committee

Date Of Meeting: 8 October 2024

Report Author(s): Toby Nash

Lead Officer: Suki Binjal | Suki.Binjal@woking.gov.uk

Date Published: 30 September 2024

1.0 Purpose of Proposal

- 1.1 To seek approval from the Committee for changes to the meetings of the Communities and Housing Scrutiny Committee.
- 1.2 Rather than this be proposed verbally at the meeting, this report has been produced to provide notice to the Committee on Officer proposals.

2.0 Recommendations

The Committee is requested to:

RESOLVE THAT

- i. an additional meeting be held on 26 November 2024; and
- ii. the meeting of the Committee due to be held on 7 January 2025 be moved to 21 January 2025.

3.0 Proposal and Outcome

26 November 2024 Meeting

3.1 The additional meeting is requested so that Officers can report on the following items:

- i. Housing Revenue Account Business Plan
- ii. Fees and Charges 2025/26: Leisure Services
- iii. Fees and Charges 2025/26: Health and Wellbeing

3.2 Officers request the additional meeting for scrutiny to input the items. The items are not available for an earlier meeting and Council is due to determine the items prior to the next scheduled meeting of the Committee on 7 January 2025.

7 January 2025 Meeting

3.3 Officers suggest that the Committee agree to move the 7 January 2025 meeting to 21 January 2025. This will allow Officers to provide more recent updates which would otherwise be impacted by bank holidays at the end of December and by Officer leave.

4.0 Background

4.1 It has been recognised by Officers that the schedule of meetings prevents certain items being scrutinised. To rectify this, alterations to the meetings are recommended.

5.0 Options Considered

5.1 It was considered whether the items in 3.1 would not go before Scrutiny. However, Officers consider it beneficial that the items are scrutinised.

5.2 By moving the 7 January 2025 meeting to 21 January 2025, it would allow Officers to include more up to date information in reports, in the order of an extra month.

6.0 Implications

Legal

6.1 There are no known legal implications due to the decisions requested in this report.

Resources (including finance)

6.2 An additional meeting will have a small resource impact. It is considered that the impact will have no consequence on Officer time.

6.3 Postponing a meeting will reduce Officer burden over the December-end period.

Consultation, Equality Impact Assessments

6.4 The Corporate Leadership Team has been consulted.

Risks and Mitigation

6.5 There are no known risks arising from the decisions requested in this report.

Environment and Climate Change

6.6 There are no known environmental, sustainability, or Climate Change implications arising from the decisions in this report.

Version Control

Version Number	Author	Changes
0.1	Toby Nash	Report drafted for consideration by CLT.
1	Toby Nash	Final report produced.

REPORT ENDS