



WOKING BOROUGH COUNCIL

Overview and Scrutiny Work Programme

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INTRODUCTION TO WOKING BOROUGH COUNCIL'S

OVERVIEW AND SCRUTINY WORK PROGRAMME

This Overview and Scrutiny Work Programme is published with the purpose of assisting the Council in its overview and scrutiny role. The Work Programme covers the following areas:

- Items for consideration at future meetings of the Overview and Scrutiny Committee.
- An extract from the latest version of the Council's Forward Plan.
- Any Scrutiny Review Topics proposed by Members of the Council for inclusion on the Work Programme.
- Any topics identified for pre-decision scrutiny.
- Details of the current Task Groups under the Committee's remit.

The Work Programme is designed to assist the Council with its overview and scrutiny role by providing Members with an indication of the current workload, subjects to be considered for review and items which the Executive expects to consider at its future meetings, so that matters can be raised beforehand and/or consultations undertaken with a Member of the Executive prior to the relevant meeting.

The Committee

Chairman: Councillor D E Hughes

Vice-Chairman: Councillor M Whitehand

Councillor D Bittleston

Councillor S Hussain

Councillor J Bond

Councillor R Mohammed

Councillor G G Chrystie

Councillor M I Raja

Councillor J R Sanderson

2020/21 Committee Dates

- 15 June 2020
- 13 July 2020
- 14 September 2020
- 19 October 2020
- 23 November 2020
- 21 December 2020
- 25 January 2021
- 22 February 2021
- 22 March 2021

Suggested Additions to the Work Programme

| Decision to be Taken | Proposed by | Officer Comment |
|---|----------------------------|---|
| <p>Safer Working Partnership – Community Safety Plan. The Police and Justice Act 2006 gave local authorities responsibility for considering crime and disorder matters. In 2010 the Committee agreed that the Safer Working Partnership Plan would be brought forward annually for scrutiny.</p> | Chairman and Vice-Chairman | It was scheduled to be viewed at the meeting on 23 March 2020, which was cancelled due to the Covid outbreak. |
| <p>Investment Strategy. To understand the Council's position on funding for projects and schemes such as the Flood Alleviation Plan, due to Covid-19.</p> | Chairman and Vice-Chairman | |
| <p>Climate Change Emergency. To understand what actions have been taken since the Climate Change Emergency had been declared.</p> | Chairman and Vice-Chairman | |
| <p>Freedom Leisure. For the Committee to receive an annual review and an update since the 2019/20 review.</p> | Chairman and Vice-Chairman | This item will be carried over into the 2021/22 municipal year. |

Annual Items of the Committee

| Item | Month Scheduled | Reporting Officer |
|--|------------------------|--|
| JWS Management Performance | January | Richard Bisset |
| Annual FOI report Annual NVH Complaints Review Report | February | Hanna Taylor Jo McIntosh |
| Safer Working Partnership – Community Plan Annual Report of the Overview and Scrutiny Committee | March | Camilla Edmiston Chairman of the OS Cttee |
| Celebrate Woking Review and Forward Plan Treasury Management Mid-Year Review | November | Chris Norrington / Riette Thomas Leigh Clarke |

Overview and Scrutiny Committee Meeting – 25 January 2021

| Decision to be Taken | Consultation | Background Documents | Contact Person |
|---|--------------|----------------------|-----------------------------------|
| Performance Management | | | |
| Performance & Financial Monitoring Information. For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book) | None | None | Chairman |
| Matters for Determination | | | |
| Work Programme. For the Committee to receive the updated Work Programme. | None | None | Hanna Taylor |
| Matters for Consideration | | | |
| Joint Waste Management Performance Review. To review the changes implemented since the last review. | None | None | Richard Bisset |
| Play Area Maintenance. To review the maintenance work completed since the last update in November 2019, and whether the programme can be changed from 25 years to a shorter period. | None | None | Arran Henderson Tracey Haskins |
| Surrey Lifelong Learning Partnership. For the Committee to receive an update on the review and discussions with the group and how to progress joint working and links with Council services. | None | None | Cllr J Sanderson |

Task Group Updates

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|---|-------|-------|----------|
| Task Group Terms of Reference Review. For the Committee to receive the three task group draft Terms of Reference for review. | None. | None. | Chairman |
| Task Group Update. To receive an update on the work of the Task Groups under the remit of the Committee. | None | None | Chairman |

Overview and Scrutiny Committee Meeting – 22 February 2021

| Decision to be Taken | Consultation | Background Documents | Contact Person |
|---|--------------|----------------------|-------------------------------------|
| Performance Management | | | |
| Performance & Financial Monitoring Information. For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book) | None | None | Chairman |
| Matters for Determination | | | |
| Work Programme. For the Committee to receive the updated Work Programme. | None | None | Hanna Taylor |
| Matters for Consideration | | | |
| Freedom of Information Requests. To review the statistics and requests that proceed to the Information Commissioners Office. | None | None | Hanna Taylor |
| Overview of Complaints Received and Contract Review. For the Committee to review the complaints for 2020 and identify any trends. The Committee wish to review some areas of the contract. | None | None | Joanne McIntosh New Vision Homes |
| Task Group Updates | | | |
| Task Group Update. To receive an update on the work of the Task Groups under the remit of the Committee. | None | None | Chairman |

Overview and Scrutiny Committee Meeting – 22 March 2021

| Decision to be Taken | Consultation | Background Documents | Contact Person |
|---|--------------|----------------------|----------------|
| Performance Management | | | |
| Performance & Financial Monitoring Information. For the Committee to consider the current publication of the Performance & Financial Monitoring Information (Green Book) | None | None | Chairman |
| Matters for Determination | | | |
| Work Programme. For the Committee to receive the updated Work Programme. | None | None | Hanna Taylor |
| Matters for Consideration | | | |
| Family Centres Update. For the Committee to receive an update a year on from the consultation that determined the re-modelling of the remaining Children’s Centres in the Borough to create Family Centres as part of a wider Family Service, led by Woking Borough Council. | None | None | Adam Thomas |
| Annual Report of the Overview & Scrutiny Committee. | None | None | Chairman |
| Task Group Updates | | | |

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|--|------|------|----------|
| Task Group Update. To receive an update on the terms of reference of the three Task Groups under the remit of the Committee . | None | None | Chairman |
|--|------|------|----------|

Latest Version of the Forward Plan

The Forward Plan gives an indication of the decision to be taken by the Executive. Published monthly, the Forward Plan has traditionally given an indication of the decisions to be taken over the following four months.

19 November 2020

| Key Decision | Subject | Decision to be taken | Consultation (Undertaken prior to the meeting unless otherwise stated) | Background Documents | Contact Officer |
|---------------------|------------------------------------|---|---|-----------------------------|--|
| Yes | Review of Fees and Charges 2021-22 | To recommend to Council that the discretionary Fees and Charges for 2021-22 be approved. | Cllr Ashall, Portfolio Holder, and service users where appropriate. | None. | Chief Finance Officer (Leigh Clarke) |
| Yes | Next Steps Accommodation Programme | To recommend to Council a property acquisition, subject to Government grant funding being secured, in order to enable the Council to provide suitable move-on accommodation for rough sleepers who have been accommodated during the Covid-19 pandemic and prevent their return to the streets. | Cllr Harlow, Portfolio Holder. | None. | Director of Housing (Louise Strongitharm) |
| Yes | Management Arrangements | To consider a proposal for future key project management arrangements. | Cllr Azad, Leader of the Council. | None. | Chief Executive (Ray Morgan) |

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| No | Calendar of Meetings 2021-22 | To recommend to Council the Calendar of Meetings for 2021-22. | Cllr Azad, Portfolio Holder. | None. | Director of Legal and Democratic Services (Peter Bryant) |
| No | Draft General Fund Budget 2021-22 | To receive the draft General Fund 2021-22 for the purpose of finalising proposals for service budgets and Council Tax. | Cllr Ashall, Portfolio Holder, and Business Managers. | None. | Chief Finance Officer (Leigh Clarke) |
| No | Draft Housing Revenue Account Budget Update 2021-22 | To receive the draft Housing Revenue Account estimates 2021-22 for the purposes of finalising proposals for service. | Cllr Ashall, Portfolio Holder, and Business Managers. | None. | Chief Finance Officer (Leigh Clarke) |
| Yes | Draft Investment Programme 2020-21 to 2024-25 | To receive the draft Investment Programme. | Cllr Ashall, Portfolio Holder, and Business Managers. | None. | Chief Finance Officer (Leigh Clarke) |
| No | Health and Wellbeing Strategy | To update the Executive on the Strategy. | Cllr Harlow, Portfolio Holder, Internal Officers. | None. | Director of Community Services (Julie Fisher) |
| No | Woking Football Club and Associated Developments | To note the report. | Cllr Azad, Leader of the Council. | None. | Chief Executive (Ray Morgan) |
| No | Performance and Financial Monitoring Information | To consider the Performance and Financial Monitoring Information contained in the Green Book. | Cllr Azad, Portfolio Holder. | None. | Chief Finance Officer (Leigh Clarke) |
| No | Monitoring Reports - Projects | To provide quarterly reports on the progress of projects in the interests of financial prudence and corporate governance. | Cllr Azad, Portfolio Holder. | None. | Chief Executive (Ray Morgan) |

Special Grants Executive - 10 December 2020

| Key Decision | Subject | Decision to be taken | Consultation (Undertaken prior to the meeting unless otherwise stated) | Background Documents | Contact Officer |
|--------------|---|---|---|----------------------|------------------------------|
| Yes | Applications for Financial Assistance 2021/22 | To receive the annual report on applications for the Community Support Scheme for the 2021/22 financial year. | Cllr Ashall, Portfolio Holder, Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Age UK Surrey - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Byfleet Bowls Club - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Cherry Trees - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| Yes | Citizens Advice Woking - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Community Advice Forum - Application for Financial Assistance | To determine the application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |

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| Yes | Coram Life Education - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Crossroads Care Surrey - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Engage Woking Schools - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Friends of the Elderly - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | GASP Motor Project - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Headway Surrey - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers, | None. | Chief Executive (Ray Morgan) |
| No | Home-Start Runnymede and Woking - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Inclusive Intergenerational Dance - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Intergenerational Music Making - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |

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| No | Jigsaw (South-East) - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| Yes | LCAG Lift Up Together and Little Minions - Application for Financial Assistance | To determine the application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Let's Read Ltd - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| Yes | LinkAble - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| Yes | MASCOT - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| Yes | Mayford Village Hall - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Mediation Surrey - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Outline - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Relate West Surrey - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |

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| No | Sight for Surrey - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Surrey Care Trust - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Surrey Drug and Alcohol Care Ltd - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Surrey North Area Cruse Bereavement Care - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Surrey Welfare Rights Unit - Application for Financial Assistance | To determine the grant application | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | TALK Surrey CIO - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | The Brigitte Trust - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | The Club at Old Woking - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | The Counselling Partnership - Application for Financial Assistance | To determine the application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |

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| Yes | The Lighthouse - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| Yes | The Maybury Centre Trust - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | The Therapy Garden - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | The Useful Wood Company - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| Yes | The Woking Community Furniture Project - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| Yes | Trinity Methodist Church (ROC Woking) - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | West Surrey Family History Society - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Woking Age Concern - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |

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| No | Woking and District Men's Shed - Application for Financial Assistance | To determine the application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| Yes | Woking and Sam Beare Hospices - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Woking and Weybridge Branch of Parkinson's UK - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Woking Blackhawks Basketball Club - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| Yes | Woking Community Transport (Bustler) - Application for Financial Assistance | To determine the grant application. | Cllr Ashall. Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| Yes | Woking Community Transport (Town Centre Buggy) - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Woking Family Contact Centre - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Woking High School Academy Trust - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |

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| No | Woking Parks Bowls Club - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Woking People of Faith - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Woking Shopmobility - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Woking Street Angels - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder Internal Officers | None. | Chief Executive (Ray Morgan) |
| No | Woking Strokeability - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Woking Talking Newspaper (1988) Association - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| Yes | Woking United Reformed Church Charity - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| No | Woodham Parish Hall - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |

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| Yes | York Road Project - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |
| Yes | Your Sanctuary - Application for Financial Assistance | To determine the grant application. | Cllr Ashall, Portfolio Holder. Internal Officers. | None. | Chief Executive (Ray Morgan) |

14 January 2021

| Key Decision | Subject | Decision to be taken | Consultation (Undertaken prior to the meeting unless otherwise stated) | Background Documents | Contact Officer |
|--------------|---|---|---|----------------------|---|
| No | Regulation of Investigatory Powers Act 2000 - IPSO Report | To receive the IPSO report and agree any necessary resulting actions. | Cllr Azad, Portfolio Holder. | None. | Director of Legal and Democratic Services (Peter Bryant) |
| No | Performance and Financial Monitoring Information | To consider the Performance and Financial Monitoring Information contained in the Green Book. | Cllr Azad, Portfolio Holder. | None. | Chief Finance Officer (Leigh Clarke) |

4 February 2021

| Key Decision | Subject | Decision to be taken | Consultation (Undertaken prior to the meeting unless otherwise stated) | Background Documents | Contact Officer |
|--------------|--|--|--|----------------------|--|
| Yes | General Fund, Service Plans, Budgets and Prudential Indicators 2021-22 | To recommend to Council the General Fund, Service Plans, Budgets and Prudential Indicators for 2021-22. | Cllr Ashall, Portfolio Holder, Business Managers. | None. | Chief Finance Officer (Leigh Clarke) |
| Yes | Housing Revenue Account Budgets 2021-22 | To recommend to Council the Housing Revenue Account Budgets for 2021-22. | Cllr Ashall, Portfolio Holder, Business Managers. | None. | Chief Finance Officer (Leigh Clarke) |
| Yes | Investment Programme 2020-21 to 2024-25 | To recommend to Council the full review of the Investment Programme and priorities. | Cllr Ashall, Portfolio Holder, Business Managers, Finance Task Group. | None. | Chief Finance Officer (Leigh Clarke) |
| Yes | Capital, Investment and Treasury Management Strategies | To recommend to Council the Capital, Investment and Treasury Management Strategies for 2021-22. | Cllr Ashall, Portfolio Holder. | None. | Chief Finance Officer (Leigh Clarke) |
| Yes | Housing Management and Maintenance Service | To recommend to Council that the delivery approach for Housing Management and Maintenance Services from 1 April 2022 be confirmed (following resident consultation). | Cllr Harlow, Portfolio Holder and Housing Task Group, tenant and leaseholder consultation. | None. | Director of Housing (Louise Strongitharm) |

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| No | Churchyard Closure and Transfer of Maintenance Responsibility – St Mary The Virgin Horsell | The Executive is requested to resolve that the responsibility for the maintenance of the closed churchyard at St Mary The Virgin Horsell is transferred to Woking Borough Council. | Cllr Davis, Portfolio Holder. | None. | Director of Neighbourhood Services (Geoff McManus) |
| No | Performance and Financial Monitoring Information | To consider the Performance and Financial Monitoring Information contained in the Green Book. | Cllr Azad, Portfolio Holder. | None. | Chief Finance Officer (Leigh Clarke) |
| No | Monitoring Reports - Projects | To provide quarterly reports on the progress of projects in the interests of financial prudence and corporate governance. | Cllr Azad, Portfolio Holder. | None. | Chief Executive (Ray Morgan) |

25 March 2021

| Key Decision | Subject | Decision to be taken | Consultation (Undertaken prior to the meeting unless otherwise stated) | Background Documents | Contact Officer |
|--------------|--|---|---|----------------------|---|
| Yes | Medium Term Financial Strategy | The decision is sought to set the framework for Officers to develop detailed proposals for consideration by the Council to ensure the medium term financial stability of the Council in the context of its objective to support growth and to maintain services for local people. | Cllr Ashall, Portfolio Holder. | None. | Chief Finance Officer (Leigh Clarke) |
| Yes | Smarts Heath Road Woking Gymnastic Centre | To recommend to Council funding arrangements for the implementation of the approved scheme. | Cllr Azad, Portfolio Holder. | None. | Chief Executive (Ray Morgan) |
| Yes | Robin Hood | To recommend to Council the provision of Loan Finance to Rutland Woking for the development of the former Pub site for residential accommodation. | Cllr Azad, Portfolio Holder. | None. | Deputy Chief Executive (Douglas J Spinks) |
| No | Regulation of Investigatory Powers Act 2000 - Annual Monitoring Report | To receive details of RIPA authorisations during 2020 calendar year. | Cllr Azad, Portfolio Holder. | None. | Director of Legal and Democratic Services (Peter Bryant) |

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|-----------|--|---|--------------------------------|-------|--------------------------------------|
| No | Write off of Irrecoverable Debt | To write off debts over £10,000. | Cllr Ashall, Portfolio Holder. | None. | Chief Finance Officer (Leigh Clarke) |
| No | Performance and Financial Monitoring Information | To consider the Performance and Financial Monitoring Information contained in the Green Book. | Cllr Azad, Portfolio Holder. | None. | Chief Finance Officer (Leigh Clarke) |

Current Task Groups Responsible to the Committee

The table below provides a list of current Task Groups established by the Committee, including an indication of the resource requirements and the anticipated completion date. Updates on the progress of individual Task Groups are included elsewhere on the Committee's agenda.

| Task Group | Topic | Membership | Resources | Date Established | Anticipated Completion Date |
|---------------------------------|--|---|------------------------------|-------------------------|------------------------------------|
| Economic Development Task Group | To identify and seek the implementation of measures to mitigate the impact of the economic downturn on the residents, community organisations and businesses in the Borough of Woking. | Cllrs Ali, Azad, Barker, Bond, Davis, Elson, and Johnson. | Officer and Councillor time. | 11.03.09 | Ongoing |
| Finance Task Group | To review Financial issues as and when identified by the Committee. Financial Performance of the Council Management and Administration of Accounts procurement Strategy, Pension fund, Financial Strategy. | Cllrs Ashall, Azad, Aziz, Bond, Davis, Hughes, and Sanderson. | Officer and Councillor time. | 25.05.06 | Ongoing |
| Housing Task Group | To review Housing issues as and when identified by the Committee, including Housing Strategy, Housing Business Plan, Housing Service Plans, Housing Revenue Account, Housing Conditions, Housing Needs, Private Sector Housing, Home Improvement Agency, Housing and Council Tax Benefits, and monitor/review progress of the PFI Scheme | Cllrs Aziz, Bridgeman, Forster, Harlow, Johnson, Kemp and Mohammad. | Officer and Councillor time. | 25.05.06 | Ongoing |