



**WOKING BOROUGH COUNCIL**

# Overview and Scrutiny Work Programme

**CIVIC OFFICES  
GLOUCESTER SQUARE  
WOKING GU21 6YL  
01483 755855  
[www.woking.gov.uk](http://www.woking.gov.uk)**



## **INTRODUCTION TO WOKING BOROUGH COUNCIL'S OVERVIEW AND SCRUTINY WORK PROGRAMME**

This Overview and Scrutiny Work Programme is published with the purpose of assisting the Council in its overview and scrutiny role. The Work Programme covers the following areas:

- Items for consideration at future meetings of the Overview and Scrutiny Committee.
- An extract from the latest version of the Council's Forward Plan.
- Any Scrutiny Review Topics proposed by Members of the Council for inclusion on the Work Programme.
- Any topics identified for pre-decision scrutiny.
- Details of the current Task Groups under the Committee's remit.

The Work Programme is designed to assist the Council with its overview and scrutiny role by providing Members with an indication of the current workload, subjects to be considered for review and items which the Executive expects to consider at its future meetings, so that matters can be raised beforehand and/or consultations undertaken with a Member of the Executive prior to the relevant meeting.

### **The Committee**

**Chairman:** Councillor I Johnson

**Vice-Chairman:** Councillor D E Hughes

Councillor H J Addison

Councillor S Hussain

Councillor J Bond

Councillor R Mohammed

Councillor G G Chrystie

Councillor M I Raja

Councillor K Howard

Councillor C Rana

### **2018/19 Committee Dates**

- 18 June 2018
- 16 July 2018
- 17 September 2018
- 26 November 2018
- 21 January 2019
- 25 February 2019
- 25 March 2019



**Suggested Additions to the Work Programme**

Decision to be Taken	Proposed by	Officer Comment
<p><b>Review of Play Areas.</b> To explore the provision of play areas in the Borough, including programme of refurbishment and equipment maintenance.</p>	Chairman and Vice-Chairman	A review is scheduled for later this year to refresh the Council's Play Strategy – the outcome of which will influence future provision and investment. In light of this it is proposed that the Committee is invited to comment on the draft Strategy once completed, potentially early next year.
<p><b>Closure of Children's Centres.</b> To consider the impact in the Borough of the County Council's proposals to close Children's Centres.</p>	Chairman and Vice-Chairman	Further information on the current proposal of Surrey County Council will be needed before a commitment can be given for a future meeting of the Committee.
<p><b>Review of Surrey County Council Services Consultation.</b> To review the consultation on services such as Children's Centre, libraries, recycling, special educational needs and disabilities.</p>	Chairman and Vice-Chairman	Surrey County Council's Cabinet will consider the recommendations from the consultation on the 29 January 2019.



**Overview and Scrutiny Committee Meeting – 25 February 2019**

Decision to be Taken	Consultation	Background Documents	Contact Person
<b>Performance Management</b>			
<b>Performance &amp; Financial Monitoring Information.</b> For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book)	None	None	Cllr I Johnson
<b>Matters for Determination</b>			
<b>Work Programme.</b> For the Committee to receive the updated Work Programme.	None	None	Hanna Taylor
<b>Review of Leisure Facilities.</b> To review the provision of Leisure facilities within the Borough, in particularly Pool in the Park, including equipment maintenance and service.	None	None	TBC
<b>Health and Well-Being and the Role of Leisure Facilities.</b> To explore options to build strong links between the health and well-being objectives of the Council and the Borough's leisure facilities.	None	None	Sylvie Marshall
<b>Support Services for those Discharged from Hospital.</b> To explore the different support services offered to those residents of Borough discharged from hospital.	None	None	Julie Meme
<b>Matters for Scrutiny</b>			

<p><b>Communication to Councillors on subsidiary companies.</b> To review the responsibility and processes of informing Councillors on matters/key decisions made within Council subsidiary companies.</p>	None.	None.	TBC
<p><b>Task Group Updates</b></p>			
<p><b>Task Group Update.</b> To receive an update on the work of the Task Groups under the remit of the Committee.</p>	None	None	Cllr I Johnson



**Overview and Scrutiny Committee Meeting – 25 March 2019**

Decision to be Taken	Consultation	Background Documents	Contact Person
<b>Performance Management</b>			
<b>Performance &amp; Financial Monitoring Information.</b> For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book)	None	None	Cllr I Johnson
<b>Matters for Determination</b>			
<b>Work Programme.</b> For the Committee to receive the updated Work Programme.	None	None	Hanna Taylor
<b>Matters for Scrutiny</b>			
<b>Annual Report.</b> For the Committee to receive the annual report of the Overview and Scrutiny Committee.	None	None	Cllr I Johnson
<b>Task Group Updates</b>			
<b>Task Group Update.</b> To receive an update on the work of the Task Groups under the remit of the Committee.	None	None	Cllr I Johnson



### Latest Version of the Forward Plan

The Forward Plan gives an indication of the decision to be taken by the Executive. Published monthly, the Forward Plan has traditionally given an indication of the decisions to be taken over the following four months.

### 22 November 2018

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
<b>No</b>	Notice of Motion - Cllr K Howard - Chewing Gum Receptacles	To consider the Notice of Motion from Cllr K Howard referred to the Executive on 22 November 2018 by Council on 18 October 2018.	Council, Cllr Mrs Hunwicks, Portfolio Holder.	None.	Deputy Chief Executive (Douglas J Spinks)
<b>Yes</b>	Review of Fees and Charges 2019-20	To recommend to Council that the discretionary Fees and Charges for 2019-20 be approved.	Cllr Azad, Portfolio Holder, and service users where appropriate.	None.	Deputy Chief Executive (Douglas J Spinks)
<b>Yes</b>	Sythwood Residential Units	To recommend to Council the development of a special residential unit, subject to Planning Consent.	Cllr Azad, Portfolio Holder.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	York Road Project	To recommend to Council the development of a new unit for the York Road Project.	Cllr Azad, Portfolio Holder.	None.	Chief Executive (Ray Morgan)

<b>Yes</b>	ATG Cinemas	To consider proposals for redevelopment of the Cinemas.	Cllr Azad, Portfolio Holder.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Surrey County Council Service Consultations	To agree the Council's response to Surrey County Council's consultation.	Cllr Bittleston, Portfolio Holder.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Calendar of Meetings 2019-20	To recommend to Council the Calendar of Meetings for 2019-20.	Cllr Azad, Portfolio Holder.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Draft General Fund Budget 2019-20	To receive the draft General Fund 2019-20 for the purpose of finalising proposals for service budgets and Council Tax.	Cllr Azad, Portfolio Holder, and Business Managers.	None.	Chief Finance Officer (Leigh Clarke)
<b>No</b>	Draft Housing Revenue Account Budget Update 2019-20	To receive the draft Housing Revenue Account estimates 2019-20 for the purposes of finalising proposals for service.	Cllr Azad, Portfolio Holder, and Business Managers.	None.	Chief Finance Officer (Leigh Clarke)
<b>Yes</b>	Draft Investment Programme 2018-19 to 2022-23	To receive the draft Investment Programme.	Cllr Azad, Portfolio Holder, and Business Managers.	None.	Chief Finance Officer (Leigh Clarke)
<b>No</b>	Draft Contaminated Land Strategy	To receive a draft contaminated land strategy.	Cllr Mrs Hunwicks, Portfolio Holder.	None.	Deputy Chief Executive (Douglas J Spinks)

<b>No</b>	Recommendations from Town Centre Community Leisure Task Group	To receive recommendations from the Town Centre Community Leisure Task Group following its consideration of possible replacement facilities for HG Wells, The Big Apple, Gala Bingo and Quake.	Cllr Kemp, Portfolio Holder, Town Centre Community Leisure Task Group.	None.	Deputy Chief Executive (Douglas J Spinks)
<b>No</b>	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Bittleston, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
<b>Yes</b>	Land Management - Byfleet	To consider the acquisition of land.  (The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)	Cllr Azad, Portfolio Holder.	None.	Chief Executive (Ray Morgan)

<p><b>Yes</b></p>	<p>Victoria Square Red Car Park Update</p>	<p>To authorise an increase in project cost.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	<p>Cllr Bittleston, Portfolio Holder.</p>	<p>None.</p>	<p>Chief Executive (Ray Morgan)</p>
<p><b>Yes</b></p>	<p>Land Management - Westfield Avenue</p>	<p>To recommend to Council detailed arrangements to take forward the development proposal approved by Council.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	<p>Cllr Azad, Portfolio Holder.</p>	<p>None.</p>	<p>Chief Executive (Ray Morgan)</p>

<b>Yes</b>	Land Management - Victoria Gate	<p>To consider acquisition of property.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	Cllr Azad, Portfolio Holder.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Land Management - Elizabeth House and Cornerstone	<p>To approve redevelopment by Thamesway.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	Cllr Azad, Portfolio Holder.	None.	Chief Executive (Ray Morgan)

<b>Yes</b>	Housing Infrastructure Fund Update	<p>To note and authorise property acquisitions.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	Cllr Azad, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
<b>No</b>	Environmental Protection Act 1990	<p>To receive an update on the review of land in the Borough in relation to the requirements of EPA 1990.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	Cllr Mrs Hunwicks, Portfolio Holder.	None.	Deputy Chief Executive (Douglas J Spinks)



<p><b>Yes</b></p>	<p>Land Management - Brookhouse Common</p>	<p>To approve terms to secure the delivery of a boat basin.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	<p>Cllr Azad, Portfolio Holder.</p>	<p>None.</p>	<p>Chief Executive (Ray Morgan)</p>
<p><b>Yes</b></p>	<p>ATG Cinemas</p>	<p>To receive confidential financial information in respect of ATG Cinemas in Part I of the agenda.</p> <p>(The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)</p>	<p>Cllr Azad, Portfolio Holder.</p>	<p>None.</p>	<p>Chief Executive (Ray Morgan)</p>

## Special Grants Executive - 13 December 2018

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
<b>Yes</b>	Applications for Financial Assistance 2019/20	To receive the annual report on applications for the Community Support Scheme for the 2019/20 financial year.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - 1st Goldsworth Park Scout Group	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Age Concern Woking	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Boom Credit Union	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Byfleet Bowls Club	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Byfleet Cricket Club	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)

<b>No</b>	Application for Financial Assistance - Cherry Trees	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Citizens Advice Woking	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Community Advice Forum	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Coram Life Education	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Crossroad Care Surrey	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Freedom Leisure	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Friends of the Elderly	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Friends of Woking High School	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - GASP Motor Project	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)

<b>No</b>	Application for Financial Assistance - Home-Start Runnymede and Woking	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Horsell Prepared	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Intergenerational Music Making CIC	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Knaphill Community Fridge	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - LCAG Lift Up Together and Little Minions	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Let's Read	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - MASCOT	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Mayford Village Hall	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)

<b>Yes</b>	Application for Financial Assistance - Meadow Sports FC	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Outline	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Rape and Sexual Abuse Support Centre	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Relate West Surrey	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Royal Horticultural Society (Wisley)	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Sayapatri Nepali Cultural Group	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Send Primary School	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Surrey Drug and Alcohol Care Ltd	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)

<b>No</b>	Application for Financial Assistance - Surrey Minority Ethnic Forum	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Surrey North Area Cruse Bereavement Care	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Surrey Welfare Rights Unit	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - TALK Surrey CIO	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - The Brigette Trust	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - The Club at Old Woking	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance- The Counselling Partnership	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - The Lightbox	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)

<b>Yes</b>	Application for Financial Assistance - The Lighthouse / Emmaus Transformation Trust	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - The Maybury Centre Trust	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - True Honour	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - West Surrey Mediation Service	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Woking & Sam Beare Hospices	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Woking & Weybridge branch of Parkinson's UK	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Woking Blackhawks Basketball Club	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Woking Community Furniture Project	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)

<b>Yes</b>	Application for Financial Assistance - Woking Community Transport (Bustler)	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Woking Community Transport (Town Centre Buggy)	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Woking District Scouts (Handicamp)	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Woking Family Contact Centre	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Woking Men's Shed	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Woking Mind	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Woking People of Faith	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Woking Shopmobility	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)



<b>No</b>	Application for Financial Assistance - Woking Street Angels	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Application for Financial Assistance - Woking Talking Newspaper (1988) Association	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - York Road Project	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Application for Financial Assistance - Your Sanctuary	To determine the grant application.	Cllr Azad, Portfolio Holder. Internal Officers.	None.	Chief Executive (Ray Morgan)
<b>No</b>	Progress on the Gender Pay Gap	Following Council on 5 April 2018, to receive a report from the Chief Executive on progress to reduce the gender pay gap.	Cllr Bittleston, Portfolio Holder.	None.	Chief Executive (Ray Morgan)

## 17 January 2019

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
<b>No</b>	Update of Contract Standing Orders/Procurement Procedures	To update the Council's Contract Standing Orders.	Cllr Azad, Portfolio Holder.	None.	Head of Democratic and Legal Services (Peter Bryant)
<b>No</b>	Update of Financial Regulations	To update the Council's Financial Regulations.	Cllr Azad, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
<b>No</b>	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Bittleston, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)

<b>No</b>	Hardship Relief on Business Rates	To determine the application for hardship relief on business rates.  (The press and public will be excluded from the meeting during consideration of this item in view of the nature of the proceedings that, if members of the press and public were present during this item, there would be disclosure to them of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A, to the Local Government Act 1972.)	Cllr Azad, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
-----------	-----------------------------------	---	------------------------------	-------	---

## 7 February 2019

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
<b>Yes</b>	General Fund, Service Plans, Budgets and Prudential Indicators 2019-20	To recommend to Council the General Fund, Service Plans, Budgets and Prudential Indicators for 2019-20.	Portfolio Holder, Business Managers.	None.	Chief Finance Officer (Leigh Clarke)
<b>Yes</b>	Housing Revenue Account Budgets 2019-20	To recommend to Council the Housing Revenue Account Budgets for 2019-20.	Portfolio Holder, Business Managers.	None.	Chief Finance Officer (Leigh Clarke)
<b>Yes</b>	Investment Programme 2018-19 to 2022-23	To recommend to Council the full review of the Investment Programme and priorities.	Portfolio Holder, Business Managers, Finance Task Group.	None.	Chief Finance Officer (Leigh Clarke)
<b>Yes</b>	Treasury Management Strategy and Prudential Indicators 2019-20	To recommend to Council the Treasury Management Strategy for 2019-20.	Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
<b>No</b>	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Bittleston, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)
<b>No</b>	Monitoring Reports - Projects	To provide quarterly reports on the progress of projects in the interests of financial prudence and corporate governance.	Portfolio Holder.	None.	Chief Executive (Ray Morgan)

## 28 March 2018

Key Decision	Subject	Decision to be taken	Consultation (Undertaken prior to the meeting unless otherwise stated)	Background Documents	Contact Officer
<b>Yes</b>	Robin Hood	To recommend to Council the provision of Loan Finance to Rutland Woking for the development of the former Pub site for a Community Transport Depot and residential accommodation.	Cllr Azad, Portfolio Holder.	None.	Chief Executive (Ray Morgan)
<b>Yes</b>	Hoe Valley Flood Alleviation and Environmental Enhancement Scheme	Authorisation to release remaining funds to allow scheme to be constructed.	Cllr Mrs Hunwicks, Portfolio Holder.	None.	Deputy Chief Executive (Douglas J Spinks)
<b>No</b>	Regulation of Investigatory Powers Act 2000 - Annual Monitoring Report	To receive details of RIPA authorisations during 2017 calendar year.	Portfolio Holder.	None.	Head of Democratic and Legal Services (Peter Bryant)
<b>No</b>	Performance and Financial Monitoring Information	To consider the Performance and Financial Monitoring Information contained in the Green Book.	Cllr Bittleston, Portfolio Holder.	None.	Chief Finance Officer (Leigh Clarke)



### Current Task Groups Responsible to the Committee

The table below provides a list of current Task Groups established by the Committee, including an indication of the resource requirements and the anticipated completion date. Updates on the progress of individual Task Groups are included elsewhere on the Committee's agenda.

<b>Task Group</b>	<b>Topic</b>	<b>Membership</b>	<b>Resources</b>	<b>Date Established</b>	<b>Anticipated Completion Date</b>
Economic Development Task Group	To identify and seek the implementation of measures to mitigate the impact of the economic downturn on the residents, community organisations and businesses in the Borough of Woking.	Cllrs Addison, Ali, Azad, Barker, Chrystie. Davis and Johnson.	Officer and Councillor time.	11.03.09	Ongoing
Standing Finance Task Group	To review Financial issues as and when identified by the Committee. Financial Performance of the Council Management and Administration of Accounts procurement Strategy, Pension fund, Financial Strategy.	Cllrs Ashall, Azad, Barker, Bond, Davis, Hughes, and Martin.	Officer and Councillor time.	25.05.06	Ongoing
Standing Housing Task Group	To review Housing issues as and when identified by the Committee, including Housing Strategy, Housing Business Plan, Housing Service Plans, Housing Revenue Account, Housing Conditions, Housing Needs, Private Sector Housing, Home Improvement Agency, Housing and Council Tax Benefits, and monitor/review progress of the PFI Scheme	Cllrs Addison, Aziz, Bridgeman, Hughes, Johnson, Kemp and Mohammad.	Officer and Councillor time.	25.05.06	Ongoing