

Project Report (as at end of December 2018)

Ref	Project Name	Overview	Overview Reason	Risks	Issues	Budget	Schedule	Manager	Sponsor	Start Date	End Date	Revised End Date	Costs Planned	Costs Actual
10206	Playground Improvements Phase 4	Amber	The Play Strategy has been agreed and priorities for improvements and refurbishments of play areas have been determined. There is a risk that there will be further delays as funding releases rely on receipt of section 106 agreements. <u>The project is amber for budget as there was a slight overspend for additional works at Willow Way park.</u>	Amber	Green	Amber	Green	Arran Henderson	Geoff McManus	1/8/07	30/4/09	31/3/21	£473,155	£475,720
10207	SPA Interim Strategy	Amber	Work is complete at Horsell Common under remit of Horsell Common Preservation Society. Footpath and boardwalk construction at White Rose Lane will now be considered under the Hoe Valley Flood Alleviation Scheme. All works at Brookwood Country Park have been completed, except interpretation boards, which will be completed alongside signage at Brookwood Farm SANG. <u>Project is amber for schedule as work to complete the signage was delayed while awaiting a decision on Hoe Valley Enhancement Scheme.</u>	Green	Green	Green	Amber	Arran Henderson	Geoff McManus	1/1/07	1/12/08	1/12/17	£1,194,632	£1,046,739

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10221	Private Finance Initiative	Amber	Financial close was achieved on 15th November 2013 when the various contracts were entered into between Kier, Thames Valley, Surrey County Council and Woking. The Homes and Communities Agency has now confirmed the level of PFI Credits granted to be £36.5m. Kier started on site on 18 November 2013. Procurement of the contract is now complete and the project has now entered the operational phase. All of the 224 PFI houses are now occupied by families nominated from the Council's housing register. 147 private sale homes have now been completed. <u>Project is amber for budget as although construction is complete, advisors are still required for outstanding issues. The project is over schedule as the early completion of the private sale wasn't achieved. The project is amber for risk as the Government announcement on Right to Buy may have an impact on the project.</u>	Amber	Green	Amber	Amber	Paola Capel-Williams	Ray Morgan	2/1/05	31/12/10	31/3/18	£4,420,000	£4,489,107
10297	Local Development Framework	Green	The Development Management Policies DPD has now been adopted and is now part of the Development Plan for the area. The timetable for the site allocations DPD was approved by Council on the 18th October and is now in the website. The DPD has been considered by the LDF Working Group and Council and was published for regulation 19 consultation, which ended on 17th December 2018. It is anticipated that the DPD will be submitted to the Secretary of State by July 2019 subject to Council considering representations to regulation 19 consultation.	Green	Green	Green	Green	Ernest Amoako	Douglas Spinks	1/4/10	1/12/14	31/3/19	£389,550	£378,704

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10840	Goldsworth Park Recreation Ground and Lake Improvements- Feasibility Study	Green	Following the Playing Pitch Strategy it has been decided that there will no longer be additional football pitches included as part of the proposed improvements. Local residents, through the Goldsworth Park Community Association, have proposed a community led project to enhance the North Meadow where the pitches were originally proposed to go. The project team are currently awaiting a more detailed proposal from the Community Association before proceeding with the rest of the design proposal.	Green	Green	Green	Green	Arran Henderson	Geoff McManus	1/1/15	31/7/15	31/3/20	£11,434	£2,095
10865	SharePoint Implementation	Green	The scope of this project has been extended to enable a full upgrade and migration to SharePoint 2016. This has enabled significant enhancements to be made. The migration is now complete.	Green	Green	Green	Green	Pino Mastromarco	Adele Devon	1/8/12	28/9/13	31/12/18	£845,145	£791,672
10867	Gresham Mill SANG Proposal	Amber	Landscape architects have produced a draft site master plan in line with Natural England's Suitable Alternative Natural Green Space (SANG) guidelines. <u>Project is on hold while awaiting further details regarding incorporating flood alleviation elements into the project. This is why the project is amber. Project will be reviewed following the approval of plans for the flood alleviation.</u>	Green	Amber	Green	Amber	Arran Henderson	Geoff McManus	1/9/12	1/12/13	1/12/17	£14,000	£10,789
10881	Civic Offices Accommodation Strategy	Red	The initial scope of the project has been achieved. All staff have now been relocated around the Civic Offices following the Corporate Restructure. This project is now ready to close. <u>The project is over schedule and slightly over budget as there was an increase in scope to include some work at the Community Centres.</u>	Green	Green	Amber	Red	Amanda Jeffrey	Douglas Spinks	1/10/12	31/8/13	31/3/17	£275,000	£276,751

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10916	Hoe Valley Flood Alleviation and Enhancement Appraisal	Red	A contractor has been appointed and outline design work has been completed. The Consultation began on the 18th September 2017, and closed on 30th October 2017. <u>The project is red as the hydraulic model for the Hoe Stream has had to be updated to allow the flood risk to be better understood and the scheme to be designed appropriately.</u> The project manager has applied for a time extension.	Green	Amber	Green	Red	Katherine Waters	Geoff McManus	1/4/16	31/10/17	31/5/18	£600,000	£525,801
10923	Woking Park Play Area	Amber	Park is complete and opened in December 2014. <u>Project is amber for issues as there are some outstanding issues that need to be resolved.</u> Work has begun to address these issues.	Green	Amber	Green	Green	Arran Henderson	Geoff McManus	1/5/14	30/9/14	31/12/19	£650,000	£623,104
20011	Parking Notice Processing and Permit System Procurement	Red	The new system is now live. <u>The project is red as closure has been delayed while waiting for the invoice from the contractors.</u> This invoice has now been received and the project is now ready to close.	Green	Green	Green	Red	Geoff McManus	Douglas Spinks	20/10/15	30/3/16	31/3/18	£17,500	£14,250
20019	Heather Farm SANG	Green	Land has been leased to the Council and leased back to Horsell Common Preservation Society to manage site as a Suitable Alternative Natural Green Space (SANG). All the financial and legal requirements have been completed. The SANG opened in January 2016, but the delivery of the SANG proposals will continue for the next five years.	Green	Green	Green	Green	Ernest Amoako	Douglas Spinks	31/10/14	31/10/19	n/a	£1,749,856	£1,707,071
20027	MWE Depot Boiler Replacement	Red	<u>Project is red as has been delayed due to lack of resources.</u> Project is now delayed until after winter 2018/19.	Green	Green	Green	Red	David Loveless	Douglas Spinks	19/6/15	30/10/15	30/10/17	£50,000	£1,806
20034	Integra Upgrade	Green	The majority of the implementation has now been completed. Further enhancements such as streamlining of paper based processes and the provision of online dashboards and management information are now being considered and implemented as appropriate within the original budget.	Green	Green	Green	Green	Chris White	Leigh Clarke	1/4/15	30/9/15	31/3/19	£110,000	£101,813

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20035	Personalisation and Prevention Partnership Fund	Green	The Personalisation and Prevention Partnership Fund (PPPF) project is working to keep local residents over 50 independent and living in their own homes as long as possible as well as enhancing their general wellbeing. Several initiatives are underway including; Seated Dance session and Living Well week. In partnership with the Clinical Commissioning Group we are now offering a wellbeing prescribing referral service, currently with 8 GP practices.	Green	Green	Green	Green	Jade Buckingham	Julie Meme	31/12/12	31/12/17	31/3/19	£690,000	£598,289
20042	Sutton Green Flood Alleviation Investigation	Amber	The investigation is now complete and preferred alleviation option has been selected. This project will be closed and another project will be opened to implement the scheme. <u>Project is amber due to delay in closure.</u>	Green	Green	Green	Amber	Katherine Waters	Geoff McManus	31/10/14	31/12/16	30/4/18	£40,200	£39,971
20067	Developing a Favourable Conservation Status Licence	Green	The project is working closely with Natural England. The Council's Strategic Organisational Licence, issued by Natural England, was renewed in autumn 2018. Year three habitat improvement works are commencing in January 2019. Annual surveys have been undertaken.	Green	Green	Green	Green	Tracey Haskins	Ray Morgan	31/8/15	31/3/21	n/a	£105,000	£97,931
20075	Corporate Website Redevelopment	Red	The new website went live on 14th November. Some areas remain that need to be migrated from the old website, this work will be complete in March and the project will then be ready to close. <u>The project is red as overschedule as the migration from the historic website has taken longer than anticipated. This is largely because most teams across the organisation needed to provide information for the migration, and the project team needed to work around their competing priorities.</u>	Green	Green	Green	Red	Andrew Gresham	Adele Devon	1/11/16	31/7/17	31/3/18	£94,375	£73,788
20076	Woking Park Tennis Court Improvements	Red	Works have been completed but there are still a few snagging items remaining. <u>Project is red for schedule as contractors won't be able to paint the lines on the court until after the winter.</u> This will mean that the courts will need to be closed again in April/May 2019. Project manager has applied for a time extension.	Green	Green	Green	Red	Michelle Melia	Emma Louise-Webb	1/9/18	30/11/18	n/a	£143,039	£72,812

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20093	The Vyne Back Up Hot Water System	Red	After completing a survey and reviewing the existing electricity capacity there is not a sufficient supply to support back up immersion heaters. This project will be closed and the extension to The Vyne doctors surgery will include these works. <u>This project is overschedule while reviewing all possible solutions.</u>	Green	Green	Green	Red	David Loveless	Douglas Spinks	1/12/15	31/3/16	31/8/16	£20,000	£0
20118	Bats Conservation	Red	Project is red for issues as Natural England have reprioritised and cannot offer full support for the <u>scheme</u> . They are now only able to assist in an advisory role for a more local scheme to be determined by Woking Borough Council. Project Manager is currently working on plans for this.	Green	Red	Green	Green	Lara Beattie	Ray Morgan	1/11/17	31/12/20	n/a	£145,000	£0
20120	Rainwater Gardens	Green	Contractor due to be appointed shortly and works to begin on site in February.	Green	Green	Green	Green	Lara Beattie	Ray Morgan	1/6/18	31/3/19	n/a	£50,000	£540
20123	Implementation of Moderngov	Red	Moderngov went live in April and this project is now ready to close. <u>Project is red as more work was required than expected after issues with the system were identified and needed to be rectified.</u> Project is now ready to close.	Green	Green	Amber	Red	Frank Jeffrey	Peter Bryant	8/1/17	31/1/18	n/a	£19,000	£19,700
20124	Woking Integrated Transport	Green	The project is progressing well. The stats and utilities diversions are now complete and the link road has been developed and was opened to the public in early June 2017. The electricity sub-station and gas-governor relocations are complete. Phase 3, which includes the new bust stop and link road footway works, is now complete.	Green	Green	Green	Green	Faouzi Saffar	Ray Morgan	1/6/16	31/12/20	n/a	£23,444,000	£16,946,031
20126	Leisure Centre - Upgrade of external cladding	Red	Works are due to commence at the end of January. <u>Project is over schedule due to delay in getting the project approved.</u>	Green	Green	Green	Red	David Loveless	Douglas Spinks	1/10/16	31/3/17	31/10/17	£50,000	£2,580
20127	Pool in the Park - Treatment of external structural elements	Red	<u>Project is red for schedule as after this project commenced issues were found with the flume tower project that resulted in a full structural survey of the building. Following this survey this project will be incorporated into a larger structural repair project.</u> This project now needs to be closed.	Green	Green	Green	Red	David Loveless	Douglas Spinks	1/10/16	31/3/17	31/10/17	£75,000	£0

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20133	Pool in the Park - Replacement Roof Phase 3	Red	The existing mechanical plant has been removed from the roof. The roof repair works commence on Monday 21st January and the mechanical plant will be reinstated in March. A mechanical and electrical upgrade design needed to be finalised prior to this project commencing. Project is red due to delays caused by this issue.	Green	Green	Green	Red	David Loveless	Douglas Spinks	1/10/16	30/4/17	31/10/17	£125,000	£3,245
20134	Pool in the Park - Replacement Roof Phase 4	Red	Works began on site in January and will be complete by end of March. This project has been linked to an mechanical & electrical upgrade, the design of which needed to be finalised prior to this project commencing. Project is red due to delays caused by this issue.	Green	Green	Green	Red	David Loveless	Douglas Spinks	1/10/16	1/10/16	31/10/17	£75,000	£4,550
20140	Woking Gateway	Amber	The procurement process is complete and the development agreement has been signed with the developer. Project is amber as over budget as decision was made to increase the spend on the event launch. Project is now due to close.	Green	Green	Amber	Green	Chris Norrington	Douglas Spinks	1/10/16	31/7/17	31/1/19	£75,000	£84,913
20146	Leisure Lagoon Modernisation	Red	Works are progressing on site. Flumes are being installed but installation has been delayed while completing extensive concrete repairs. The project is red for schedule because of the time needed to complete the concrete repairs and a delay in agreeing the terms of the loan between WBC and Freedom Leisure. The terms of the loan have not yet been agreed.	Green	Amber	Green	Red	David Loveless	Ray Morgan	1/6/17	30/4/18	n/a	£800,000	£0
20149	Play Area and Skate Park Repairs	Green	Skate Park repairs, play area fencing replacement and removal of redundant equipment at Byfleet Rec have been completed. Remaining skate park works are due to take place in the spring.	Green	Green	Green	Green	Arran Henderson	Geoff McManus	1/5/17	31/7/18	31/5/19	£127,000	£64,455
20150	West Byfleet Play Area Improvements	Green	Supplier has been selected through a tender process. The proposed scheme was presented to the public week commencing 14th January and comments were invited, this consultation will close on the 27th January. It is anticipated that the works will be completed on schedule.	Green	Green	Green	Green	Arran Henderson	Geoff McManus	1/5/17	31/10/17	30/6/19	£35,000	£0

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20159	Turf and Drainage Improvements at St Johns Lye Cricket Pitch	Green	Initial drainage work completed and further assessment required this winter. Cricket outfield work took place throughout the summer with final works due this spring.	Green	Green	Green	Green	Arran Henderson	Geoff McManus	25/3/18	31/10/18	31/7/19	£21,225	£9,275
20160	Car Park Enhancement	Green	Hardware was installed last year, but this project has been delayed due to available staff resources and work needed to complete the closure of the red car park. Work on this project will begin again shortly and is now due to be completed at the end of the summer. A time extension request has been submitted.	Green	Green	Green	Green	David McKie	Geoff McManus	9/7/18	30/4/19	n/a	£36,250	£0
20168	Queen Elizabeth Gardens Lighting Column Replacement	Red	Project is now complete. <u>Project is red for schedule as lead times for supply of lamp columns were longer than anticipated, and due delay in closure.</u> Project is now due to be closed.	Green	Green	Green	Red	Arran Henderson	Geoff McManus	1/8/17	31/3/18	n/a	£15,000	£7,938
20169	Alternative Premises Plan	Green	Modifications to the Upper Gallery are now complete. Equipment has been installed and tested. This means that the Council has an enhanced level of resilience and can use the Upper Gallery at short notice as a command centre, with full access to data, should the Civic Offices be lost for any reason. The final element of the project that is outstanding is a feasibility study to determine the viability of locating a generator on-site.	Green	Green	Green	Green	Pino Mastromarco	Adele Devon	1/4/18	31/5/18	31/12/18	£16,428	£14,823
20171	Queen Elizabeth Gardens drainage and landscaping	Green	Initial works have been completed. However, some further works are required to properly reinstate the area following the dry summer in 2018. We anticipate that this work will be completed in the Spring.	Green	Green	Green	Green	Arran Henderson	Geoff McManus	1/3/18	31/7/18	31/5/19	£21,500	£10,581
20172	Open Housing Implementation	Green	Project is to replace the Capita Academy Housing System with Capita Open Housing. This will bring all Housing Management data together in one database and increase self service and mobile working. There are several modules included in this work. Work has begun to implement the Housing Management module. 75% of work has been done to gather requirements and map as is processed, and over 50% of system configuration is complete for the module.	Green	Green	Green	Green	Alison Cornacchia/Adele Devon	Ray Morgan	1/8/18	31/3/20	n/a	£500,000	£106,087

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20179	Celebrate Woking 2018-19	Green	All the events were delivered within budget. The Woking Food and Drink Festival has won another award. Planning for the 2019 programme is underway.	Green	Green	Green	Green	Riette Thomas	Douglas Spinks	1/1/18	31/3/19	n/a	£150,000	£62,306
20180	Best Bar None 2018	green	The Best Bar None scheme is complete, with 17 venues gaining accreditation. Project now ready to close.	Green	Green	Green	Green	Chris Norrington	Douglas Spinks	1/3/18	30/11/18	n/a	£17,500	£0
20184	Community Meals Office Relocation	Green	Project substantially complete, and staff are now working from the new location. There is a small amount of ICT work to complete before the project can close.	Green	Green	Green	Green	Stephen Petford	Douglas Spinks	31/8/18	31/10/18	31/12/18	£29,123	£26,025
20185	Careers Fair	Red	The Careers Fair took place in April, there were 48 exhibitors promoting career opportunities in the borough. We had 325 attendees. <u>Project is red due to delay in closure.</u>	Green	Green	Green	Red	Chris Norrington	Douglas Spinks	1/1/18	30/4/18	n/a	£12,920	£12,605
20188	Community Matters Partnership Project	Amber	The project is progressing well. There was a successful launch event in January 2018 and there are now 11 partners involved in the Community Matters Partnership (CMP). A steering group has been set up and is being chaired by a local business. The website launched in February. The CMPs first Give and Gain day took place in July at Brockhill. <u>The project is amber as over budget due to a contractor being required for longer than planned</u> . Project is now complete and ready close.	Green	Green	Amber	Green	Sylvie Marshall	Ray Morgan	1/5/17	31/3/21	n/a	£16,700	£18,732
20192	Flexiroute Development	Red	Project is complete. <u>Project is red due to delay in closure.</u>	Green	Green	Green	Red	Stephen Petford	Ray Morgan	29/7/18	31/8/18	30/11/18	£5,705	£5,705
20193	Egress Implementation	Green	Egress is a system that ensures data security on emails. The system is being installed in late January. After that there will be a period of set up and familiarisation before going live before the end of the summer.	Green	Green	Green	Green	Jamie Archer	Adele Devon	20/8/18	31/8/19	n/a	£86,265	£0

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20194	Entitledto Software Implementation	Green	Project is to implement Entitledto software which provides a standardised framework for Officers to confidently and efficiently complete robust affordability assessments for housing customers. System has been purchased and rolled out. The first module started being used at the end of August, and so far the feedback has been very positive. The second and final module is not yet live, but is due to go live in the spring.	Green	Green	Green	Green	Jacqui Dixon	Neil Coles	20/8/18	31/7/19	n/a	£4,100	£4
20196	Remote Working for Uniform	Green	Idox are currently scoping our system to facilitate linking apps to database, software is due to go live at the end of January. Sample hardware devices are being trailed.	Green	Green	Green	Green	David Edwards	Douglas Spinks	17/10/18	31/5/19	n/a	£33,480	£6,475

Projects at Practical Completion

10621	Ditch Restoration Smarts Heath	Green	The ditch restoration work is complete and all associated works were finished by December 2010. The final monitoring report has been submitted to Natural England who will sign off project once on going maintenance has been agreed.	Green	Green	Green	Green	Arran Henderson	Geoff McManus	24/5/10	30/11/10	31/12/10	£35,000	£34,621
10634	Hoe Valley Main Scheme Construction Phases	Green	The defect and maintenance period has now expired on the Hoe Valley and the project has now entered the 12 year liability period and the Environment Agency has taken over the liability for the flood defence maintenance. The general park area is now included within the Council's public realm contracts.	Green	Green	Green	Green	Mark Rolt	Ray Morgan	6/7/10	31/12/15	n/a	£43,700,000	£23,830,014
10680	Horsell Village Improvements-Implementation Stage	Red	All the landscape and construction work has been completed and is now fully operational. There are ongoing issues associated with the original construction work to the community buildings which is now being dealt with under defect liability at the contractor's own cost. The project is red due to these schedule and budget implications.	Amber	Amber	Red	Red	Mark Rolt	Ray Morgan	1/7/12	1/12/13	31/8/14	£2,530,000	£2,911,861
10785	Leisure Management Contract Investment Scheme	Red	All works complete. Currently defects are being addressed following the 12 month retention period. Project is red as WBC and Freedom leisure are currently in discussions about what proportion of the project they should pay.	Green	Green	Red	Green	David Loveless	Douglas Spinks	1/11/11	30/4/13	n/a	£1,565,047	£1,664,753

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10805	Muslim Burial Ground Renovation	Amber	The renovation works and final inspection have now been completed. Completion certificate has been issued. <u>The project is amber as over budget due to additional works, i.e. restoration of the structure, that were not originally included in the budget. Project can now be closed.</u>	Green	Green	Amber	Amber	Zafar Iqbal	Ray Morgan	12/3/12	31/3/14	30/9/15	£166,786	£166,863
10874	Rhoda McGaw Theatre Refurbishment Phase 1	Amber	All works are complete. Project is amber due to <u>an overspend. Discussions with the consultant and contractor are underway to establish the specifics.</u>	Green	Green	Amber	Green	David Loveless	Rose Blackley	1/1/13	1/12/13	n/a	£328,000	£340,122
10886	St Johns Memorial Hall	Amber	Hall has been delivered to stakeholders. Snagging in progress and final account being agreed. <u>Remains amber due to timescale for snagging.</u>	Green	Green	Green	Amber	Mark Rolt	Ray Morgan	1/7/12	30/4/13	31/5/14	£1,727,132	£1,798,529
10901	Export House 2nd Floor Refurbishment	Green	Project was completed at the end of March 2013. Tenants occupied July 2013. The building is 95% full. Project will now be closed.	Green	Green	Green	Green	Sam Marshall	Mark Rolt	1/10/12	31/3/13	n/a	£425,000	£424,904
10905	Relocation of Monument Way East Industrial Units	Red	Project is now complete. Project has relocated industrial units as per the project plan. This has enabled the full works to commence on the Sheerwater Link Road. <u>Project is red due to the delay resulting from the settling of the final account. Project is also slightly over budget. Project is in retention.</u>	Green	Green	Amber	Red	Pino Mastromarco	Ray Morgan	1/12/12	31/8/13	n/a	£2,250,000	£2,267,149
10906	Sheerwater Link Road	Red	Project is complete and the road was open to traffic in December 2013. <u>Project is red due to delay in completion of the main snagging items. Project is also over budget due to unforeseen remediation works. Project is now in retention.</u>	Green	Green	Red	Red	Pino Mastromarco	Ray Morgan	1/8/12	31/10/13	n/a	£5,500,000	£5,914,260

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10911	Goldwater Lodge Fire Reinstatement Works	Red	All works are now complete and project is in retention. <u>Project is red as it finished over schedule due to an issue with the power supply serving the Goldsworth Park Community Associations Demise. Project is over budget due to a number of issues including a consultant providing an incorrect specification for the power supply and failing to include a soft play area. Other budget overspends were due to the discovery of unforeseen works including additional damage to steel frames and masonry.</u>	Green	Green	Red	Red	David Loveless	Douglas Spinks	1/1/14	30/9/14	n/a	£1,865,000	£2,101,248
10929	Muslim Burial Ground Peace Garden- Phase 2	Red	Completion certificate was issued on 14/07/2015. <u>Project is red as over budget due to a change of scope that has resulted in CCTV and services being included in the project. Project can be closed.</u>	Green	Green	Red	Amber	Zafar Iqbal	Ray Morgan	1/4/14	30/6/15	n/a	£213,168	£281,144
10930	Goldsworth Park Rec Public Toilets	Red	Project is complete and in retention. <u>Project is red as over budget for a number of reasons; these include the discovery of asbestos materials, additional drainage works and making good works identified following the initial demolition. Overspend was covered by the contingency sum included within the 2015/16 Asset Management Plan.</u>	Green	Green	Red	Green	David Loveless	Douglas Spinks	31/8/14	30/11/14	9/10/15	£40,000	£59,168
20005	Leisure Centre Roof Refurb Phase 4	Green	Project is now complete and in retention.	Green	Green	Green	Green	David Loveless	Douglas Spinks	26/1/15	31/8/15	n/a	£300,000	£219,722
20012	Leisure Centre Roof Refurb Phase 3	Amber	Project is now complete and in retention. <u>Project is amber as over budget due to unforeseen deck repairs following removal of old roof.</u>	Green	Green	Amber	Green	David Loveless	Douglas Spinks	18/8/14	26/6/15	n/a	£100,000	£105,161
20014	Pool in the Park Replacement Fire Alarm	Green	Project is in retention. Inspection now needs to be done to identify any defects.	Green	Green	Green	Green	David Loveless	Douglas Spinks	29/8/14	31/3/15	30/4/15	£100,000	£54,115
20018	Civic Suite Refurbishment	Green	Project is complete and was retention, and now defects are being addressed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/8/14	31/5/15	n/a	£600,000	£576,918

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20023	Lighting Upgrade Works	Amber	Lights have been delivered for all locations except the pool and installation has been completed. Project is amber as was delayed while a decision was made on whether the Pool in the Park lighting would be incorporated into a project to refurbish the changing room. The decision has now been made to include this lighting in the changing room upgrade.	Green	Green	Green	Amber	David Loveless	Douglas Spinks	1/4/15	31/12/15	31/8/16	£55,000	£28,487
20033	Woking Park Replacement Bollards	Green	New bollards have been installed and project is now in retention.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/6/15	30/9/15	n/a	£16,500	£15,617
20039	Leisure Centre Roof Refurb Phase 5	Green	Works are complete and project is in retention.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/10/15	31/3/16	30/9/16	£125,000	£92,230
20040	Hoe Valley School	Amber	The school has been handed over and is now operating. Sportsbox commenced operation with our contractor Freedom Leisure in early July. Although the project is showing as amber as over budget, it includes costs for the strategic asset manager which were not part of the original budget. Conversations are ongoing with the Education and Skills Funding Agency about recovering a large proportion of these, which will bring project under budget.	Green	Green	Amber	Green	Ian Tomes	Ray Morgan	1/6/15	31/5/18	n/a	£44,680,000	£44,769,673
20045	Horsell Allotment Amenity Hut	Green	Project is now complete. Final invoice being paid. Project will be closed once this has been completed.	Green	Green	Green	Green	David Loveless	Geoff McManus	1/12/15	31/8/16	31/5/17	£170,000	£138,655
20056	Maybury Centre Replacement Boilers	Green	Project complete and in retention.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/6/15	30/11/15	n/a	£50,000	£26,885
20057	The Vyne Replacement Chiller	Green	Project is complete and project is ready to close.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/6/15	30/11/15	31/3/16	£40,000	£35,360
20058	Wolsey Place Service Decks A and B	Green	All works complete and defects are being addressed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/8/16	30/11/16	n/a	£450,000	£438,163
20061	Export House WC Refurbishment- floors 2-15	Red	Project is complete and defects will be addressed soon. Project is red due to overspend resulting from the need for additional plastering works that were required once the existing wall finishes were removed.	Green	Green	Red	Green	David Loveless	Douglas Spinks	1/9/16	30/4/17	n/a	£489,302	£519,391
20064	Civic Offices External Doors Replacement	Green	Project is now complete and ready to close.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/9/15	31/1/16	30/6/16	£16,000	£11,629

Ref	Project Name	Overview	Overview Reason	Risks	Issues	Budget	Schedule	Manager	Sponsor	Start Date	End Date	Revised End Date	Costs Planned	Costs Actual
20068	Provincial House Ground Floor Refurbishment	Amber	Refurbishment is now complete and was handed over to Cote de Brasserie in April 2016. <u>Project is amber as it is over budget as the scope of this project was increased to include redecoration of all the common parts of the building including the staircase and the entrance hallway. Project is amber due to slight delay in authorisation.</u> This project is now complete and will be closed.	Green	Green	Amber	Amber	Ian Tomes (Mike Sheard, Moyallen)	Douglas Spinks	22/10/15	31/3/16	28/2/17	£1,389,000	£1,414,640
20070	The Vyne and St Mary's External Works	Green	Works at both sites are now complete and defects are being addressed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/2/15	31/8/15	31/12/15	£35,000	£28,873
20071	Leisure Centre Main Hall Replacement Air Handling Units	Amber	Project is complete and due to close. <u>Project is over budget as a additional vent needed to be replaced.</u>	Green	Green	Amber	Green	David Loveless	Douglas Spinks	1/9/15	31/3/16	n/a	£90,000	£90,978
20074	Leisure Centre Studio and ICT Hub Room Cooling	Green	Project is complete and final inspection has been completed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/9/15	30/11/15	n/a	£25,000	£23,056
20082	Wolsey Place Heating and Lighting Improvements	Red	Project is complete and is now in retention. <u>Project is red due to a delay in authorisation.</u>	Green	Green	Green	Red	Ian Tomes	Douglas Spinks	1/3/16	31/5/16	n/a	£223,000	£118,298
20084	Leisure Centre Roof Refurbishment - Phase 6	Amber	The roof is complete. <u>Project is amber as over budget due the need to relocated PV panels.</u>	Green	Green	Amber	Green	David Loveless	Douglas Spinks	1/11/15	31/3/16	31/7/16	£230,000	£236,388
20088	Leisure Centre CCTV Expansion	Green	CCTV cameras have been installed and commissioned.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/12/16	29/2/16	31/7/16	£25,000	£25,000
20089	Leisure Centre Security Fence Expansion	Green	Fence is now complete and project is ready to close.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/1/16	31/3/16	n/a	£12,500	£9,373
20090	Pool in the Park Replacement of External Doors and Windows-Phase 1	Amber	Project is complete and ready to close. <u>The project is amber for budget as when a site survey was completed it revealed a number of additional windows and doors that required immediate replacement.</u>	Green	Green	Amber	Green	David Loveless	Douglas Spinks	1/12/15	31/3/16	31/12/16	£107,000	£109,468
20100	Civic Offices Ground Floor Refurbishment	Red	Project is complete and in retention. <u>Project is red due to a decision to delay works as the tenant was not due to move in until February 2018.</u>	Green	Green	Amber	Red	David Loveless	Douglas Spinks	1/12/16	30/11/17	n/a	£1,500,000	£1,500,803
20106	Civic Offices Refurbishment of the 2nd Floor and Basement	Red	Work now complete. <u>Project is red due to delays caused by complications with Surrey Police access control and IT systems.</u> The Police moved in in January.	Green	Green	Green	Red	David Loveless	Douglas Spinks	1/5/17	28/9/17	n/a	£200,000	£197,134
20109	New Entrance for Export House	Green	Project is complete and ready to close.	Green	Green	Green	Green	Ian Tomes	Douglas Spinks	1/7/16	24/12/16	21/1/17	£914,820	£639,953

Ref	Project Name	Overview	Overview Reason	Risks	Issues	Budget	Schedule	Manager	Sponsor	Start Date	End Date	Revised End Date	Costs Planned	Costs Actual
20121	Leisure Centre Upgrade of the Main Sports Hall Lighting	Green	Work is complete; the new lighting is already generating energy savings and has received positive comments from the public. Waiting to receive final invoice, then project will be closed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/8/16	31/10/16	31/3/17	£60,000	£49,953
20131	Wolsey Place Shopping Centre - Replacement Roofs	Green	Project is complete and in retention.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/10/16	1/3/17	28/9/18	£260,000	£202,670
20132	Wolsey Place Shopping Centre Replacement of the Galley Lift	Red	Project is red as there was a delay appointing the contractor and the works could not be commenced and completed before the Christmas retail period. Works commenced in January 2018 and are now complete. Project is in retention.	Green	Green	Green	Red	David Loveless	Douglas Spinks	1/10/16	30/9/17	n/a	£80,000	£78,377
20135	Leisure Centre - Building Management System Upgrade	Amber	Survey and upgrade of the existing system is complete. Project is amber due to a minor overspend.	Green	Green	Amber	Amber	David Loveless	Douglas Spinks	1/10/16	31/12/16	31/3/17	£35,000	£35,693
20136	St Marys - Replacement Roof Phase 1	Green	Project is now complete and is in retention. Significant underspend due to detailed investigation works during the design phase highlighting that roof was not in as poor condition as first thought.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/10/16	31/3/17	n/a	£25,000	£6,988
20137	St Marys - Replacement Windows Phase 1	Green	Windows have been installed. Project is complete and now in retention.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/10/16	31/3/16	31/3/17	£24,000	£23,814
20138	The Vyne - Replacement of Commercial Freezer	Green	Freezer has now been installed. Project now needs to be closed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/10/16	1/10/16	28/2/17	£7,500	£7,097
20139	18-19 High Street Refurbishments	Red	Marjorie Richardson Centre has opened and the project is in retention. Project is over budget and over schedule as there were some additional unforeseen works needed including works to the roof and removal of asbestos. Project is now ready to close.	Green	Green	Red	Amber	David Loveless	Camilla Edmiston	1/5/16	31/1/17	n/a	£310,000	£334,737
20151	Pool in the Park Building Management System Works Phase 2	Green	New outstation has been installed and the performance of the system will be monitored over the next six months to ensure all equipment is operating efficiently.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/1/17	31/3/17	n/a	£40,000	£29,909
20152	Leisure Centre External Doors and Windows Rear Balcony	Red	Project is now complete. Project is over budget due to identification of asbestos cladding which resulted in removal costs.	Green	Green	Red	Green	David Loveless	Douglas Spinks	1/1/17	31/3/17	n/a	£30,000	£42,106

Ref	Project Name	Overview	Overview Reason	Risks	Issues	Budget	Schedule	Manager	Sponsor	Start Date	End Date	Revised End Date	Costs Planned	Costs Actual
20153	Leisure Centre Entrance Doors	Green	The new doors and flooring have been installed. Project is now complete and is now in retention.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/1/17	10/4/17	n/a	£25,000	£17,406
20182	Refurbishment of 6 floors at Export House	Amber	Works are complete and project is now in retention. <u>Project is amber for schedule because the scope of works changed.</u>	Green	Green	Green	Amber	Ian Tomes	Douglas Spinks	15/2/18	30/9/18	n/a	£260,000	£252,077
20183	Business Incubator Kitchen Improvements	Green	All works are complete and project is now in retention.	Green	Green	Green	Green	David Loveless	Chris Norrington	1/11/17	31/5/18	31/7/18	£25,930	£20,153
20186	Woking Park- CCTV Installation	Red	Project is now complete. <u>Project is red for schedule as there were issues with the fibre network which prevented a signal being sent back to Export House.</u> This has now been resolved.	Green	Green	Green	Red	David Loveless	Douglas Spinks	1/12/17	31/5/18	n/a	£235,000	£138,387
20187	Woking Park- Wi-Fi Installation	Red	Project is now complete. <u>Project is red for schedule as there were issues with the fibre network which prevented a signal being sent back to Export House.</u> This has now been resolved.	Green	Green	Green	Red	David Loveless	Douglas Spinks	1/12/17	31/5/18	n/a	£250,000	£138,951

Projects Closed During Reporting Period

10316	Youth Play Provision	Green	Works have been completed on site and facilities are now in use. This project is now closed.	Green	Green	Green	Green	Arran Henderson	Geoff McManus	1/1/07	31/3/09	n/a	£200,000	£199,670
20113	SIP Trunks Implementation	Red	The objective of this project is to install a SIP trunk into Export House data centre in order to reduce the number of ISDN lines used to manage calls from five to one, and then to install a further SIP trunk into the secondary data centre. All outgoing calls from the Council now go through the new SIP trunk; which has significantly reduced the cost of phone calls. Final testing has been completed and the project is closed. <u>Project is red due to a delay in closure.</u>	Green	Green	Green	Red	Jamie Archer	Adele Devon	27/6/16	31/10/16	30/9/17	£26,000	£19,230
20008	Fibre Link	Green	Fibre link is now installed and project is closed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	22/12/14	31/5/15	30/11/15	£285,000	£284,368
20038	Lift Upgrade Programme	Green	Works are now complete and project is closed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	19/6/15	30/11/15	30/9/16	£50,000	£50,000
20091	Brockhill Automatic Lounge and Dining Room Door	Green	All works completed and project is closed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/12/15	31/3/16	31/7/16	£10,000	£8,164

Ref	Project Name	Overview	Overview Reason	Risks	Issues	Budget	Schedule	Manager	Sponsor	Start Date	End Date	Revised End Date	Costs Planned	Costs Actual
20092	Fibre Link Phase 2	Green	The installation of the new fibre to link the Police station CCTV control room to the Council's main fibre network and Export House data centre is now complete and project is closed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/12/15	31/3/16	n/a	£20,000	£20,000
20098	Lift Upgrade- Phase 2	Green	Work is complete and project is closed.	Green	Green	Green	Green	David Loveless	Douglas Spinks	1/9/16	31/3/17	n/a	£68,000	£67,555
10614	H.G.Wells Replacement Cash System	Red	Tills are installed and operational. <u>Project is red due to delays caused by the supplier, staff availability and compatibility issues between the till software and citrix.</u> Project is now complete.	Amber	Amber	Green	Red	Chris Norrington	Douglas Spinks	1/6/10	1/10/10	31/12/16	£25,000	£19,569
10897	Redevelopment of Units 21-27 Commercial Way	Red	Project is now complete and closed <u>Project is currently red as the original project related to a smaller scheme; but following the decision of the Executive on 20 March 2014 it was expanded to include a larger redevelopment of the Wolsey Place Shopping Centre.</u> The budget was revised to £4.75m in accordance with the Executive approval for the revised scope. However the project is still shown as red for the budget as all projects are compared back to the original approval for RAG flag status.	Green	Green	Red	Green	Vanessa Tabner	Ray Morgan	2/9/13	1/4/14	31/3/15	£746,000	£5,364,970
10909	Alexander House	Green	Project is now complete and in retention. Project now needs to be closed down.	Green	Green	Green	Green	Vanessa Tabner	Ray Morgan	1/11/13	1/11/14	30/9/15	£3,400,000	£3,224,791
20117	Secondary Data Centre at the Leisure Centre	Red	Project is closed. <u>Project is red due to delay resulting from existing issues in the fibre network.</u>	Green	Green	Green	Red	Jamie Archer	Adele Devon	1/12/16	1/12/16	30/9/17	£137,500	£135,438
20162	Loop Road Car Park Resurfacing	Red	All works are complete and project is now closed. <u>Project is red for budget firstly because the initial contractor appointed withdrew and another contractor had to be appointed at a greater price. Secondly, once works began the contractors encountered difficult ground conditions which required more earthworks than anticipated at an additional cost.</u>	Green	Green	Red	Red	George Chisenga	Geoff McManus	3/12/17	17/12/17	30/9/18	£48,000	£82,746

Green	Project is progressing according to agreed plans and targets and is within all tolerances.
Amber	Project contains areas of concern which are impacting on delivery and may need remedial action.
Red	Project is failing in one or more areas and is in need of immediate attention.

Ref	Project Name	Overview	Overview Reason	Risks	Issues	Budget	Schedule	Manager	Sponsor	Start Date	End Date	Revised End Date	Costs Planned	Costs Actual
	Revised End	Indicate that the Project Sponsor has authorised an extension to the schedule of a project. If a project exceeds its budget /timescale and a formal request for an extension to either is agreed, the rag flags will baseline against the revised budget/timescale.												